

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that **Ms. DAHLIA R. ARPOCEPLE** has assumed the duties and responsibilities as Administrative Assistant II (Disbursing Officer II) of Cash Office effective NOV 06 2024.

This certification is issued in connection with the issuance of the appointment of Ms. Arpoceple as Administrative Assistant II (Disbursing Officer II).

Done this 6th day of November 2024 in Baybay City, Leyte.


QUEEN EVER Y. ATUPAN
Head of Office/Department/Unit

Date: NOV 06 2024

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*