

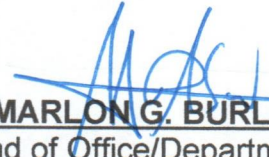
Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. JONELL B. VECINA has  
assumed the duties and responsibilities as HEAVY EQUIPMENT  
OPERATOR II of VISAYAS STATE UNIVERSITY effective  
March 1, 2023


This certification is issued in connection with the issuance of the  
appointment of Ms./Mr. VECINA as HEO II.

Done this 1st day of March 2023 in \_\_\_\_\_.

  
**MARLON G. BURLAS**  
Head of Office/Department/Unit

Date: March 1, 2023

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*