

Republic of the Philippines
Leyte State University
Visca, Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Division: LSU Open University

Source of Funds: GENERAL FUND
Date Prepared by HRMDO: July 1, 2002

Name of Appointee/s	Position	Level	SG	Daily Wages/ Salary	Period of From	Employment To	If Renewal (incl. date of previous employment)
1. Roberto C. Cala ② Eddie M. Israel 3. Clara P. Mercado 4. Antonio P. Modina x-x-x-x-x-x-x-x-x-x-x-x-	Proofreader I Clerk I DEMO I Illustrator I	I I I I	4 3 6 3	296.45 274.50 345.73 274.50	JULY 1, 2002 JULY 1, 2002 JULY 1, 2002 JULY 1, 2002	DECEMBER 31, 2002 DECEMBER 31, 2002 DECEMBER 31, 2002 DECEMBER 31, 2002	JAN. 1-JUNE 30, 2002 JAN. 1-JUNE 30, 2002 JAN. 1-JUNE 30, 2002 JAN. 1-JUNE 30, 2002
NOTE: ONE (1) DAY BREAK PER MONTH							

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their/his name(s) for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any of all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 40, S. 1998 have been complied with, reviewed and found in order.



TERESITA L. QUINANOLA

OIC, HRMDO

7-1-02

Date

APPROVAL


PACIENCIA P. MILAN
Appointing Authority

Pinagtibay alinsumod sa resolusyon ng Komisyon ng Serbisyo
Sibil Blg. 93-58-42 na may petsa Enero 1, 1994.

7-1-02

Date