

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Maria Fatima B. Estrosas has assumed the duties and responsibilities as Administrative Assistant II (Media Production Assistant) of Alumni and Communication Relations Office effective June 26, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Maria Fatima B. Estrosas as Administrative Assistant II (Media Production Assistant).

Done this 26th day of June 2023 in Visayas State University.



CORAZON A. PADILLA
Head of Office/Department/Unit

Date: 6/26/2023

Attested by:



HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*