REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form) 2. DEPERTMENT, CORPORATION OR AGENCY/LOCAL GOVERNMENT Visayas State University, Baybay City, Leyte			1. Name RIVERA GERALD (Family Name) (Given Name) 3. BUREAU OR OFFICE Visayas State University				
				4. DEPT. /BRANCH/DIVISION			5. WORK STATION/PLACE OF WORK
							VSU Laboratory High School
			6a. PRES. A	PPRO.	6b. APPRO.	7a. SALARY P.A.:	
ACT/		ACT/	28031290				
BOARD I		BOARD RES/	(1) I wanton				
ORD. NO		ORD. NO. ITEM NO.	7b. OTHER COMPENSATION: N/A				
8. OFFICIAL DESIGNATION OF POSITION			9. WORKING POPOSED TITLE				
Regular - Temporary			Instructor – 1				
	Euray (S	Large Large State Children	Tristractor 1				
10. WAPCO	CLASSIFICAT	TION OF THIS POSITION	11. OCCUPATION GROUP TITLE				
			(leave blank)				
12. FOR LO	CAL GOVERNI	MNET POSITION, CHECK GOV	ERNMENTAL UNIT AND UNIT'S CLASS				
MUNICIF	PALITY []] contact and the contact PROVINCE []				
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14. POSITION TITTLE OF IMMEDIATE SUPERVISOR Principal	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR College Dean				
16. NAMES, TITLES AND ITEM NO. OF THOSE YOU DI their item no. and title).	RECTLY SUPERVISE (if more than (7), list only by				
17. MACHINES, EQUIPMENT, TOOLS, etc. used regula	rly in performance of work.				
comparer printer etc.					
Conjuster, printer, etc.	19. WORKING CONDITION				
<u>Occasional</u> <u>Frequent</u>	Normal Working Condition [X]				
General Public [X] []	Field Work []				
Other Agencies [] []	Field Trips []				
Supervisors [] []	Exposed to Varied Weather []				
Management [] []	Others (Specify)				
Others (Specify)					
20. I certify that the above answers are accurate and	complete.				
	RUERA				
October 21, 2015					
Date	Signature of Employee				
A Casa Market Company					
21. Describe briefly the general function of the Unit or					
VSU Laboratory High School is a school intended for the	ie sons and Daughters of VSO Faculty and Stair.				
22. Describe briefly the general function of the position To teach the students and assist their extra-curricular					
23a. Indicate the required qualifications by years and for this position. (Keep the position in mind rather the item should be filled for all position other than teachi	an the qualifications of the present incumbent. This				
Education: maximal degree in the field of specialization.					
Experience :	g for the general general general general				
23b. Licenses or certificates required to do this work, i LET	f any.				
24. I hereby certify that the above answers are accura	ite and complete				
21. Thereby certify that the above districts are decare	O				
	Mabela				
October 21, 2015	ROSARIO P. ABELA, Ed.D OIC-PRINCIPAL				
Date	Signature and Title of Immediate Supervisor				
35 ADDDOVED:					
25. APPROVED:	The first of the first first from the first of the first				
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	/ whymil				
Date	EDGARDO E. TULIN				
	Head of Agency				