

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Jesibel L. Muertigue has assumed the duties and responsibilities as Administrative Aide III (Clerk I) of College of Forestry and Environmental Science effective March 13, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Muertigue as Administrative Aide III (Clerk I).

Done this 13 day of March 2023 in _____.



DENNIS P. PEQUE

Head of Office/Department/Unit

Date: March 13, 2023

Attested by:



HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*