

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: RAFFY ANDREW G. LORETO

You are hereby appointed as Administrative Officer V (Administrative Officer III) (SG 18, Step 1)
(Position Title)

under Permanent status at the Physical Plant Office
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of FORTY-NINE THOUSAND (P 49,015.00) pesos per month.

The nature of this appointment is Reemployment vice N/A
(Original, Promotion, etc.)

,who N/A with plantilla Item No. VISCAB-ADOF5-30-2023 Page 3 of 28 pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


PROSE IVY G. YEPES
Appointing Officer/Authority

October 29, 2024
Date of Signing

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018

DRY SEAL

(Stamp of Date of Release)
SUBJECT TO TWO (2) YEARS PROBATION PERIOD
Per 2018 approved VSU MSP

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended, have been complied with, reviewed and found to be in order.

The position was published at CSC-Bulletin of Vacant Positions from JUL 03 2024 to JUL 14 2024, and posted in Admin. Bldg. USSO Bulletin Boards, jobs.vsu.edu.ph from JUL 03 2024 to JUL 14 2024 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on SEP 23 2024.

HONEY SOFIA V. COLIS
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on SEP 23 2024.

ELWIN JAY V. YU
Chairperson, HRMPSB/ Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
☐ Validated per RAI for the month of _____			
☐ Invalidated per CSCRO/FO letter dated _____			
☐ Appeal	DATE FILED	STATUS	
☐ CSCRO/ CSC-Commission			
☐ Petition for Review			
☐ CSC-Commission			
☐ Court of Appeals			
☐ Supreme Court			

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement

Received original/photocopy of appointment on _____

Appointee