

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MONSANTO		
FIRST NAME	ANNA MARTHA	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	COMO		
3. DATE OF BIRTH (mm/dd/yyyy)	8/3/1988	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization P/s, indicate country:
4. PLACE OF BIRTH	METRO MANILA	If holder of dual citizenship, please indicate the details.	Peru
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street Subdivision/Village Barangay HINUNANGAN SOUTHERN LEYTE City/Municipality Province
7. HEIGHT (m)	1.524	ZIP CODE	6521
8. WEIGHT (kg)	58 kgs	19. TELEPHONE NO.	N/A
9. BLOOD TYPE	"A+"	20. MOBILE NO.	09070800332
10. GSIS ID NO.	2005056955	21. E-MAIL ADDRESS (if any)	comoannamartha@yahoo.com
11. PAG-IBIG ID NO.	121190480624		
12. PHILHEALTH NO.	13025373301-3		
13. SSS NO.	N/A		
14. TIN NO.	455-631-108		
15. AGENCY EMPLOYEE NO.	V-00926		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MONSANTO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JOEDENIS	NAME EXTENSION (JR., SR) N/A	DENISE ANN C. MONSANTO	7/11/2016
MIDDLE NAME	MANLANGIT		AJ DANZEL C. MONSANTO	6/29/2018
OCCUPATION	SELF-EMPLOYED			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	COMO			
FIRST NAME	ZOSIMO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	BAGOOD			
25. MOTHER'S MAIDEN NAME				
SURNAME	GORRES			
FIRST NAME	CHARITO			
MIDDLE NAME	ALPEREZ			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Tahusan Elementary School	N/A	1994	2000		2000	
SECONDARY	Holy Rosary Academy	N/A	2000	2004		2004	
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	Visayas State University	BS Development Education	2005	2010		2010	
GRADUATE STUDIES	Visayas State University	MS Ag. Extension	2012	2016		2016	
GRADUATE STUDIES	University of the Philippines	Ph.D. Units	2017	on going			

(Continue on separate sheet if necessary)

SIGNATURE		DATE	11/27/18
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE No. (if applicable) NUMBER	Date of Validity
	PRC Professional Agriculturist License No.0013832, issued on 8/26/2011/		7/19-21/2011	TACLOBAN CITY	13832	8/3/2017

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	11/27/18
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Strengthening the managerial and training capability of local Government Units	11/3/2017	11/4/2017			ATI-REGION VIII
	Regional Assembly Conference - Society of Agricultural Educator Region VIII	9/25/2015				RITE Tower de Tacloban
	Seminar on Tropical Silviculture and forest ecology	Winter Term	2/19/2015			GOETTINGEN UNIVERSITY-GERMANY
	Seminar on Global environmental and forest policy	Winter semester	11/3/2015			GOETTINGEN UNIVERSITY-GERMANY
	Training on Gentsprich der stufe A1.1 and A1.2 (German language)	Winter 2014-2015	summer sem. 2014-			GEORGE-AUGUST-UNIVERSITÄT GOETTINGEN
	Seminar on Evaluation of Rural Development projects and policies	7/14/2014				GOETTINGEN UNIVERSITY-GERMANY
	International Seminar (part of the Master module "Bioclimatology and global change")	10/21/2014	3/26/2015			GOETTINGEN UNIVERSITY-GERMANY
	Training of Trainers on Gender- Based Effectiveness Skills Training (G-BEST) October 16-19, 2012.	10/16/2012	10/19/2012			MANILA
	Strategic Planning and Policy Formulation 3-Day Training (August 2012)	8/22/2012	8/24/2012			Cebu
	Training on Course Lowland Rice Quality Seed Production and Community Seed Banking for Irrigation Development Officers (March 21-23, 2012)	3/21/2012	3/23/2012			NIA-CEBU
	Retooling and Job Enhancement Training for IDO (Feb. 28-March 1, 2012)	02/28/2012	3/1/2012			NIA-BOHOL
	3-Day Institutional Development Officer- Deployment Training (Jan. 19-21, 2012)	1/19/2012	9/21/2012			NIA-CEBU







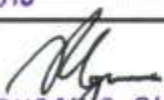
(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31	SPECIAL SKILLS and HOBBIES	32	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Computer Skills		N/A		N/A
	Singing				
	Dancing				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	11/27/18
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 33%;">NAME</th><th style="width: 33%;">ADDRESS</th><th style="width: 33%;">TEL. NO.</th></tr></thead><tbody><tr><td>Dr. ANTONIA CECILIA Y. SANDOVAL</td><td>VSU, Visca, Baybay, City</td><td>N/A</td></tr><tr><td>Dr. MILAGROS C. BALES</td><td>VSU, Visca, Baybay, City</td><td>N/A</td></tr><tr><td>PROF. FATIMA T. BALINA</td><td>VSU, Visca, Baybay, City</td><td>N/A</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Dr. ANTONIA CECILIA Y. SANDOVAL	VSU, Visca, Baybay, City	N/A	Dr. MILAGROS C. BALES	VSU, Visca, Baybay, City	N/A	PROF. FATIMA T. BALINA	VSU, Visca, Baybay, City	N/A
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PROF. FATIMA T. BALINA	VSU, Visca, Baybay, City	N/A											
<p><input type="checkbox"/> I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td></tr><tr><td>PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: PRC</td></tr><tr><td>ID/License/Passport No.: 0013832</td></tr><tr><td>Date/Place of Issuance: 8/25/2011/- MANILA</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: PRC	ID/License/Passport No.: 0013832	Date/Place of Issuance: 8/25/2011/- MANILA	<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="text-align: center;"> Signature (Sign inside the box) 11/27/2018 Date Accomplished</td></tr></table>	 Signature (Sign inside the box) 11/27/2018 Date Accomplished						
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<p>SUBSCRIBED AND SWORN to before me this DEC 13 2018, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center; border: 1px solid black; padding: 5px; margin-top: 10px;"> ATTY. RYSA M. C. GUINOCOR VSU LEGAL OFFICER Person Administering Oath</div>													



ANNA MARTHA C. MONSANTO
PHOTO



WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: August 2016- at present
- Position: Instructor- 1
- Name of Office/Unit: Department of Agricultural Education and Extension
- Immediate Supervisor: Dr. Antonia Cecilia Y. Sandoval
- Name of Agency/Organization and Location: : Department of Agricultural Education and Extension VSU, Visca Baybay City Leyte

- Duration: October 2015 – March 2016
- Position: Part time Instructor
- Name of Office/Unit: Department of Agricultural Education and Extension
- Immediate Supervisor: Dr. Antonia Cecilia Y. Sandoval
- Name of Agency/Organization and Location: : Department of Agricultural Education and Extension VSU, Visca Baybay City Leyte

- Duration: June 2013- October 2015
- Position: Graduate Teaching Assistant
- Name of Office/Unit: Department of Agricultural Education and Extension
- Immediate Supervisor: Dr. Antonia Cecilia Y. Sandoval
- Name of Agency/Organization and Location: : Department of Agricultural Education and Extension VSU, Visca Baybay City Leyte.

Attachment to CS Form No. 212


ANNA MARTHA C. MONSANTO
(Signature over Printed Name
of Employee/Applicant)

Date: Nov. 27, 2018