CS Form No. 4 Revised 2018

Republic of the Philippines VISAYAS STATE UNIVERSITY ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

| This is to certify that Ms./Mr. <u>ELENO V. GEOMAN</u> has assumed the |
|--|
| duties and responsibilities as <u>Driver II</u> of |
| Physical Plant Office effective |
| NOV 0.4 2024 |
| |
| This certification is issued in connection with the issuance of the |
| appointment of Ms./Mr. Eleno V. Geoman as |
| Driver II |
| |
| Done this 11 TH day of November in 2024 . |
| MARLON G BURLAS |
| Head of Øffice/Department/Unit |

Date: NOV 04 2024

Attested by:

HONEY SOFIA V. COLIS

MO

201 file
Admin
COA
CSC

For submission to CSC FO
within 30 days from the
date of assumption of the
appointee