Revised 2017	PERSO	DNAL DA	TA GL	EET				
WARNING 4								
warning: Any misrepre concerned.	sentation made in the Personal Data Sheet and	the Work Experience Sheet	shall cause the fi	iling of administ	rative/criminal cas	se/s against	the person	
				PDS FORM.		3	are person	
PERSONAL INFORM		te N/A if not applicable. DO NOT	ABBREVIATE.	1. CS	ID No.	(Do no	t fill up. For CSC	
2. SURNAME	Luna							
FIRST NAME								
MIDDLE NAME	Meriam				NAME EXTENS	ON (JR., SR)		
3. DATE OF BIRTH	Martinez							
(mm/dd/yyyy)	7/16/1972	16. CITIZENSHIP						
4. PLACE OF BIRTH	Ormoc City	If holder of dual cit	by birth				aturalization	
SEX	☐ Male ☑ Female	please indicate the	Pis. Indic		ate country:			
6 CIVIL STATUS	☐ Single ☑ Married		o details.					
on Edwines	☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	House	House/Block/Lot No.		Street		
HEIGHT (m)	154 cm			ivision/Village		Bunga Baranga		
WEIGHT (kg)		Line which the left	Charles and the second	Baybay Municipality		Leyte Province		
	67 kg	ZIP CODE	6521			PTOVINO	7	
BLOOD TYPE	0	18. PERMANENT ADDRESS						
GSIS ID NO.	CM-3878143 (Policy) & CRN 006-0073-8331-3		House	/Block/Lot No.	200 A 200	Street		
PAG-IBIG ID NO.	0801-074874-09	-		vision/Village		Bunga Barangay		
PHILHEALTH NO				Aybay Municipality		Leyte Province		
SSS NO.	13-000015368 None	ZIP CODE		6521		Province		
IN NO.		19. TELEPHONE NO.			None			
N NO.	186-777-808	20. MOBILE NO.	09359953253					
GENCY EMPLOYEE NO.	V000628	21. E-MAIL ADDRESS (if any)						
AMILY BACKGROUN	ID.	(2.3)		meriam	n.luna@vsu.ed	lu.ph		
POUSE'S SURNAME	Luna		23 NAME - 601 III DE					
FIRST NAME	Regino	NAME EXTENSION (JR., SR)	23. NAME of CHILDR		and list all)	DATE OF	BIRTH (mm/dd/)	
MIDDLE NAME	Manilag			Diana Grace M. Luna			2/25/1988	
CCUPATION	Driver/Self-employed			ea M. Luna			9/5/1991	
IPLOYER/BUSINESS NAME	Public Utility Vehicle		Cindy M. Luna			1	2/9/1996	
SINESS ADDRESS			Regine M. Luna		4/6/1998			
LEPHONE NO.	Baybay City, Leyte		Jessica M. Lur	ıa		12/24/1999		
The second control of	9365341622		Shaira M. Luna	l		9/23/2001		
ATHER'S SURNAME	Martinez		Dave Jhared M	. Luna				
ST NAME	Teodoro	NAME EXTENSION (JR., SR)				11/3/2009		
DLE NAME	Nodalo							
THER'S MAIDEN NAME								
RNAME	Erasmo							
	Claric							
ST NAME	Gloria							
	Mendola							
ST NAME DLE NAME DUCATIONAL BACKG	Mendola			(Continue on se	eparate sheet if neces	sary)		
DLE NAME	Mendola			(Continue on se	eparate sheet if neces	sary)		
DLE NAME	Mendola	BASIC EDUCATION/DEGREE/(Write in full)		OD OF ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED	ACADEMIC HONORS	
DLE NAME UCATIONAL BACKG LEVEL	Mendola ROUND NAME OF SCHOOL		COURSE PERM	OD OF ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	ACADEMIC	
DLE NAME UCATIONAL BACKG LEVEL MENTARY DNDARY	Mendola ROUND NAME OF SCHOOL (Write in full)	(Write in full)	Fro	OD OF ATTENDANCE OM To 1985	HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED 1985	ACADEMIC HONORS RECEIVED Second Honor Second	
DLE NAME DUCATIONAL BACKG LEVEL MENTARY DNDARY	Mendola ROUND NAME OF SCHOOL (Write in full) Ormoc City Central School, Ormoc City Bunga National High School, Bunga, Baybay City,	(Write in full) NA	Frc 19	OD OF ATTENDANCE OM To 1985	HIGHEST LEVEL/ UNITS EARNED (if not graduated) Graduated	YEAR GRADUATED	ACADEMIC HONORS RECEIVED Second Honor	
DLE NAME DUCATIONAL BACKG LEVEL MENTARY DNDARY ATIONAL / DE COURSE	Mendola ROUND NAME OF SCHOOL (Write in full) Ormoc City Central School, Ormoc City Bunga National High School, Bunga, Baybay City, Leyte N.A Franciscan College of the Immaculate Concention	(Write in full) NA NA	19:	OD OF ATTENDANCE OM To 79 1985 91 1992	HIGHEST LEVEL/ UNITS EARNED (if not graduated) Graduated Graduated	YEAR GRADUATED 1985	ACADEMIC HONORS RECEIVED Second Honor Second	
DLE NAME	Mendola ROUND NAME OF SCHOOL (Write in full) Ormoc City Central School, Ormoc City Bunga National High School, Bunga, Baybay City, Leyte N.A Franciscan College of the Immaculate Conception, Baybay City, Leyte Franciscan College of the Immaculate Conception	(Write in full) NA NA NA Junior Secretarial Course	19: 19:	OD OF ATTENDANCE OM To 1985 91 1992	HIGHEST LEVEL/ UNITS EARNED (if not graduated) Graduated Graduated Graduated	YEAR GRADUATED 1985	Second Honor Second	
DLE NAME DUCATIONAL BACKG LEVEL MENTARY DNDARY ATIONAL / IE COURSE	Mendola ROUND NAME OF SCHOOL (Write in full) Ormoc City Central School, Ormoc City Bunga National High School, Bunga, Baybay City, Leyte N.A Franciscan College of the Immaculate Conception, Baybay City, Leyte Franciscan College of the Immaculate Conception	(Write in full) NA NA	Frc 199	OD OF ATTENDANCE OM To 1985 91 1992	HIGHEST LEVEL/ UNITS EARNED (if not graduated) Graduated Graduated	YEAR GRADUATED 1985 1992	ACADEMIC HONORS RECEIVED Second Honor Second	

June 30, 2021

	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE		SPECIAL LAWS/ CES/ CSFF		RATING	DATE OF EXAMINATION /				LICENSE (if applicable)	
			(If Applicable)	CONFERMENT	PLACE OF EXAMI	NATION / CONFE	ERMENT	NUMBER	Date of Validity		
CSC - TESDA Skills (Data Encoder)		76.78%	Feb. 26, 1999	Orn	Ormoc City						
	Trade Test for Data Encoder		Passed	Mar. 3, 1999 Tacloban City							
									-		
			(C	ontinue on separate sheet	if narassani						
	EXPERIENCE	Cross Company									
28. INCL	USIVE DATES	Start from your recent v				Work Exper	salaryi Jobi Pay				
From	nm/dd/yyyy)	POSITION TIT (Write in full/Do not al	LE obreviate)	DEPARTMENT / AGE (Write in full	NCY / OFFICE / COMPANY Do not abbreviate)	MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")	STATUS OF APPOINTMENT	GOV'T SERVICE		
7/1/2021	Present	Clerk/Administrati	ve Aide III	IISSO/ODS VSII V	sca Baybay, City Leyte		INCREMENT		(Y/N)		
Aug. 26, 1996	06/30/2021	Clerk/Administration						Casual	Y		
Feb. 1996	Aug. 25,		Emergency Clerk		OSA/USSO, VSU, Visca Baybay, City Leyte OSA/USSO, VSU, Visca Baybay, City Leyte			Casual	Y		
	1996			00/10000, 400, 41	Sca Daybay, City Leyte	2,000.00/mo.		Emergency	Y		
	7.0										
									·		
								-			
-											
		Δ	(Cont	linue on separate sheet if n	ecessary)						
SIGNAT	TURE	dithir			DATE	June	€ 30, 2021	ORM 212 (Revised 201)			

IV. CIVIL SERVICE ELIGIBILITY

VI. VOLUNTARY WORK OR INVOLVEMENT I	N CIVIC / NON-GOVERNMENT / I	PEOPLE / VOI	LUNTARY OR	GANIZATION/S			
29. NAME & ADDRESS OF O (Write in ful	RGANIZATION	INCLUSI	IVE DATES dd/yyyy) To	NUMBER OF HOURS		POSITION / NATURE OF WORK	
None		11001	10				
			-				
VII. LEARNING AND DEVELOPMENT (L&D)	(Con INTERVENTIONS/TRAINING PRO	tinue on separate OGRAMS ATT	sheet if necessary ENDED)			
(Start from the most recent L&O/training program and inclu				nief/Executive/Mana	gerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTO		ATTEN	E DATES OF NDANCE	NUMBER OF HOURS	Type of LD (Managerial/	CONDUCTED/ SPONSORED BY	
(Write in full)	(mm/dd/yyyy) From To		NOMBER OF HOURS	Supervisory/ Technical/etc)	(Write in full)	
Control Your Records before They Control You: Management and Records Control" (Webinar)	The Basics of Records	January 27, 2021		4 Hrs.		Department of Science and Technology- Science	
Orientation of the New Supply Procurement & P System (SPPMIS) via Video Conference	ropery Management Information	May 2	26, 2020	3 Hrs.		and Technology Information Institute (DOST-STII)	
Seminar on "Enhancing SUCs' Productivity Thre Management"	ough Smart and Efficient Records	Oct. 16, 2019	Oct. 18, 2019	24 Hrs.		OVPPRGEA & Supply Office Philippine Association of State Universities and	
		Nov. 20, 2018	Nov. 23, 2018			Colleges POAP, Inc., CSC Accredited Learning and	
Working Towards Personal Effectiveness		1101120,2010	1101.20, 2010	02 ms.		Development Institution	
17.3							
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1							
	7	t in this	9777				
The state of the state of							
	(Cont	inue on separate :	sheet if necessary				
VIII. OTHER INFORMATION							
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)				33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
Typing, Filing, Watching Television & Listening Music		Non	e			Administrative Personnel Association	
muoto							
		1000					
		A STATE OF THE STA					
	85704	DU THACH T	TIA.				
	2.30	O kmu taro usi					
	(Cont	inue on separate s	sheet if necessary				
SIGNATURE	á	an I		DA	TE	June 30, 2021	
	V					CS FORM 212 (Revised 2017), Page 3 of 4	

34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed,		*			
	a. within the third degree?	☐ YES ☑ NO				
	b. within the fourth degree (for Local Government Unit - Care	☐ YES ☑ If YES, give details:	NO			
35	a. Have you ever been found guilty of any administrative offe	ense?	YES 🗸	NO.		
		If YES, give details:				
	b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed:				
		Status of Case/s:				
36.	Have you ever been convicted of any crime or violation of an any court or tribunal?	☐ YES ☑ NO If YES, give details:				
37.	Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, end (abolition) in the public or private sector?	YES VES If YES, give details:] NO			
38.	a. Have you ever been a candidate in a national or local election are local election.	☐ YES [If YES, give details: _	√ NO			
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local	☐ YES ☑ NO If YES, give details:				
39.	Have you acquired the status of an immigrant or permanent	☐ YES ☑ NO If YES, give details (country):				
a. b. c.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), Are you a member of any indigenous group? Are you a person with disability? Are you a solo parent?	If YES, please specify: YES If YES, please specify ID I	✓ NO			
41.	REFERENCES (Person not related by consanguinity or affinity to applicant le	appointee)				
	NAME	ADDRESS	TEL. NO.			
	. Manolo B. Loreto, Jr.	VSU, Visca Baybay City, Leyte				
Mrs	Marwen A. Castañeda, RGC.	VSU, Visca Baybay City, Leyte				
Dr.	Aleli A. Villocino	VSU, Visca Baybay City, Leyte				
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized representagree that any misrepresentation made in this document administrative/criminal case/s against me.	ent laws, rules and regulations of the ntative to verify/validate the contents state	Republic of the did not be did no	MERIAM M. LUNA PHOTO		
	overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) LEASE INDICATE ID Number and Date of Issuance					
G	overnment Issued ID: GSIS	Alan				
CI	RN-006-0073-8331-3 9560641355013	Signature (Sign inside the bo	ox)			
Da	nte/Place of Issuance: Tacloban City, Leyte		Right Thumbmark			
	SUBSCRIBED AND SWORN to before me this	Date Accomplished	g his/her validly issued gover	nment ID as indicated above.		
		ATTY, RYSAN A. GUINOCOR VSU Chief Legal Officer				
		Person Administering Oat	n			