

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

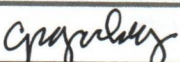
2. SURNAME	GODOY			
FIRST NAME	CELSO			
MIDDLE NAME	POLIQUIT		3. NAME EXTENSION (e.g. Jr., Sr.)	N/A
3. DATE OF BIRTH (mm/dd/yyyy)	02/27/1966	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	BRGY. SAN ISIDRO, BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street	
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		BRGY. SAN ISIDRO, KIGA	
7. HEIGHT (m)	5'4"		Subdivision/Village Barangay	
8. WEIGHT (kg)	60 kgs		BAYBAY LEYTE	
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	City/Municipality Province	
10. GSIS ID NO.	602270274		6521	
11. PAG-IBIG ID NO.	1700-0029-1404		House/Block/Lot No. Street	
12. PHILHEALTH NO.	13-000061918-4		BRGY. GACAT	
13. SSS NO.	NONE	19. TELEPHONE NO.	Subdivision/Village Barangay	
14. TIN NO.	116-624-602		BAYBAY LEYTE	
15. AGENCY EMPLOYEE NO.	V-000608		City/Municipality Province	
			6521	
		20. MOBILE NO.	09199557632	
		21. E-MAIL ADDRESS (if any)	NONE	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	GODOY		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	RUENA	NAME EXTENSION (JR., SR)	ROCHELL GODOY	07/20/1989
MIDDLE NAME	MANUBAG		RONIEL GODOY	07/21/1992
OCCUPATION	NONE			
EMPLOYER/BUSINESS NAME	NONE			
BUSINESS ADDRESS	NONE			
TELEPHONE NO.	NONE			
24. FATHER'S SURNAME	GODOY			
FIRST NAME	FEDERICO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	RASONABE			
25. MOTHER'S MAIDEN NAME				
SURNAME	POLIQUIT			
FIRST NAME	DOLORES			
MIDDLE NAME	MAZO			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Brgy. Candadam Elementary School, Baybay City, Leyte	N/A	1975	1981	graduate	1981	none
SECONDARY	Baybay High School	N/A	1981	1985	graduate	1985	none
VOCATIONAL / TRADE COURSE	N F E Baybay Vocational School	N/A				1991	none
COLLEGE	Visayas State College of Agriculture	Forest Ranger Courses	1985	1986	1st year		
GRADUATE STUDIES	N/A	N/A					

SIGNATURE		DATE	Oct - 8 - 2019	CS FORM 212 (Revised 2017), Page 1 of 4
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IV. CIVIL SERVICE ELIGIBILITY

29.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE	RATING	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	DATE OF RELEASE
NONE						

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE (Include private employment. Start from your current work)

30. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full)	MONTHLY SALARY	SALARY GRADE & STEP INCREMENT (Format *00-0*)	STATUS OF APPOINTMENT	GOV'T SERVICE (Yes / No)
From	To						
07/20/2013	Present	ADMIN. AIDE I	DLABS, Visayas State University		Grade I	Permanent	Yes
02/16/2005	07/19/2013	Utility Worker I	DLABS, Visayas State University			Permanent	Yes
01/02/2000	01/02/2005	Laborer	PRCRTC, Visayas State University	90/day; 200/day		MOOE	Yes
07/01/1988	12/03/1999	Laborer	PRCRTC, Visayas State University	60/day		Casual	Yes
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(Continue on separate sheet if necessary)

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Couples for Christ	06/12/2012	Present		Member
	Knights of Columbus	12/01/2005	Present		Member

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Bicycle Mechanic	NONE	LSU Administrative Personnel Association
Carpentry		
Cooking		

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____

☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
DR. JOSE L. BACUSMO	VSU, VISCA, BAYBAY CITY, LEYTE	
DR. ANNIE P. GRAVOSO	VSU, VISCA, BAYBAY CITY, LEYTE	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: VSU VISCA

ID/License/Passport No.: V000608

Date/Place of Issuance: JAN - 16 - 2017

Signature (Sign inside the box)

OCT - 8 - 2019

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 28 OCT 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR

Person Administering Oath