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PERSONAL DATA SHEET

VARINING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

1 CS ID No. (Do not fill up. For CSC use only) 2 SURNAME SUGANOB MANE EXTENSION (JR., SR) MA FIRST NAME CARL ITO WIDDLE NAME OBON 3. DATE OF BIRTH 4/8/61 16 CITIZENSHIP ((manufclcllywyry) ☑ Filipino ☐ Dual Citizenship ☑ by birth ☐ by naturalization 4 PIACE OF BIRTH **Baybay City** If holder of dual citizenship, Pls. indicate country: please indicate the details. 5 SEX ☑ Male ☐ Female Philippines V ☐ Single ☑ Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No. ☐ Widowed ☐ Separated Pangasugan Other/s: Subdivision/Village Barangay **Baybay City** Leyte 7. HEIGHT (m) 2.5 meter CityMunicipality R WHENCHIT (Max) 70 kgs 7IP CODE 18 PERMANENT ADDRESS 9 BLOOD TYPE AR House/Block/Lat No. Street Pangasugan 10 GSIS ID NO B61G8COS029 Subdivision/Village Barangay 11. PAGIBIGID NO. **Baybay City** Leyte 0801 247698 05 City/Municipality Province 12 PHILHEALTH NO 13-0000143-72-4 ZIP CODE 6521 13 SSS NO. N/A 19. TELEPHONE NO. NIA 14. TININO. 116-627-076 20 MOBILE NO MIA V00494 15. AGENCY EMPLOYEE NO. 21. E-MAIL ADDRESS (if any) carlito suganob@yahoo.com FAMILY BACKGROUND 22 SPOUSE'S SURNAME Suganob 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) Carmi M. Suganob Mercy FIRSTNAME 6/4/97 Caila Venice M. Suganob WIDDLE NAME Managbanag 2/14/00 Laborer FMPLOWER/BUSINESS NAME **Visayas State University** BUSINESS ADDRESS Visca, Baybay City, Leyte TELEPHONE NO. NIA 24 FATHER'S SURNAME Suganob AME EXTENSION (JR., SR) FIRST NAME Aniano MIDDI F NAME Romero 5 MOTHER'S MAIDEN NAME SILIRINAMIF Suganoh HRSTNAME **Tranquilina** WUNDLENAME Santiago (Continue on separate sheet if necessary) SCHOLARSHIP HIGHEST LEVEL/ NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE YEAR **ACADEMIC** LEVEL UNITS FARNED (Write in full) (Write in full) GRADUATED HONORS (if not graduated) RECEIVED To From ELEMENTARY Banahao Com. School, Baybay City, Leyte Primary Valedictorian 1968 1974 1974 SECONDARY Baybay High School, Baybay City, Leyte **High School** 1974 1979 1979 None Franciscan College of Immaculate Conception, VOCATIONAL / Diploma in Secretarial Science 1980 1982 1982 None TRADE COURSE Baybay City, Leyte COLLEGE N/A GRADUATE STUDIES N/A Less 13,2017 SIGNATURE DATE

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Seminar-Workshop on Supply & Property Management Seminar-Workshop on Supply & Property Management Seminar-Workshop on Supply & Property Management Continue on Excell and Powerpoint Program Oct. 28, 2003 Continue on Supply & Property Management Oct. 28, 2003 Continue on Supply & Property Management Oct. 28, 2004 May 19, 2003 Respect and Processing on May 19, 2003 Respect and Processing of Documents June 26, 2001 Respect and Processing of Documents Respect and Processing of D	14, 2005			
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VIII. OTHER INFORMATION 31. SPECIAL SKILLS and HOBBIES 32. NON-ACADEMIC DISTING (Write	0 0 00	8 hrs ²	Technical	Visayas State College of Agriculture
3f. SPECIAL SKILLS and HOBBIES 32. NON-ACADEMIC DISTING (Write	eet if necessary)			
31. SPECIAL SKILLS and HOBBIES 32. (Write				AND THE STATE OF T
(vinice		ITION	eranden in de en	33. MEMBERSHIP IN ASSOCIATION/ORGANIZA
Basketball, softball, lawn tennis, soccer	in Hill)	1 1		(write it its)
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Man of the control of				
- Parameter 9	A - 1/2-1			
Continue on separate s	heet if necessary)			
SIGNATURE	3)		ATE	1 Carl 15 1-

34 Are you related by consanguinity or affinity to the ointing				
chief of bureau or office or to the person who has immediate			4	
Bureau or Department where you will be apppointed, a. within the third degree?	70062 have been seen as the first refragation of the second control of the first secon	YES	✓ NO	
b. within the fourth degree (for Local Government Unit - Ca	YES VNO			
B. William the found addition for Local Covernment of the Cal		If YES, give details		
35. a. Hawe you ever been found guilty of any administrative of	fense?		✓ NO	
		If YES, give details	2.0 m	
	na en esperante de la companya de l	YES	☑ NO	
b. Have you been criminally charged before any court?		If YES, give details:		
		Status of Case/s:		
36. Have you ever been convicted of any crime or violation of a	any law, decree, ordinance or regulation by	YES	☑ NO	
amy court or tribunal?	tag on sala (taga ayang arak sa dara san salah karak a salah salah sa salah salah salah salah salah salah salah	If YES, give details:		
37. Have you ever been separated from the service in any of the	ne following modes: resignation			
retirement, dropped from the rolls, dismissal, termination, e (albolition) in the public or private sector?		YES If YES, give details	☑ NO S:	
38. a. Hawe you ever been a candidate in a national or local ele	ection held within the last year (except	YES	✓ NO	
Barangay election)?		If YES, give deta	is:	
 b. Have you resigned from the government service during telection to promote/actively campaign for a national or local 		☐ YES ☑ NO If YES, give details:		
		YES	√ NO	
General energy profit	Hawe you acquired the status of an immigrant or permanent resident of another country?			
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma	agina Carta for Disabled Persons (RA			
7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972		10000000000000000000000000000000000000		
Are you a member of any indigenous group?	YES If YES, please specific	☑ NO		
The search staff against 1 searches 1 searches 1	Whenever exist some as the second of the sec			
b. Are you a person with disability?	☐ YES ☑ NO If YES, please specify ID No: ☐ YES ☑ NO If YES, please specify ID No:			
Are you a solo parent?				
yeo to the a dissection of the matter of the section of the sectio				
41. REFERENCES (Person not related by consanguinity or affinity to applicant	t /appointee)	et termina and a comprehensive and a state strong conservation and		
NAME	ADDRESS	TEL/CELL NO.		
Dr. Roberta D. Lauzon	DFST, VSU, Visca	9176341486		
Dr. Ivy C. Emnace	DFST, VSU, Visca	9069267236		
Dr. Felix J. Amestoso	DFST, VSU, Visca	None		
42. Il dieclare under oath that I have personally accomplishe complete statement pursuant to the provisions of pertin Philippines. I authorize the agency head/authorized represagree that any misrepresentation made in this doct administrative/criminal case/s against me.	nent laws, rules and regulations of the entative to verify/validate the contents state	Republic of the ed herein.		
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)				
PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: V00494	yen.			
D/License/Passport No.:			### ##################################	
Date/Place of Issuance:	Signature (Sign inside the bo	ox)		
and the second s	Date Accomplished		Right Thumbmark	
SUBSCRIBED AND SWORN to before me this	[P § 3 2017, affiliant exhibitin	g his/her validly issued o	povernment ID as indicated above.	
A	TTY. RYSAN C. GUINOCON			
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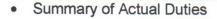
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CS FORM 212 (Revised 2017), Page 4 of 4

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998–Present. Work experience should be listed from most recent first.
- Duration: Sept. 1, 2017-present
- Position: Administrative Aide VI
- Name of Office/Unit: Department of Food Science and Technology
- Immediate Supervisor: Dr. Ivy C. Emnace
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any) None
 - Summary of Actual Duties
 - Provides secretarial and clerical support services to faculty, staff, students and other clienteles; provides assistance in the management of the Department's programs and activities and performs other related functions.
- Duration: March 25, 2010-July 31, 2017
- Position: Administrative Aide IV
- Name of Office/Unit: Department of Food Science and Technology
- Immediate Supervisor: Dr. Lorina A. Galvez
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)- None
 - Summary of Actual Duties
 - Provided administrative support services to faculty, staff, students and other clienteles; provided assistance in the management of the Department's programs and activities and performs other related functions.
- Duration: Dec. 1, 2004-March 24, 2010
- Position: Administrative Aide III
- Name of Office/Unit: Department of Food Science & Technology
- Immediate Supervisor: Dr. Roberta D. Lauzon
- · Name of Agency/Organization and Location: Leyte State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)-None



- Provides secretarial and clerical support services to faculty, staff, students and other clienteles; provides assistance in the management of the Department's programs and activities and performs other related functions.
- Duration: July 1, 1989-Nov. 31, 2004
- Position: Clerk I
- Name of Office/Unit: Dept. of Food Science and Technology
- Immediate Supervisor: Dr. Roberta D. Lauzon
- · Name of Agency/Organization and Location: Leyte State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)-None
 - Summary of Actual Duties
 - Provides secretarial and clerical support services to faculty, staff, students and other clienteles; provides assistance in the management of the Department's programs and activities and performs other related functions.
- Duration: July 1, 1987-June 30, 1989
- · Position: Clerk Aide
- Name of Office/Unit: Food Science Section, DAC-FS
- Immediate Supervisor: Dr. Truong Van Den
- Name of Agency/Organization and Location: Visayas State College of Agriculture, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)-None
 - Summary of Actual Duties
 - Provides secretarial and clerical support services to faculty, staff, students and other clienteles; provides assistance in the management of the section's program programs and activities and performs other related functions.

CARLITO O. SUGANOB

(Signature over Printed Name of Employee/Applicant)

Date: ____