

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: JESSIE JAMES D. LAYAN

You are hereby appointed as **Instructor I (SG 12, Step 2) (Ag. Engineering)**
(Position Title)
under **Temporary** status at the **Ag. Engineering**
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of **TWENTY FOUR THOUSAND SEVEN HUNDRED SEVENTY NINE**
(P 24, 779.00) pesos per month.

The nature of this appointment is **reappointment** vice _____
(Original, Promotion, etc.)
, who _____ with plantilla Item No. **VISCAB-INST1- 1-2017** Page **19** of **37** pages
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


EDGARDO E. TULINO
Appointing Officer/Authority

1/01/2021
Date of Signing

Until 12/31/2021

Accredited/Deregulated Pursuant to
CSC Resolution No. **1801514**, s. **2018**
dated 12/18/2018

DRY SEAL

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended, have been complied with, reviewed and found to be in order.

The position was published at N/A from to 20 and posted in from to 20 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on , 20 .

LOURDES B. CANO
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on .

BEATRIZ S. BELONIAS
Chairperson, HRMPSB/ Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
☐ Validated per RAI for the month of			
☐ Invalidated per CSCRO/FO letter dated			
☐ Appeal	DATE FILED	STATUS	
☐ CSCRO/ CSC-Commission			
☐ Petition for Review			
☐ CSC-Commission			
☐ Court of Appeals			
☐ Supreme Court			

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement

Received original/photocopy of appointment on 25 Jan 2021

Appointee