

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. Jansel Joi C. Villas has assumed the duties and responsibilities as Administrative Aide III of the Office of the Vice President for Planning, Resource Generation, and External Affairs effective September 3, 2018.

This certification is issued in connection with the issuance of the appointment of Ms. Villas as Administrative Aide III.

Done this 3rd day of September in 2018.


DILBERTO O. FERRAREN
Head of Office/Department/Unit

Date: September 3, 2018

Attested by:


LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*