



VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF

Name : Genesis C. Albarico
Dept./Office: Dept. of Pure and Applied Chemistry

Position : Instructor I
Last Day of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date : October 1, 2018 Reason if Resignation : _____

Until further notice faculty/staff's address and Mobile No.: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	Jacob Glenn J. Jansalin	17. University Librarian	Andrei D. Pardales 9/21/18
2. Dean, College of Agriculture	Victor B. Asio 9/17/18	18. University Physician	Elwin Jay V. Yu 9/13/18
3. Dean, College of Arts and Sciences	Candelario L. Calibo	19. University Registrar	Renato A. Magala
4. Dean, College of Education	Ateji A. Villodino	20. Head, Accounting Office	Erlinda S. Esguerra 9/14/18
5. Dean, College of Mgt. and Economics	Antonio P. Abano	21. Head, Cash Division	Corazon D. Nuevo
6. Dean, College of Engineering	Roberto C. Guarate	22. OIC Records Office	MARIA ROBERTA S. MIRAFLORES Date: 11/14/18
7. Dean, College of Forestry and Natural Resources	Dennis P. Peque	23. Head, PRPEO	Loures B. Cano
8. Dean, College of Veterinary Medicine	Eugene B. Lantada	24. Head, SPPMO 8/28/18	Alicia M. Flores
9. Dean, Graduate School	Anabelle B. Tulin 8/20/18	25. Director, GSD	Mario Lilio P. Valenzona
10. Dean of Students	Manolo B. Loreto, Jr. 10/14/18	26. Director, Administration & Human Resource Dev't	Loures B. Cano 11/15/2018
11. Director, Institute of Human Kinetics	MARY JEAN M. JAPAN 9/7/18	27. OIC, Director, Finance	Louella C. Ampac 11/9/18
12. Director, ecoFARM I	Romei B. Arnedin	28. Vice-President for Research & Extension	Othello B. Capuno 11/14/18
13. Director, NARC	Feliciano G. Sinon	29. Vice-President for Instruction	Beatriz S. Belonias
14. Director, NCRC	Maria Juliet C. Ceniza	30. Vice-President for Admin. & Finance	Remberto A. Patindol 11/14
15. Director, PhilRootcrops	Erlinda A. Vasquez	31. Vice-President for Planning, Resource Generation and External Affairs	Dilberto O. Ferraren
16. VFA/AdPA	Ernesto Bulayog		Edgardo E. Tulin President

APPROVED:

Edgardo E. Tulin
President

