CS Form No. 212 Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes (and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. (Do not fill up. For CSC use only I. PERSONAL INFORMATION 2 SURNAME MILLEZA NAME EXTENSION (JR., SR) N/A FIRST NAME DYANA ROSE MIDDLE NAME TARIPE 3. DATE OF BIRTH 9/2/1995 16. CITIZENSHIP ☑ Filipino ☑ Dual Citizenship (mm/dd/yyyy) ☐ by birth ☐ by naturalization 4. PLACE OF BIRTH BAYBAY CITY, LEYTE If holder of dual citizenship, Pls. indicate country: please indicate the details 5. SEX ☐ Male ☐ Female T ☑ Single ☐ Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No ☐ Widowed □ Separated GABAS Other/s: Subdivision/Village Barangay **BAYBAY CITY** LEYTE 7. HEIGHT (m) 1.51 m City/Municipality Province 8. WEIGHT (kg) 47 kg ZIP CODE 6521-A 18 PERMANENT ADDRESS 9. BLOOD TYPE 0+ House/Block/Lot No. GABAS 10 GSIS ID NO N/A ubdivision/Village Barangay **BAYBAY CITY** LEYTE 11. PAG-IBIG ID NO. 121190849087 City/Municipality Province 12. PHILHEALTH NO 13-250362125-1 ZIP CODE 6521 13. SSS NO. 06-3907455-9 19 TELEPHONE NO N/A 14. TIN NO. 472-543-858 20 MOBILE NO 09351315130 15 AGENCY EMPLOYEE NO N/A 21. E-MAIL ADDRESS (if any) dyanamilleza02@gmail.com FAMILY BACKGROUND 22 SPOUSE'S SURNAME NIA 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR SR) FIRST NAME N/A N/A NIA MIDDLE NAME N/A N/A N/A OCCUPATION N/A N/A N/A EMPLOYER/BUSINESS NAME N/A N/A N/A **BUSINESS ADDRESS** N/A N/A N/A TELEPHONE NO N/A N/A N/A 24. FATHER'S SURNAME MILLEZA N/A N/A NAME EXTENSION (JR., SR) FIRST NAME LORENZO N/A N/A MIDDLE NAME **GOFREDO** N/A N/A MOTHER'S MAIDEN NAME **GUIA TARIPE PIAMONTE** N/A N/A SURNAME **TARIPE** N/A N/A FIRST NAME **GUIA** N/A N/A MIDDLE NAME **PIAMONTE** (Continue on separate sheet if necessary) **EDUCATIONAL BACKGROUND** SCHOLARSHIP HIGHEST LEVEL/ UNITS EARNED PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE LEVEL (Write in full) (Write in full) GRADUATED HONORS (if not graduated) RECEIVED From To VALEDICTO ELEMENTARY GABAS CENTRAL SCHOOL PRIMARY EDUCATION 06 2001 03 2007 2007 RIAN VISAYAS STATE UNIVERSITY LABORATORY HIGH WITH HIGH SECONDARY SECONDARY EDUCATION 06 2007 04 2011 2011 SCHOOL **HONORS** VOCATIONAL / N/A N/A N/A N/A N/A N/A TRADE COURSE COLLEGE **VISAYAS STATE UNIVERSITY BACHELOR OF SCIENCE IN CHEMISTRY** 6/1/2011 4/21/2015 **CUM LAUDE** 2015 DOST-GRADUATE STUDIES **VISAYAS STATE UNIVERSTY** MASTER OF SCIENCE IN SOIL SCIENCE 9/1/2020 8/12/2022 2022 ASTHRDP fmillesp SIGNATURE DATE

IV. CIVIL SERVICE ELIG	IBILITY		1					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER		RATING	DATE OF	DI ACE OE EVANIAN	NATION (CONFEDNENT		LICENSE (if ap	
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE RA 10657		(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINA	411ON / CONFE	ZWENT	NUMBER	Date of Validity
			October 4-5, 2016	UC-Gym	/UC-METC	-	0013436	2/9/2025
Non-Professional Driver's License			Bayl		bay City		H12-20-001065	2/9/2024
V. WORK EXPERIENCE			ontinue on separate sheet if					
(Include private employme 28. INCLUSIVE DATES					ed Work Exp	SALARY/ JOB/ PAY	Part of the control o	
(mm/dd/yyyy)	POSITION T (Write in full/Do not			NCY / OFFICE / COMPANY Do not abbreviate)	MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From To 8/6/2015 03/24/2016	Part-time Instructor	(Chemistry)	Visayas State Unversity		12000.00	INCREMENT N/A	Part-time	
12/16/2016 08/27/2020	Laboratory A		Philippine Associ	30000.00	N/A	Regular	Y N	
09/19/2022 present		Part-time Instructor (Soil Science)		Refining Corporation Visayas State Unversity			Part-time	Y
		Million Billion Billion Brain on the Secretary State Constitution of the Secretary State Constitution						
SIGNATURE	1	* Door =	ntinue on separate sheet if n	ecessary)				
CONTIONS		mileya		DATE		05/10	/2023 FORM 212 (Revised 201)	7) Pana 2 -1 1

VI. VOLUNTARY WORK OR INVOLVEMENT	IN CIVIC / NON-GOVERNMENT /	PEOPLE / VOL	LUNTARY OF	RGANIZATION/S			
29. NAME & ADDRESS OF C (Write in ful		INCLUSIV (mm/d	VE DATES Id/yyyy) To	NUMBER OF HOURS		POSITION / NATURE OF WORK	
N/A							
		220					
	20-						
VII. LEARNING AND DEVELOPMENT (L&D)	INTERVENTIONS/TRAINING PRO	itinue on separate DGRAMS ATTI	sneet if necessar ENDED	y)			
(Start from the most recent L&D/training program and inclu-				hief/Executive/Mana			
30. TITLE OF LEARNING AND DEVELOPMENT INT (Write in fu		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)	
		From	То		Technical/etc)		
PerkinElmer Optima 8300 Inductively Coupled Pla- Course	sma Optical Emission Spectroscopy	01/24/2018	01/26/2018	24.0	Technical	Philippine Associated Smelting and Refining Corporation	
Understanding ISO/IEC 17025:2017 for Testing	ng and Calibration Laboratories	08/27/2019	08/28/2019	16.0	Technical	Philippine Associated Smelting and Refining	
Metrohm 884 Professional	VA with MME	09/26/2019	09/26/2019	8.0	Technical	Corporation Philippine Associated Smelting and Refining	
Training-Workshop on Quality Assurance/Qua						Corporation	
Verification/Valida	ition	3/8/2022	4/8/2022	16.0	Technical	BSWM Laboratory Services Division	
Training-Workshop on Soil and Nutrient Manag	ement and Assessing Soil Health	08/30/2022	08/31/22	16.0	Technical	LSD, Bureau of Soils and Water Mangement	
	(Cont	inue on separate s	heet if necessary			L	
VIII. OTHER INFORMATION							
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)						
N/A		N/A					
	(Conti	nue on separate si	heet if necessary)	Ya.,			
SIGNATURE	mi D	lesa		DA	ΓE	05/10/2023	
Jm		Usy				VV/10/2020	

1 2 4 3

a. within the Burd degrees? b. within the Burd degrees (for Local Covernment Unit - Current Employees)? b. within the Burd degrees (for Local Covernment Unit - Current Employees)? c. a. Have you ever been found guilty of any administrative offense? c. b. Have you been oriminally charged before any court? c. c	34. Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediat Bureau or Department where you will be apppointed,					
If YES, give details:	a. within the third degree?	☐ YES ☑ NO				
b. Have you been oriminally charged before any count? YES give details: YES NO YES Qive details: YES Qive details: Qive details: Qive details: Qive d	b. within the fourth degree (for Local Government Unit - Ca					
b. Have you been oriminally charged before any count? VYES, give details: VYES give details: VYES give details: VYES give details: Date Flect: Status of Case/h: VYES give details: VYES	35 a. Have you ever been found guilty of any administrative of	fense?				
Have you ever been convided of any orime or violation of any law, decree, ordinance or regulation by any ocurrent retirement, dropped from the service in any of the following modes: realignation, retirement, dropped from the rolls, dismissal, termination, and of term, finished contract or phased out (abbility) in the public or phrale sector? 3r. Have you reagined from the government service during the three (3), anothr period before the last (abbility) in the public or phrale sector? 3r. Have you reagined from the government service during the three (3), anothr period before the last election to promisedatelyed yearnagen for a national or local candidate? 3r. Have you acquired the status of an immigrant or permanent resident of another country? 3r. Have you acquired the status of an immigrant or permanent resident of another country? 4r. Pursuant to (a) indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfard Act of 2000 (RA 8972), please answer the following items: 4n. Pursuant to (a) indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfard Act of 2000 (RA 8972), please answer the following items: 4n. Pursuant to (a) indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfard Act of 2000 (RA 8972), please server the following items: 4n. Pursuant to (a) indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); (c) Magna Carta for Disabled Persons (RA 7277); (d) Magna Carta for Disabled Persons						
any court or tribunal? If YES, give details: If YES, give details:	b. Have you been criminally charged before any court?	If YES, give details: Date Filed:				
retirement, dropped from the rolls, diamissal, termination, end of term, finished contract or phased out (aboliton) in the public or private sector? 38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? 59. Have you resigned from the yeowment service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? 59. Have you acquired the status of an immigrant or permanent resident of another country? 60. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Stolo Parents Welfare Act of 2000 (RA 8972), please answer the following items: 61. Are you a member of any indigenous group? 62. Are you a person with disability? 63. Are you a person with disability? 64. Are you a solo parent? 65. Are you a solo parent? 66. Anabella B. Tulin 67. VSL please specify ID No: 67. YSL please specify ID		L 1123 140				
Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? 38. Have you acquired the status of an immigrant or permanent resident of another country? 49. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? 41. REFERENCES (Parson not related by consequinity or affinity to applicant Impointee) NAME Anabella B. Tulin VSU, Visca, Baybay City, Leyte Suzette B. Lina DYANA ROSE T. MILLEZA DATE TYAN C. GUBMCOOR No print Legal Officer Suzette B. Lina All T. TYAN C. GUBMCOOR No print Legal Officer All T. TYAN C. GUBMCOOR No print Legal Officer Suzette Lana All T. TYAN C. GUBMCOOR No print Legal Officer Suzette Lana All T. TY	retirement, dropped from the rolls, dismissal, termination, e					
election to promote/actively campaign for a national or local candidate? If YES, give details: YES		ection held within the last year (except				
### Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carla for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: ### Are you a member of any indigenous group? ### Are you a person with disability? ### Are you a person with disability? ### Are you a person with disability? ### Are you a solo parent? ### Appears ### Answer ### Appears ### Are you a solo parent? ### Answer ### Appears ###	(BECH NORTH FOR STORES FOR EXCEPTION FOR EX					
Are you a member of any indigenous group? Are you a person with disability? Are you a solo parent? Anabella B. Tulin VSU, Visca, Baybay City, Leyte Buedun Deejay M. Lumanao VSU, Visca, Baybay City, Leyte Suzette B. Lina VSU, Visca, Baybay City, Leyte	39. Have you acquired the status of an immigrant or permanen					
Anabella B. Tulin VSU, Visca, Baybay City, Leyte Anabella B. Tulin VSU, Visca, Baybay City, Leyte Dejay M. Lumanao VSU, Visca, Baybay City, Leyte Suzette B. Lina VSU, Visca, Baybay City, Leyte Sulfactorial County of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. Government Issued ID (in Presport, GSS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuence Government Issued ID: PRC IDILicensePassport No: 0013436 Date/Place of Issuence: 12/20/2022-Renewed at PRC (Ormoc) Other Accomplished SUBSCRIBED AND SWORN to before me this Officer Superior County of Superior County o	a. Are you a member of any indigenous group? b. Are you a person with disability?	If YES, please specify: ☐ YES	NO D: NO			
Anabella B. Tulin VSU, Visca, Baybay City, Leyte Deejay M. Lumanao VSU, Visca, Baybay City, Leyte Suzette B. Lina VSU, Visca, Baybay City, Leyte Splina@vsu.edu.ph 42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. Jagree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. Government Issued ID: PRC ID/License/Passport No: 0013436 Signature (Sign inside the box) Date/Place of issuance: 12/20/2022-Renewed at PRC (Ormoc) Date/Place of issuance: 12/20/2022-Renewed at PRC (Ormoc) Tities of the provision of the Republic of the Republi	41. REFERENCES (Person not related by consanguinity or affinity to applicant	(annointee)				
Anabella B. Tulin VSU, Visca, Baybay City, Leyte Deejay M. Lumanao VSU, Visca, Baybay City, Leyte Suzette B. Lina VSU, Visca, Baybay City, Leyte sbina@vsu.edu.ph Complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. Agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. Government Issued ID (is Persport, Gsis, SSS, PRC, Driver's Lowres, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: PRC IDILicense/Passport No: 0013436 Date/Place of Issuance: 12/20/2022-Renewed at PRC (Ormoc) Date Accomplished Signature (Sign inside the box) CS / Ito / 20 2 3 Date Accomplished Right Thumbmark ATT. RAY IN C. GUINOCOR YSU Mist Legal Officer						
Deejay M. Lumanao VSU, Visca, Baybay City, Leyte deejay. M. Lumanao VSU, Visca, Baybay City, Leyte Suzette B. Lina VSU, Visca, Baybay City, Leyte sueduph VSU, Visca, Baybay City, Leyte Sublina@vsu.edu.ph 42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. Government Issued ID: (In Personort, Cisis, SSS, PRC, Dinver's Liconso, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: PRC IDILicense/Passport No: 0013436 Signature (Sign inside the box) OS ITO 223 Date Accomplished SUBSCRIBED AND SWORN to before me this Of JUN 2023 ATT. RY IN C. GUINOCOR YSJ Miel Legal Officer						
Suzette B. Lina VSU, Visca, Baybay City, Leyte sblina@vsu.edu.ph 42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. Government Issued ID (a Pessport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: PRC ID/License/Passport No.: 0013436 Signature (Sign inside the box) OS / ID/120.23 Date Accomplished SUBSCRIBED AND SWORN to before me this Of JUN 2023 Affiant exhibiting his/her validly issued government ID as indicated above. ATT. RYAN C, GUINOCOR YS/ Guillocor		VSU, Visca, Baybay City, Leyte	<u>du.ph</u>	(a)		
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filling of administrative/criminal case/s against me. Government Issued ID (i.e.Pessport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: PRC ID/License/Passport No.: 0013436 Date/Place of Issuance: 12/20/2022-Renewed at PRC (Ormoc) Date Accomplished SUBSCRIBED AND SWORN to before me this Of JUN 2023 Affiant exhibiting his/her validly issued government ID as indicated above. ATT. RYAN C. GUINOCOR YST Girel Legal Officer	Deejay M. Lumanao	VSU, Visca, Baybay City, Leyte				
Complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. Government Issued ID (in Pessport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: PRC ID/License/Passport No.: 0013436 Signature (Sign inside the box) CSS / ID / 20 2 3 Date Accomplished SUBSCRIBED AND SWORN to before me this Of JUN 2023 Affiant exhibiting his/her validly issued government ID as indicated above.						
Government Issued ID: PRC ID/License/Passport No.: 0013436 Date/Place of Issuance: 12/20/2022-Renewed at PRC (Ormoc) Signature (Sign inside the box) Ost 10/2023 Date Accomplished SUBSCRIBED AND SWORN to before me this Observed the sum of the su	complete statement pursuant to the provisions of pertir Philippines. I authorize the agency head/authorized represe agree that any misrepresentation made in this docu	nent laws, rules and regulations of the lentative to verify/validate the contents state	Republic of the	DYANA ROSE T. MILLEZA PHOTO		
ID/License/Passport No.: 0013436 Date/Place of Issuance: 12/20/2022-Renewed at PRC (Ormoc) Signature (Sign inside the box) O5 10/2023 Date Accomplished Right Thumbmark SUBSCRIBED AND SWORN to before me this O 6 JUN 2023 ATTY RYAN C. GUINOCOR VSU Grief Legal Officer	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance					
Date/Place of Issuance: 12/20/2022-Renewed at PRC (Ormoc) Signature (Sign inside the box) O5 10 / 20 2 3 Date Accomplished Right Thumbmark SUBSCRIBED AND SWORN to before me this O 6 JUN 2023 ATTY. RYAN C. GUINOCOR VSU Chief Legal Officer	Government Issued ID: PRC					
Date/Place of Issuance: 12/20/2022-Renewed at PRC (Ormoc) Date Accomplished Right Thumbmark SUBSCRIBED AND SWORN to before me this ATTY. RYAN C. GUINOCOR VSU Grief Legal Officer	ID/License/Passport No.: 0013436	0 0				
ATTY. RYSAN C. GUINOCOR VSU Grief Legal Officer	Date/Place of Issuance: 12/20/2022-Renewed at PRC (Ormoc)	05/10/2023	X)	Right Thumbmark		
	SUBSCRIBED AND SWORN to before me this	ATTY RYAN C. GUINOCOR	g his/her validly issued governm	ent ID as indicated above.		

WORK EXPERIENCE SHEET

1 1 1 1 1

- Duration: September 19, 2022 Present
- · Position: Part-time Instructor
- · Name of Office/Unit: Department of Soil Science
- Immediate Supervisor: Suzette B. Lina
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - Summary of Actual Duties
 - Conducts classes as scheduled.
 - o Introduce various strategies to enhance the learnings of the students.
 - Apply/conduct applicable modes of assessment of the learnings gained by students.
 - Attend to student queries even outside class schedule.
 - Perform other tasks assigned by the Department Head and College Dean to facilitate the effective delivery of teaching functions.
- Duration: December 16, 2016 August 27, 2020
- Position: Laboratory Analyst
- Name of Office/Unit: PASAR-Metallurgical Laboratory
- Immediate Supervisor: Charito T. Boñul
- Name of Agency/Organization and Location: PASAR, LIDE, Isabel, Leyte
 - List of Accomplishments and Contributions
 - Internal Auditor for Laboratory Management System based on ISO 17025
 - Summary of Actual Duties
 - Performs analysis of diverse raw materials, products and by-products for price settlements, metal balance, and other commercial by using established methods and work instructions within allotted turnaround time
 - Prepares the reagents required for the work in accordance with the predefined work instructions and schedule.
 - Calculate, analyze, and interpret the data by using the relevant statistical techniques.
 Look for trends, abnormalities, and/or potential contributing factors that could provide biased or inaccurate data.
 - Implements QA/QC. updates and interprets control charts, and, if QA/QC fails, implements action plans as necessary.
 - o Participate in Proficiency Testing
 - o Gives internal customers rapid input on any noticed out-of-trend or odd results
 - Encode, check, and authorize results in Sample Manager
 - Observe strict compliance to confidentiality of laboratory data
 - Provides initial support to customer inquiries and discuss with immediate leader especially those that needs further action

- Escalates to immediate leader any issues and concerns that are beyond the level of capability and authority
- Monitors analytical instrument performance and coordinates with maintenance team during repairs and preventive maintenance
- Conduct inventory of consumables and report to team leader if there are any consumables which are nearing to run out
- o Implements 5S in the workplace and consistently practices good housekeeping
- Follows LMS implementation guidelines and takes part in internal and external audits.
- Conducts risk assessment prior to commencing any work and report to immediate superior any unsafe conditions and acts observed, issue related work permits in the absence of team leader
- Duration: June 8, 2015 March 24, 2016
- · Position: Part-time Instructor
- Name of Office/Unit: Department of Pure and Applied Chemistry

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- Immediate Supervisor: Jacob Glenn Jansalin
- · Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - Summary of Actual Duties
 - Designs and develops learning lessons, study and research to stay current on educational trends and instructional techniques
 - Record-keeping and assessment of students' outputs and performance
 - Discuss safety measures and the dos and don'ts in the laboratory
 - Facilitate students in conducting laboratory experiments

DYANA ROSE T MILLEZA

(Signature over Printed Name of Employee/Applicant)

Date: May 10, 2023