

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	PEÑALOSA		
FIRST NAME	MARIEVIC	NAME EXTENSION (JR., SR)	
MIDDLE NAME	FLORES		
3. DATE OF BIRTH (mm/dd/yyyy)	10/22/1992	16. CITIZENSHIP	FILIPINO <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	PAKU, BONTOC, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated	17. RESIDENTIAL ADDRESS	APARTMENT 38 KILBOURNE STREET, VSU House/Block/Lot No. Street Subdivision/Village PANGASUGAN Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.55	ZIP CODE	
8. WEIGHT (kg)	48		
9. BLOOD TYPE	AB+	18. PERMANENT ADDRESS	House/Block/Lot No. Street PAKU Subdivision/Village Barangay BONTOC SOUTHERN LEYTE City/Municipality Province
10. GSIS ID NO.	2005056946	ZIP CODE	
11. PAG-IBIG ID NO.	ON THE PROCESS		
12. PHILHEALTH NO.	132522455796		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	445-450-298	20. MOBILE NO.	09552190573
15. AGENCY EMPLOYEE NO.	V-00970	21. E-MAIL ADDRESS (if any)	marievic.flores@vsu.edu.ph

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	PEÑALOSA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	BERT	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	CUTOB			
OCCUPATION	COLLEGE INSTRUCTOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	PANGASUGAN, BAYBAYCITY, LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	FLORES			
FIRST NAME	REYNALDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CAPILITAN			
25. MOTHER'S MAIDEN NAME				
SURNAME	SIEGA			
FIRST NAME	GERTRUDES			
MIDDLE NAME	MAYMAY		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PAKU ELEMENTARY SCHOOL	PRIMARY EDUCATION	1999	2005	N/A	2005	N/A
SECONDARY	PAKU NATIONAL HIGH SCHOOL	HIGH SCHOOL	2005	2009	N/A	2009	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	SOUTHERN LEYTE STATE UNIVERSITY-CTE	BACHELOR OF SECONDARY EDUCATION	2009	2013	N/A	2013	N/A
GRADUATE STUDIES	SOUTHERN LEYTE STATE UNIVERSITY-CTE	MASTER OF ARTS IN EDUCATION- FILIPINO	2014	2018	N/A	2018	N/A
(Continue on separate sheet if necessary)							
SIGNATURE			DATE				
[Signature]			05/02/2024				

[illegible]

[illegible][illegible][illegible]

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

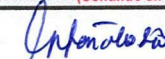
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Writeshop on Preparation of Licensure Examination for Professional Teacher's (LEPT) Review Materials	04/7/2021	04/27/2021	32.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	SEMINAR-WORKSHOP ON COMMUNITY ENTRY AND NEEDS ASSESSMENT	1/12/2019	1/12/2019	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	TRAINING - WORKSHOP ON PRESENTING RESEARCH RESULTS	10/22/2018	10/23/2018	16.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	SEMNR-WORKSHOP ON PREPARING LOGFRAME FOR EFFECTIVE RESEARCH PROPOSAL	10/18/2018	10/118/2018	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	RADIO FOR DEVELOPMENT WORKSHOP	8/6/2018	8/6/2018	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	WRITESHOP ON OUTCOME-BASED EDUCATION COURSE SYLLABI	7/26/2018	7/26/2018	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	TRAINING WORKSHOP ON INNOVATIVE LEARNING STRATEGIES	5/15/2018	5/16/2018	16.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	ECHO SEMINAR-WORKSHOP ON 1ST ASSOCIATION OF EDUCATION RESEARCHERS AND TRAINERS (ASSERT) NATIONAL CONVENTION ON OUTCOME-BASED EDUCATION	4/7/2018	4/7/2018	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	GRADUATE SCHOOL 2ND MULTIDICIPLINARY RESEARCH CONGRESS	03/24/2018	03/24/2018	8.0	TECHNICAL	SOUTHERN LEYTE STATE UNIVERSITY-CTE
	FILIPINO REVIEWER IN PREPARATION FOR HIGH SCHOOL ENTRANCE EXAMINATION	2/24/2018	3/3/2018	8.0	TECHNICAL	ViSCA Foundation Elementary School
	ORIENTATION AMONG FACULTY MEMBERS ON ACADEMIC FREEDOM AND PUBLIC ACCOUNTABILITY	9/17/2017	9/17/2017	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	WORKSHOP IN PREPARATION FOR LEVEL I AACCUP	6/10/2017	6/10/2017	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	ORIENTATION SEMINAR AND RETOOLING OF GE FACULTY	4/9/2017	7/19/2016	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	SEMINAR WORKSHOP ON OBE SYLLABUS	03/14/2015	03/15/2015	16.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	PREPARATION OF INSTRUCTIONAL MATERIAL AND COMPUTER AIDED INSTRUCTION	11/27/15	11/27/15	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	CONSTRUCTION OF TABLE OF SPECIFICATION AND FORMULATION OF LET-LIKE QUESTIONS	11/26/2015	11/26/2015	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	LICENSURE EXAMINATION FOR TEACHERS (LET) REVIEW	9/9/2015	9/9/2015	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	SEMINAR/WORKSHOP ON DATA ENCODER	12/2/2014	02/14/2014	24.0	TECHNICAL	SAINT JAMES COLLEGE OF PADRE BURGOS SOUTHERN

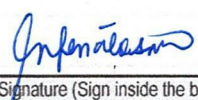


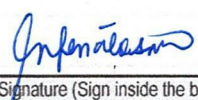
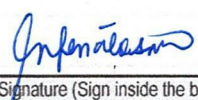


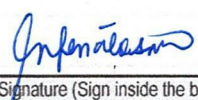
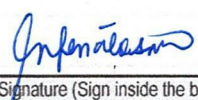


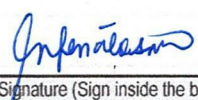

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER SKILLS		N/A		VSU FACULTY ASSOCIATION (VSUFA)
	WRITING STORIES & POEM				SPEECH COMMUNICATION ORGANIZATION OF THE PHILIPPINE ASSOCIATION FOR TEACHERS AND
	SINGING & DANCING				
	EFFECTIVE COMMUNICATION SKILLS				
	TEACHING SKILLS				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	25/02/2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. BAYRON S. BARREDO</td><td>VISCA, BAYBAY CITY, LEYTE</td><td>563-7527</td></tr><tr><td>DR. NORLYN L. BORONG</td><td>MATALOM, LEYTE</td><td>9124056646</td></tr><tr><td>DR. AVELINA V. OCLINARIA</td><td>VISCA, BAYBAY CITY, LEYTE</td><td>563-7527</td></tr></tbody></table>			NAME	ADDRESS	TEL. NO.	DR. BAYRON S. BARREDO	VISCA, BAYBAY CITY, LEYTE	563-7527	DR. NORLYN L. BORONG	MATALOM, LEYTE	9124056646	DR. AVELINA V. OCLINARIA	VISCA, BAYBAY CITY, LEYTE	563-7527
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.														
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SUBSCRIBED AND SWORN to before me this <u>14 MAY 2024</u> , affiant exhibiting his/her validly issued government ID as indicated above.														
<div> ATTY. RYAN C. GUINOCOR YSU Chief Legal Officer Person Administering Oath</div>														

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: **September 20, 2022- Present**
- Position: **Instructor III**
- Name of Office/Unit: **Department of Teacher Education**
- Immediate Supervisor: **Joel Q. Mabalhin**
- Name of Agency/Organization and Location: **Visayas State University Visca Baybay City, Leyte**
- List of Accomplishments and Contributions (if any)
 - Taught Major and ProfEd. Subjects
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DTE and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible in teaching Major and ProfEd subjects, submitting grades and accomplishing other necessary requirements.
 - Responsible in teaching Major and ProfEd subjects, ensuring a quality service as instructor, adviser and mentor to the students.
 - Perform task assigned by the head, dean and other university authorities.
 - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.


MARIEVIC F. PENALOSA

(Signature over Printed Name
of Employee/Applicant)

Date: 05/02/2024

WORK EXPERIENCE SHEET

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2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: **July 16, 2018 – September 14, 2022**
- Position: **Instructor I**
- Name of Office/Unit: **Department of Teacher Education**
- Immediate Supervisor: **Joel Q. Mabalhin**
- Name of Agency/Organization and Location: **Visayas State University Visca Baybay City, Leyte**

- List of Accomplishments and Contributions (if any)

- Taught Major and ProfEd Subjects
- Designed and revised a number of course syllabi and instructional materials
- Participated in DTE and also in the University's activities
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