

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ; use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DACLAG		
FIRST NAME	JOCELYN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	GUNDAYA		
3. DATE OF BIRTH (mm/dd/yyyy)	07/29/1979	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ALICIA, BOHOL	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	R. MAGSAYSAY AVENUE
7. HEIGHT (m)	1.50	House/Block/Lot No.	Street
8. WEIGHT (kg)	47	Subdivision/Village	ZONE 19
9. BLOOD TYPE	B+	BAYBAY	Barangay
10. GSIS ID NO.	02003450466	City/Municipality	LEYTE
11. PAG-IBIG ID NO.	1700-0-031-5137		Province
12. PHILHEALTH NO.	1908-9-360-1981	ZIP CODE	6521
13. SSS NO.	NA	18. PERMANENT ADDRESS	R. MAGSAYSAY AVENUE
14. TIN NO.	912-773-526	House/Block/Lot No.	Street
15. AGENCY EMPLOYEE NO.	V00804	Subdivision/Village	ZONE 19
		BAYBAY	Barangay
		City/Municipality	LEYTE
			Province
		ZIP CODE	6521
		19. TELEPHONE NO.	None
		20. MOBILE NO.	09615092179
		21. E-MAIL ADDRESS (if any)	jocelyn.daclag@vsu.edu.ph

II. FAMILY BACKGROUND

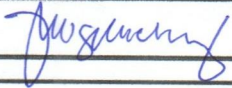
22. SPOUSE'S SURNAME	DACLAG		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ALBERT FILEMON	NAME EXTENSION (JR., SR)	MON JOSHUA G. DACLAG	05/10/2008
MIDDLE NAME	BOISER		ZAREN JOSEPH G. DACLAG	01/09/2010
OCCUPATION	ELEMENTARY TEACHER		NICO JOHANN G. DACLAG	06/08/2019
EMPLOYER/BUSINESS NAME	DEPARTMENT OF EDUCATION (KANSUNGKA ELEMENTARY SCHOOL)			
BUSINESS ADDRESS	BRGY. KANSUNGKA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GUNDAYA			
FIRST NAME	CATALINO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PLATINO	N/A		
25. MOTHER'S MAIDEN NAME				
SURNAME	AYUBAN			
FIRST NAME	MONICA			
MIDDLE NAME	MENDEZ			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALICIA CENTRAL ELEMENTARY SCHOOL	PRIMARY EDUCATION	1986	1992	Graduated	1992	Valedictorian
SECONDARY	EXPERIMENTAL RURAL HIGH SCHOOL (now VSU IHS)	HIGH SCHOOL	1992	1996	Graduated	1996	With Honors
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	N/A
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BS FOOD TECHNOLOGY	1996	2000	Graduated	2000	N/A
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS FOOD SCIENCE & TECHNOLOGY	2003	2007	Graduated	2007	N/A
	UNIVERSITY OF THE PHILIPPINES - LOS BAÑOS	PhD FOOD SCIENCE	2015	2018	Graduated	2018	DOST-ASTHRDP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	October 6, 2022
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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
N/A					

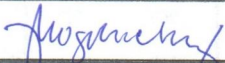
(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
09/15/2022	PRESENT	ASSOCIATE PROFESSOR III	VISAYAS STATE UNIVERSITY	62,499.00	21-1	PERMANENT	Y
01/01/2022	09/14/2022	ASSISTANT PROFESSOR 4	VISAYAS STATE UNIVERSITY	45,203.00	18-1	PERMANENT	Y
01/01/2021	12/31/2021	ASSISTANT PROFESSOR 4	VISAYAS STATE UNIVERSITY	43,681.00	18-1	PERMANENT	Y
01/01/2020	12/31/2020	ASSISTANT PROFESSOR 4	VISAYAS STATE UNIVERSITY	42,662.00	18-1	PERMANENT	Y
07/01/2019	12/31/2019	ASSISTANT PROFESSOR 4	VISAYAS STATE UNIVERSITY	40,637.00	18-1	PERMANENT	Y
01/01/2018	06/30/2019	ASSISTANT PROFESSOR 1	VISAYAS STATE UNIVERSITY	30,531.00	15-1	PERMANENT	Y
01/01/2017	12/31/2018	ASSISTANT PROFESSOR 1	VISAYAS STATE UNIVERSITY	27,565.00	15-1	PERMANENT	Y
01/01/2017		INSTRUCTOR III	VISAYAS STATE UNIVERSITY	25,290.00	14-1	PERMANENT	Y
08/01/2016	12/31/2016	INSTRUCTOR III	VISAYAS STATE UNIVERSITY	24,141.00	14-1	PERMANENT	Y
01/01/2016	07/31/2016	INSTRUCTOR III	VISAYAS STATE UNIVERSITY	24,141.00	14-1	TEMPORARY	Y
11/01/2015	12/31/2015	INSTRUCTOR III	VISAYAS STATE UNIVERSITY	23,044.00	14-1	TEMPORARY	Y
03/16/2015	10/31/2015	INSTRUCTOR III	VISAYAS STATE UNIVERSITY	23,044.00	14-1	TEMPORARY	Y
06/17/2013	03/15/2015	INSTRUCTOR II	VISAYAS STATE UNIVERSITY	21,436.00	13-1	TEMPORARY	Y
06/01/2012	06/16/2013	INSTRUCTOR II	SOUTHERN LEYTE STATE UNIVERSITY	21,436.00	13-1	PERMANENT	Y
09/16/2011	05/31/2012	INSTRUCTOR II	SOUTHERN LEYTE STATE UNIVERSITY	19,658.00	13-1	PERMANENT	Y
06/01/2011	09/15/2011	INSTRUCTOR I	SOUTHERN LEYTE STATE UNIVERSITY	18,568.00	12-2	PERMANENT	Y
11/13/2010	05/31/2011	INSTRUCTOR I	SOUTHERN LEYTE STATE UNIVERSITY	16,995.00	12-2	PERMANENT	Y
06/24/2010	11/12/2010	INSTRUCTOR I	SOUTHERN LEYTE STATE UNIVERSITY	16,726.00	12-1	PERMANENT	Y
07/01/2009	06/23/2010	INSTRUCTOR I	SOUTHERN LEYTE STATE UNIVERSITY	15,119.00	12-1	PERMANENT	Y
07/01/2008	06/30/2009	INSTRUCTOR I	SOUTHERN LEYTE STATE UNIVERSITY	13,512.00	12-1	PERMANENT	Y
11/13/2007	06/30/2008	INSTRUCTOR I	SOUTHERN LEYTE STATE UNIVERSITY	12,284.00	12-1	PERMANENT	Y
06/15/2007	10/31/2007	PART-TIME INSTRUCTOR	SOUTHERN LEYTE STATE UNIVERSITY	110/hr	N/A	CONTRACTUAL	Y
06/15/2003	05/31/2006	GRADUATE TEACHING ASSISTANT	VISAYAS STATE UNIVERSITY	4,000.00	N/A	CONTRACTUAL	Y
05/02/2000	05/31/2003	RESEARCH & DEVELOPMENT OFFICER	UNLAD-KABAYAN MIGRANT SERVICES FOUNDATION, INCORPORATED	9,500.00	N/A	PERMANENT	N

(Continue on separate sheet if necessary)

SIGNATURE		DATE	October 6, 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	2022 International Food Value Chain Webinar and Workshop	09/12/2022	09/16/2022	12.5	Technical	ASEAN, MAFF-JAPAN, VSU
	Advances and Challenges in Lactic Acid Bacteria Research for Food and Industry Applications	08/12/2022	08/12/2022	4.0	Technical	Philippine Society for Lactic Acid Bacteria, Inc.; Philippine Society for Microbiology, Inc.
	iLEAP IP x Inventor Assistance Program: Introduction to Patent Search and Patent Drafting	03/23/2021	03/23/2021	8.0	Technical	Intellectual Property Office of the Philippines
	iLEAP IP: Introduction to Patents, Utility Models, and Industrial Designs	03/16/2021	03/16/2021	8.0	Technical	Intellectual Property Office of the Philippines
	iLEAP IP: Introduction to Trademark	03/09/2021	03/09/2021	8.0	Technical	Intellectual Property Office of the Philippines
	iLEAP IP: An Introduction to Copyright	03/02/2021	03/02/2021	8.0	Technical	Intellectual Property Office of the Philippines
	Emerging Pathogens of Interest in the Food Industry	02/04/2021	02/04/2021	4.0	Technical	Glenwood Technologies International, Inc.
	4th International STEAM Research Congress	02/03/2021	02/05/2021	24.0	Technical	Eastern Visayas State University, PHILAAST, EVICIERD, DOST-8
	Orientation of Food Safety and Current Good Manufacturing Practices	12/23/2020	12/23/2020	8.0	Technical	Department of Trade and Industry
	ASTHRDP Graduate Scholars Conference (Theme: ASTHRDP: Science, Technology and Innovation Towards Achieving Sustainable Development Goals)	11/26/2020	11/27/2020	16.0	Technical	Department of Science and Technology Science Education Institute; Accelerated Sci. & Tech. Human Resource Dev't Program - National Science Consortium
	Mycotoxins in Food and Feed	10/22/2020	10/22/2020	4.0	Technical	Glenwood Technologies International, Inc.
	Online Seminar on Halal Requirements and Certification	10/20/2020	10/20/2020	4.0	Technical	Department of Science and Technology - Regional Office 1
	Advance Food Processing Using Vacuum Fryer Technology	10/15/2020	10/15/2020	3.0	Technical	Department of Science and Technology - Caraga
	Advance Food Processing Using Spray Dryer Technology	10/13/2020	10/13/2020	3.0	Technical	Department of Science and Technology - Caraga
	Food Safety in Take-Out and Delivery	10/13/2020	10/13/2020	4.0	Technical	Department of Trade and Industry - NCRO Marikina
	Advance Food Processing Using Water Retort Technology	10/08/2020	10/08/2020	3.0	Technical	Department of Science and Technology - Caraga
	Food Safety for Food Deliveries	09/09/2020	09/09/2020	4.0	Technical	DOST Food and Nutrition Research Institute; Institute for Food Safety Advancement
	Role of ATP Testing in Sanitation and Disinfection	08/20/2020	08/20/2020	4.0	Technical	Glenwood Technologies International, Inc.
	Food Allergen Management in the Food Industry	08/07/2020	08/07/2020	4.0	Technical	Glenwood Technologies International, Inc.
	Overview pf GMP and HACCP in the Food Industry	07/30/2020	07/30/2020	4.0	Technical	Glenwood Technologies International, Inc.
	Ensuring Food Safety: Hygiene and Sanitation Practices under the New Normal	07/24/2020	07/24/2020	4.0	Technical	Institute for Food Safety Advancement
	Hygiene and Sanitation Monitoring in the Food Industry	07/23/2020	07/23/2020	4.0	Technical	Glenwood Technologies International, Inc.
	"New Normal" Health and Safety Measures in the HORECA Industry	07/15/2020	07/15/2020	4.0	Technical	Institute for Food Safety Advancement
	Business Opportunities in Food Innovations - Session 1: innovations in Food Processing	06/23/2020	06/23/2020	3.0	Technical	Department of Science and Technology - Regional VI
	Localized and Contextualized Video Materials in the New Normal	06/18/2020	06/18/2020	8.0	Technical	Asia Pacific Association of Educators Training Institute
	Project-Based Learning in Online Classroom Applications	06/17/2020	06/17/2020	8.0	Technical	Asia Pacific Association of Educators Training Institute
	Re-echo Seminar-Workshop on "How to Publish on SCOPUS-Indexed Journals"	02/06/2020	02/08/2020	16.0	Technical	Visayas State University
	Developing, Pre-testing, Revising & Monitoring of IEC Materials Training Workshops	01/14/2020	01/15/2020	16.0	Technical	Visayas State University
	41st UGAT Annual Conference	11/07/19	11/09/19	24.0	Technical	UGAT, Inc. & Visayas State University
	Innovations in Food Safety Monitoring	10/24/2019	10/24/2019	4.0	Technical	Glenwood Technologies International, Inc.
	3rd International STEAM Research Congress	08/07/2019	08/09/2019	24.0	Technical	Eastern Visayas State University, PHILAAST, EVICIERD, DOST-8
	SUC-ACAP, Inc. Annual Convention	05/22/2019	05/24/2019	24.0	Technical	SUC-ACAP, Inc; Visayas State University
	2nd Regional Symposium of the Philippine society of Biochemistry - Visayas Chapter	02/21/2019	02/22/2019	16.0	Technical	PSBMB - Visayas Chapter

(Continue on separate sheet if necessary)

SIGNATURE

[Signature]

DATE

October 6, 2022

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VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Computer Literate/MS Office Operations	None	Philippine Association of Food Technologists, Inc
Event Organizing/Facilitating		Visayas State University Faculty Association
Hosting		Kapisanan ng mga Kemika ng Pilipinas - Southern Tagalog
Cooking/Baking		Philippine Society of Lactic Acid Bacteria, Inc
Dancing		Ugnayang Pang-Agham Tao, Inc. (UGAT)
Acrylic Painting		Visayas State University Alumni Association
		UPLB Alumni Association, Inc.
		Visca Polyphonics Choir

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____

October 6, 2022

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <hr/> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details:</p> <p><u>Resignation from work to pursue graduate studies</u></p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <hr/> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country):</p>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify:</p> <hr/> <p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, please specify ID No: <u>083708000-1508</u></p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

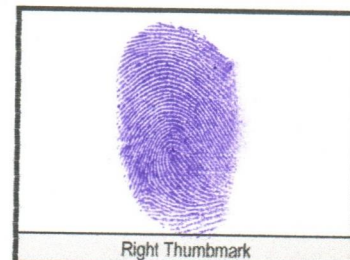
NAME	ADDRESS	TEL. NO.
Dr. Victor B. Asio	College of Agriculture and Food Science, Visayas State University	0908873 2033
Dr. Lynette C. Cimafranca	Department of Food Science and Technology, Visayas State University	09957749453
Dr. Ivy C. Emnace	Department of Food Science and Technology, Visayas State University	09659480191

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	
PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	Passport
ID/License/Passport No.:	P4980496B
Date/Place of Issuance:	02/28/2020 - DFA Tacloban City

Signature (Sign inside the box)
October 6, 2022
Date Accomplished



SUBSCRIBED AND SWORN to before me this 13 OCT 2022, affiant exhibiting his/her validly issued government ID as indicated above.

<p>ATTY. RYSAN C. GUIMOCOR VSU Chief Legal Officer</p>
Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 15, 2022 - Present
- Position: Associate Professor III
- Name of Office/Unit: Department of Food Science and Technology
- Immediate Supervisor: Lynette C. Cimafranca
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- Duration: July 01, 2019 – September 14, 2022
- Position: Assistant Professor IV
- Name of Office/Unit: Department of Food Science and Technology
- Immediate Supervisor: Ivy Emnace and Lynette C. Cimafranca
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- Duration: January 01, 2017 – June 30, 2019
- Position: Assistant Professor I
- Name of Office/Unit: Department of Food Science and Technology
- Immediate Supervisor: Ivy C. Emnace
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- Duration: March 16, 2015 – January 01, 2017
- Position: Instructor III
- Name of Office/Unit: Department of Food Science and Technology
- Immediate Supervisor: Lorina A. Galvez
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- Duration: June 17, 2013 – March 15, 2015
- Position: Instructor II
- Name of Office/Unit: Department of Food Science and Technology
- Immediate Supervisor: Ivy Emnace and Lorina A. Galvez
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- Duration: September 16, 2011 – June 16, 2013
- Position: Instructor II
- Name of Office/Unit: HRTCFT Department
- Immediate Supervisor: Annabelle M. Hufalar
- Name of Agency/Organization and Location: Southern Leyte State University, Sogod, So. Leyte

Poultry/Livestock Product, Processing and Preservation for BS in Agribusiness students, Food Microbiology for Bachelor in Animal Science students

- Makes instructional materials, checks quizzes and exams, computes and submits grades of the students
- Assisted BS Food Technology students during enrolment, evaluated their grades and records prior to validation, advised students related to subjects to be enrolled for every semester
- Advises thesis students (BS Food Technology and MS Food Science and Technology) for their thesis related matters, reviews and edits thesis outline and manuscripts, facilitates other thesis-related activities of the advisees
- Facilitates schedules and preparations for the thesis outline presentations and thesis defense
- Conducts research and extension activities
- Participate in the accreditation activities of the department
- Performs task assigned by the immediate supervisor


JOCELYN G. DACLAG

(Signature over Printed Name
of Employee/Applicant)

Date: October 6, 2022