1. POSITION TITLE (as approved by authorized agency) with **Republic of the Philippines** parenthetical title POSITION DESCRIPTION FORM **DBM-CSC Form No. 1** Instructor I (Revised Version No. 1, s. 2017) 3. SALARY GRADE 2. ITEM NUMBER 4. FOR LOCAL GOVERNMENT POSITION, ENUMERATE GOVERNMENTAL UNIT AND CLASS 1st Class 5th Class Province City 2nd Class 6th Class 3rd Class Special Municipality 4th Class 5. DEPARTMENT, CORPORATION OR AGENCY/ 6. BUREAU OR OFFICE LOCAL GOVERNMENT OFFICE OF THE PRESIDENT VISAYAS STATE UNIVERSITY 7. DEPARTMENT / BRANCH / DIVISION 8. WORKSTATION / PLACE OF WORK Department of Tourism and Hospitality Management VSU, BAYBAY CITY, LEYTE 9. PRESENT APPROP 10. PREVIOUS APPROP ACT 11. SALARY AUTHORIZED 12. OTHER COMPENSATION ACA/PERA P2,000.00 13. POSITION TITLE OF IMMEDIATE SUPERVISOR 14. POSITION TITLE OF NEXT HIGHER SUPERVISOR HEAD, DTHM Dean, College of Management and Economics 15. POSITION TITLE, AND ITEM OF THOSE DIRECTLY SUPERVISED (if more than seven (7) list only by their item numbers and titles) **POSITION TITLE** ITEM NUMBER 16. MACHINE, EQUIPMENT, TOOLS, ETC., USED REGULARLY IN PERFORMANCE OF WORK Computer, printer, laptop, projector, calculator 17. CONTACTS / CLIENTS / STAKEHOLDERS Frequent 17b. External 17a. Internal Occasional Occasional Frequent Executive / General Public Supervisors Other Agencies Non-Supervisors Others (Please Specify): admin offices Staff 18. WORKING CONDITION Office Work Other/s (Please Specify) Field Work 19. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE UNIT OR SECTION To conduct instruction, research and extension

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		OF THE POSITION (Job Summary) ion, research and extension	
		ion, research and extension	
1. QUALIFICATION 21a. Education		24a Training	24d Eligibility
Relevant Masteral	21b. Experience NONE REQUIRED	21c. Training NONE REQUIRED	21d. Eligibility NONE REQUIRED
degree	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED
			Competency Loyal
21e. Core Competencies Exemplifying Integrity and Professionalism - demonstrates high standards of professional behaviour, adhering to ethical as well			Competency Level
as moral principles, values, and standards of public office			2
2. Delivering Service Excellence - Complies with VSU's established standards of service delivery for customer satisfaction			2
Communication Savy - Effectively delivers messages that simply focus on facts or information; Interpersonal relationship management - Effectively communicates and interacts with colleagues, customers and clients, and			2
Interpersonal relationship mork well in a team to achieve		is with colleagues, customers and clients, and	2
5. Change Adaptation - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change.			2
6. Gender-responsive management - Promotes gender equality and women empowerment to address gender-related problems and issues			1
21f. Functional C	ompetencies		Competency Level
	Environment Applies theories and psychologies to	facilitate various teaching-learning delivery	2
odes to enhance learning.		, and the second	-
Innovative Learning Strategies - Adopts principles and develops teaching strategies by designing outcomes-based course syllabi to adapt to the changing educational landscape.			2
3. Innovative Instructional Materials Development - Designs and creates learning lessons, teaching-learning experiences that utilize innovative technologies in various learning environment.			2
4. Filipino Values Restoration- Revitalizes desirable Filipino values that are pro-God, pro-people, and pro-nature.			
Filipino Values Restoration-	Revitalizes desirable Filipino values that are pro-Go	od, pro-people, and pro-nature.	2
			2
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	os and produces scientific article for peer-reviewed		
Publication Writing - Develor 21g. Technical C Provides support tech	os and produces scientific article for peer-reviewed ompetencies nnical and teaching services for Touris	journals by utilizing research outputs. sm and Hospitality faculty and staff.	2 Competency Level 2
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23. ACKNOWLEDGMENT AND ACCEPTANCE:

I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior conduct expectations contained herein.

ALEXANDER L. CABRAL JR.

RANDY G. OMEGA

Employee's Name, Date and Signature

Supervisor's Name, Date and Signature