CS Form No. 212 991 Revised 2017 PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1 CS ID No (Do not fill up. For CSC use only) Print legibly. Tick appropriate boxes

) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. FERNANDEZ 2. SURNAME NAME EXTENSION (JR., SR) N/A FIRST NAME RICKY DANN MIDDLE NAME MODINA 3. DATE OF BIRTH 01/26/1992 16. CITIZENSHIP Dual Citizenship ✓ Filipino (mm/dd/yyyy) by birth by naturalization Pls. indicate country: 4. PLACE OF BIRTH PANGASUGAN, BAYBAY, LEYTE If holder of dual citizenship, please indicate the details ✓ Male ☐ Female -5 SFX ✓ Single ☐ Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No. Street ☐ Widowed ☐ Separated PANGASUGAN Other/s: Barangay Subdivision/Village BAYBAY LEYTE 7. HEIGHT (m) 1.68 m City/Municipality Province 65 kg 8. WEIGHT (kg) ZIP CODE 6521 9. BLOOD TYPE 0 House/Block/Lot No. Street PANGASUGAN 10. GSIS ID NO. N/A Subdivision/Village Barangay BAYBAY LEYTE 121209636154 11 PAG-IBIG ID NO City/Municipality Province 12. PHILHEALTH NO 13-025442107-4 ZIP CODE 6521 N/A N/A 13 SSS NO 19 TELEPHONE NO 14. TIN NO. 333-298-546 20. MOBILE NO. 09983372625 15. AGENCY EMPLOYEE NO. N/A 21. E-MAIL ADDRESS (if any) danrickie2692@gmail.com FAMILY BACKGROUND N/A 22 SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/vvvv) NAME EXTENSION (JR., SR) FIRST NAME N/A NIA N/A MIDDLE NAME N/A N/A N/A OCCUPATION N/A N/A N/A EMPLOYER/BUSINESS NAME N/A N/A N/A BUSINESS ADDRESS N/A N/A N/A N/A N/A TELEPHONE NO N/A FERNANDEZ 24 FATHER'S SLIRNAME N/A N/A NAME EXTENSION (JR., SR) FIRST NAME NARCISO N/A N/A GUCELA N/A N/A MIDDLE NAME 25. MOTHER'S MAIDEN NAME N/A N/A SURNAME MODINA N/A N/A FIRST NAME **TERESITA** N/A N/A MIDDLE NAME POSAS (Continue on separate sheet if necessary) SCHOLARSHIP/ HIGHEST LEVEL/ UNITS EARNED PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE ACADEMIC LEVEL (Write in full) (Write in full) GRADUATED HONORS (if not graduated) RECEIVED From To 1st Hon. PANGASUGAN ELEMENTARY SCHOOL N/A ELEMENTARY N/A 2004 1998 2004 Mention SECONDARY **BUNGA NATIONAL HIGH SCHOOL** N/A 2004 2008 N/A 2008 N/A VOCATIONAL / N/A N/A N/A N/A NIA N/A N/A TRADE COURSE **VISAYAS STATE UNIVERSITY** COLLEGE **BS in AGRIBUSINESS** 2008 2017 N/A 2017 N/A **GRADUATE STUDIES** N/A N/A N/A N/A N/A N/A

POF-1

SIGNATURE

FEBRUARY 22, 2021

DATE

	SERVICE ELI	A STATE OF THE PARTY OF THE PAR		DATE OF				LICENSE (if a	nnlicable)
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE Civil Service Professional Eligibility			RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINA	PLACE OF EXAMINATION / CONFERMENT			Date of Validity
			81.0	06/08/17 St. Joseph College, Maa		asin City. Southern Levte		Cert. No. 0227,	01/09/17
								s.2017	
	EXPERIENCE	ent. Start from your recer		ntinue on separate she		ed Work Exp	erience shee	t	
28. INC	NCLUSIVE DATES (mm/dd/yyyy) POSITION TITLE (Write in full/Do not abbreviate)		DEPARTMENT / Ac (Write in f	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)		
24/09/18	PRESENT	ADMIN AIDE I		VSU- ACCOUNTING OFFICE		9,961.20		JOB ORDER	Υ
05/03/18	21/07/18	FIBER WAREHOUSEMAI	1	PULP SPECIAL	9,000.00		CONTRACTUAL	N	
04/07/17	31/12/17	1/12/17 ADMIN AIDE I VISAYAS STATE UNIVERSITY- COMMISSION ON AUDIT			7,000.00		JOB ORDER	Υ	
			-						
		 							
			(Con	tinue on separate shee	t if necessary)				
SIGN	ATURE	Pest. y			DATE	\$ E0	RUARY 22		

I. VOLUNTARY WORK OR INVOLVEMENT				RGANIZATION/		
	NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy) From To		POSITION / NATURE OF WORK	
N/A		N/A	N/A	N/A		N/A
N/A		N/A	N/A	· N/A		N/A
N/A	N/A	N/A	N/A	N/A N/A		
N/A	N/A	N/A	N/A			
N/A	N/A	N/A	N/A		N/A	
N/A	N/A	N/A N/A N/A		N/A		
N/A		N/A	N/A	N/A		N/A
LEARNING AND DEVELOPMENT (L&D	(Con) INTERVENTIONS/TRAINING PR	ntinue on separate s ROGRAMS ATT	heet if necessary ENDED)		
TITLE OF LEARNING AND DEVELOPMENT IN	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)			NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From 12/10/2020	To 42/40/20	20	recrificaveic)	Vianuas State University
Webinar: RA11313 Sa		12/10/2020	12/10/20	3.0		Visayas State University
ISO 9001:2015 Awareness/Re-		11/27/2020	11/27/2020	4.0		Visayas State University
Webinar " Seminar on Finan		12/2/2020	12/03/20	16.0		VICARP-DOST-PCAARRD Los Baños Lag
Orientation Workshop Among		1/15/2019	1/15/2019	8.0		Visayas State University
GST cum Orientation on Skills Cor		04/05/18	04/05/18	8.0		Visayas State University
Seminar on "Job S		4/17/15	4/17/15	8.0		DOLE
Innovation and Entreprer On The Job Training as Pr		06/03/15	06/03/15	8.0		Department of Business Management
OTHER INFORMATION SPECIAL SKILLS and HORRIES	NON	dnue on separate si				MEMBERSHIP IN ASSOCIATION/ORGANIZA
SPECIAL SKILLS and HOBBIES	32.	(Write in full)				33. (Write in full)
TECHNICAL SKILLS (MICROSOFT)		N/A				N/A
INTERPERSONAL SKILLS		N/A				N/A
SIGNATURE	Post y	linue on separate sh	eet If necessary	DAT	F	FEBRUARY 22, 2021

34.	Are you related by consanguinity or affinity to the appointing of chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed,								
	a. within the third degree?	☐ YES ☑	NO						
	b. within the fourth degree (for Local Government Unit - Care	YES	NO						
		If YES, give details:							
35.	a. Have you ever been found guilty of any administrative offer	☐ YES ☑ NO							
		If YES, give details:							
-									
	b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details:							
		Date Filed: _ Status of Case/s:							
36	Have you ever been convicted of any crime or violation of an	-							
30.	any court or tribunal?	y law, accorde, ordinarios or regulation by	☐ YES If YES, give details:	NO NO					
		ii i Lo, give details.							
37.	Have you ever been separated from the service in any of the	following modes: resignation.	✓ YES	7.40					
	retirement, dropped from the rolls, dismissal, termination, end		✓ YES □ NO If YES, give details: resignation						
	(abolition) in the public or private sector?								
38.	a. Have you ever been a candidate in a national or local elec Barangay election)?	tion held within the last year (except	☐ YES ☑ NO						
	balangay election):	If YES, give details:							
	 b. Have you resigned from the government service during the election to promote/actively campaign for a national or local of 			✓ NO					
			If YES, give details:						
39.	Have you acquired the status of an immigrant or permanent	resident of another country?	YES NO						
		If YES, give details (co	ountry):						
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	na Carta for Disabled Persons (RA							
	7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),								
a.	Are you a member of any indigenous group?		YES	✓ NO					
b.	Are very a present with disability of		If YES, please specify:						
	Are you a person with disability?		☐ YES ☑ NO If YES, please specify ID No:						
c.	Are you a solo parent?		YES NO						
			If YES, please specify ID						
41.	REFERENCES (Person not related by consanguinity or affinity to applicant	/appointee)							
	NAME	ADDRESS	TEL. NO.						
	ERLINDA S. ESGUERRA	ZONE 23, BAYBAY, LEYTE	9176341538						
	NILDA T. AMESTOSO	VISCA, BAYBAY, LEYTE	9258222964	96					
H	DEXTER S. MAGAN			(3)					
12		PANGASUGAN, BAYBAY, LEYTE	9053804045						
72.	42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the								
	Philippines. I authorize the agency head/authorized represer	ntative to verify/validate the contents state	d herein.	RICKY DANN M. FERNANDEZ					
	agree that any misrepresentation made in this document administrative/criminal case/s against me.	nent and its attachments shall cause	e the filing of	WILL DANN IT I THUMETE					
	administrativerominal casers against me.								
G	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)								
	PLEASE INDICATE ID Number and Date of Issuance	POFFE Y							
G	Government Issued ID: TID ID	MORA P							
10	D/License/Passport No.: 333 - 298 - 546	ox)							
D	oate/Place of Issuance: ONNOC CATT OQ - 15-17	24	Right Thumbmark						
	SUBSCRIBED AND SWORN to before me this, affiant exhibiting his/her validly issued government ID as indicated above.								
		MI.							
		ATTY. RYSANC, GUINOCOR							
Person Administering Oath									
-									

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: September 24, 2018 present
- · Position: Administrative Aide I
- Name of Office/Unit: VSU-ACCOUNTING OFFICE
- Immediate Supervisor: Erlinda S. Esguerra
- Name of Agency/Organization and Location: VISAYAS STATE UNIVERSITY
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Responsible for preparing journal entries, vouchers for 101 Trust projects, control earmarks PR's, and appointments under 101 Trust projects, Obligate and liquidates vouchers, payrolls and PO's under 101 Trust projects and prepares quarterly, semiannual, annual/terminal Financial Report on each projects.
- Duration: July 4, 2017 December 31, 2017
- Position: Administrative Aide I
- Name of Office/Unit: VSU-COA
- Immediate Supervisor: June Lilia R. Kirong
- Name of Agency/Organization and Location: VISAYAS STATE UNIVERSITY
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Responsible in receiving documents from Visayas State University and other external campuses, sorting of all the documents received accordingly by funds, month and year, encode all the documents received and do other task assigned by the auditors.

RICKY DANN H. FERNANDEZ

(Signature over Printed Name of Employee/Applicant)

Date: 2/17/24