


Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. FLORENCIO JOHN S. SALADAGA has assumed the duties and responsibilities as INSTRUCTOR I of VSU INTEGRATED HIGH SCHOOL effective \_\_\_\_\_.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. SALADAGA as INSTRUCTOR I.

Done this 1st day of August 2021 in Visca Baybay City  
Leyte.

  
SHALOM GRACE C. SUGANO  
Head of Office/Department/Unit

Date: 8 / 01 / 2021

Attested by:

  
HONEY SOFIA B. COLIS  
OIC, HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*