

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. **Rufina F. Capuno** has assumed the duties and responsibilities as **Associate Professor II** of **Visayas State University** effective _____.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. **Rufina F. Capuno** as **Associate Professor II.**

Done this ____ day of _____ in **Visca, Baybay City, Leyte.**


MA. SALOME B. BULAYOG
Head of Office/Department/Unit

Date: _____

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*