

OPA 4/28/19  
4/30



**VISAYAS**  
STATE UNIVERSITY

Office of the President

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Notice of Salary Adjustment

01-APRIL-2019

**Mr. Alan M. Guarte**  
Administrative Aide VI  
VSU, Baybay, Leyte

Pursuant to National Budget Circular No. 575 dated March 25, 2019, implementing Executive Order (EO) No. 201, s. 2016 as amended by EO No. 76, s. 2019, your salary as Administrative Aide VI is hereby adjusted effective March 18, 2019, as follows:

1. Adjusted monthly basic salary effective March 18, 2019, under the new Salary Schedule:

**SG 6 Step 1**

**P 14,847.00**

( 178,164.00) p.a.

2. Actual monthly basic salary as of March 18, 2019

**SG 6 Step 1**

**P 14,340.00**

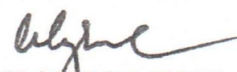
( 172,080.00) p.a.

3. Monthly salary adjustment effective March 18, 2019 (1-2)

**P 507.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**  
President

Position Title: Administrative Aide VI

Salary Grade: 6

Item No. FY 2018 Plantilla of Personnel: ADA6-77-2004

cc: Records, GSIS, PRPEO, Payroll

**Vision:** A globally competitive university for science, technology and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.