

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

Notice of Salary Adjustment

06-February-2020

Pursuant to National Budget Circular No. 579 dated January 24, 2020, implementing Republic Act No. 11466 dated January 8, 2020, the salary of the following faculty/staff are hereby adjusted effective January 1, 2020, as follows:

Name of Faculty/Staff	Item No. FY 2019 Plantilla of Personnel	Position	Salary Grade	Step Increment
A. ESTOY, Eduardo D.	SECG2- 2-1998	Security Guard II	5	1
B. GIRON, Jesus I.	SECG2- 6-1998	Security Guard II	5	1
C. MENDOZA, Edilberto V. Sr.	SECG2-12-1998	Security Guard II	5	1
D. POSAS, Edgar P.	SECG2-4-1998	Security Guard II	5	1

SG 5 Step 1

P 14,641.00 (175,692.00) p.a.

2. Actual monthly basic salary as of December 31, 2019:

SG 5 Step 1 14,007.00 (168,084.00) p.a.

3. Monthly salary adjustment effective January 1, 2020 (1-2)

634.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

cc: Records, GSIS, PRPEO, Payroll