

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. SALVADOR M. CATRE JR. has assumed the duties and responsibilities as Assistant Professor IV of VSU Integrated High School effective September 15, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Catre as Assistant Professor IV.

Done this 30th day of September in VSU, Visca, Baybay City, Leyte.

  
**SHALOM GRACE C. SUGANO**  
Head of Office/Department/Unit

Date: September 15, 2022

Attested by:

  
**HONEY SOFIA V. COLIS**  
**OIC HRMO**

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*