CS Form No. 212 Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM 1. CS ID No. Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. (Do not fill up. For CSC use only) 2. SURNAME CATIBO NAME EXTENSION (JR., SR) FIRST NAME DANIEL MIDDLE NAME **ACEDILLA** 3. DATE OF BIRTH 2/20/1998 16. CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) ✓ by birth by naturalization 4. PLACE OF BIRTH MANILA If holder of dual citizenship Pls. indicate country: please indicate the details ✓ Male Female 5. SEX Single ✓ Married 17. RESIDENTIAL ADDRESS BRGY. JAENA BAYBAY CITY, LEYTE 6 CIVIL STATUS Sitio Corra House/Block/Lot No. Widowed Separated Other/s: Jaena Subdivision/Village City/Munici 7. HEIGHT (m) 1.54 Leyte 62 8. WEIGHT (kg) ZIP CODE 6521 18. PERMANENT ADDRESS BRGY, JAENA BAYBAY CITY, LEYTE Sitio Curva 9. BLOOD TYPE Ot House/Block/Lot No. 10. GSIS ID NO None aena Subdivision/Village Day bay City/Municip 11. PAG-IBIG ID NO 121313011336 12. PHILHEALTH NO 03-250971400-1 ZIP CODE 6521 13. SSS NO. N/A 19. TELEPHONE NO. N/A 14 TIN NO 379-759-150-000 20. MOBILE NO. 09091659733 15. AGENCY EMPLOYEE NO N/A 21. E-MAIL ADDRESS (if any) danielcat20@gmail.com 22. SPOUSE'S SURNAME CATIBO 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) **ELIANAH DANN ESCALA CATIBO** FIRST NAME **NELLY JUN** 3/15/2022 ESCALA MIDDLE NAME OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A TELEPHONE NO N/A 24. FATHER'S SURNAME CATIBO IAME EXTENSION (JR., SR) FIRST NAME JUANITO LLANO MIDDLE NAME 25. MOTHER'S MAIDEN NAME SURNAME **ACEDILLA** ZENAIDA FIRST NAME MIDDLE NAME **ADOLFO** (Continue on separate sheet if necessary) SCHOLARSHIP HIGHEST LEVEL NAME OF SCHOOL PERIOD OF ATTENDANCE BASIC EDUCATION/DEGREE/COURSE YEAR ACADEMIC LEVEL UNITS EARNED (Write in full) (Write in full) GRADUATED HONORS RECEIVED (if not graduated) From To ELEMENTARY MANUEL L QUEZON ELEMENTARY SCHOOL PRIMARY EDUCATION 2008 2010 Graduated 2010 N/A **BAYBAY NATIONAL HIGH SCHOOL** SECONDARY SECONDARY EDUCATION 2010 2014 Graduated 2014 N/A VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE BACHELOR OF SCIENCE IN ENDEAVOR 2015 COLLEGE VISAYAS STATE UNIVERSITY 2020 Graduated 2020 **DEVELOPMENT EDUCATION** AWARDEE MASTER OF SCIENCE IN AGRICULTURAL GRADUATE STUDIES " 2020 VISAYAS STATE UNIVERSITY 2022 Graduated 2022 GTA **EXTENSION** SIGNATURE DATE September 12, 2023

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34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree?  b. within the fourth degree (for Local Government Unit - Car	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details:				
35.	a. Have you ever been found guilty of any administrative off	☐ YES ☒ NO If YES, give details:				
	b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: Date Filed: Status of Case/s:				
36.	Have you ever been convicted of any crime or violation of a by any court or tribunal?	☐ YES ☒ NO If YES, give details:				
37.	Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, er out (abolition) in the public or private sector?	e following modes: resignation, nd of term, finished contract or phased	☐ YES ☑ NO If YES, give details:			
38.	A. Have you ever been a candidate in a national or local ele Barangay election)?	ection held within the last year (except	☐ YES ☑ NO If YES, give details:			
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local	☐ YES ☑ NO If YES, give details:				
39.	Have you acquired the status of an immigrant or permanent	☐ YES ☒ NO If YES, give details (country):				
a. b. c.	Are you a member of any indigenous group?  Are you a person with disability?  Are you a solo parent?	If YES, please specify:  ☐ YES				
41.	REFERENCES (Person not related by consanguinity or affinity to applicant	/appointee)				
	NAME	ADDRESS	TEL. NO.			
	Dr. Daniel Leslie Tan	VSU, Visca, Baybay City, Leyte	0932-868-5369			
	PMSg Elwin Loyd Caber  Ptr. Benjamin Cinto Jr.	Brgy. Candadam, Baybay City, Leyte  Zone 5, Baybay City, Leyte	0935-945-8744			
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized represe I agree that any misrepresentation made in this doc administrative/criminal case/s against me.					
	PLEASE INDICATE ID Number and Date of					
	overnment Issued ID: NATIONAL ID					
ID	O/License/Passport No.: 5623-5493-7024-7850	ox)				
D	ate/Place of Issuance: 11-15-21/Baybay City, Leyte	Right Thumbmark				
	SUBSCRIBED AND SWORN to before me this1	9 SEP 2023 , affiant exhibiti	ng his/her validly issued government ID as indicated above.			
		ATTY, RYSAY C. GUINOCOR  V.J. C. Legal Officer  Person Administering Oati	h .			
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## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

Duration: September 5, 2023 - Present

- Position: Instructor 1
- Name of Office/Unit: Department of Agricultural Education and Extension (DAEEx)
- Immediate Supervisor: Dr. Lijueraj J. Cuadra
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - o Creates and updates teaching resources, then turns them in to the department head.
    - o Facilitates extension professionals' training for capability development
  - Summary of Actual Duties
    - o Enable graduate and undergraduate students to grow their professional capacities
    - In addition to academic knowledge and technical proficiency, cultivate values and attitudes that emphasize genuine community service.
    - Executes duties connected to teaching by imparting knowledge of the subjects that are assigned.

Duration: September 08, 2022 – July 23, 2023

- Position: Part time Instructor
- Name of Office/Unit: Department of Agricultural Education and Extension (DAEEx)
- Immediate Supervisor: Dr. Milagros C. Bales
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Made PowerPoint presentation for lecture discussion;
    - o Recorded all the activities perform by the students via email/VSUEE.
  - Summary of Actual Duties
    - o Conducted face-to-face class for undergraduate students;
    - Research and study all the topics to be discussed

Duration: September 15, 2020 - August 30, 2022

- · Position: Graduate Teaching Assistant
- Name of Office/Unit: Department of Agricultural Education and Extension (DAEEx)
- Immediate Supervisor: Dr. Henry Y. Goltiano
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Conducted online-class for undergraduate students;
    - Checked all activities perform by the students via VSUEE;
    - Assisted the RQAT preparation.

(Signature over Printed Name of Employee/Applicant)

Date:			
Date.			