


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. Benson S. Diaz has assumed the duties and responsibilities as Welder I of Physical Plant Office effective December 27, 2022

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Benson S. Diaz as Welder I.

Done this 27 day of December 2022 in \_\_\_\_\_.

  
MARIO LILIO VALENZONA  
Head of Office/Department/Unit

Date: Dec. 27, 2022

Attested by:

  
HONEY SOFIA V. COLIS  
OIC HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*