

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2.	SURNAME	SAUSA	
	FIRST NAME	GREGORIO	NAME EXTENSION (JR., SR) JR.
	MIDDLE NAME	BALLESTEROS	
3.	DATE OF BIRTH (mm/dd/yyyy)	10/25/1975	6. CITIZENSHIP
4.	PLACE OF BIRTH	BAYBAY CITY	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
5.	SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
6.	CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	If holder of dual citizenship, please indicate the details.
7.	HEIGHT (m)	1.676	17. RESIDENTIAL ADDRESS
8.	WEIGHT (kg)	70	House/Block/Lot No. Street
9.	BLOOD TYPE	"O"	KAMBONGGAN
10.	GSIS ID NO.	N/A	Subdivision/Village Barangay
11.	PAG-IBIG ID NO.	1060-0086-4999	BAYBAY CITY LEYTE
12.	PHILHEALTH NO.	13-050081440-4	City/Municipality Province
13.	SSS NO.	06-1804441-6	6521
14.	TIN NO.	257-550-902	18. PERMANENT ADDRESS
15.	AGENCY EMPLOYEE NO.	N/A	House/Block/Lot No. Street
			KAMBONGGAN
			Subdivision/Village Barangay
			BAYBAY CITY LEYTE
			City/Municipality Province
			6521
			19. TELEPHONE NO. N/A
			20. MOBILE NO. 09070637815
			21. E-MAIL ADDRESS (if any) gregoriosausa1975@gmail.com

II. FAMILY BACKGROUND				
22.	SPOUSE'S SURNAME	ORTEGA	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
	FIRST NAME	JONA	RUTH O. SAUSA	10/23/1996
	MIDDLE NAME	DANCIL	RUBY ANN O. SAUSA	6/26/2001
	OCCUPATION	HOUSEWIFE	RIONAH O. SAUSA	11/24/2007
	EMPLOYER/BUSINESS NAME	N/A		
	BUSINESS ADDRESS	N/A		
	TELEPHONE NO.	N/A		
24.	FATHER'S SURNAME	SAUSA		
	FIRST NAME	GREGORIO	NAME EXTENSION (JR., SR) SR.	
	MIDDLE NAME	GASTA		
25.	MOTHER'S MAIDEN NAME			
	SURNAME	BALLESTEROS		
	FIRST NAME	ANA		
	MIDDLE NAME	GATORCE		
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	ELEMENTARY	HIGULOAN ELEMENTARY SCHOOL	PRIMARY EDUCATION	1981	1987	N/A	1987	3RD HONOR
	SECONDARY	MAKINHAS BRGY HIGH SCHOOL	HIGH SCHOOL	1987	1991	N/A	1991	N/A
	VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	COLLEGE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

SIGNATURE		DATE	
May 23, 2022			

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	SECURITY GUARD LICENSE	N/A	JULY 11-24, 2019	JVO DYNAMIC SECURITY	R082020	08/13/2022
	SECURITY GUARD LICENSE	N/A	2019	TRAINING ACADEMY, INC.	0100034	2022

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

10 (Continue on separate sheet if necessary)

SIGNATURE	
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DATE

MAY 23, 2022

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

	NON-ACADEMIC DISTINCTIONS / RECOGNITION	MEMBERSHIP IN ASSOCIATION/ORGANIZATION
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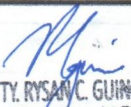
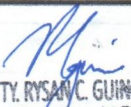
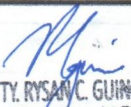
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(Continue on separate sheet if necessary)

SIGNATURE		DATE	MARCH 23, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____																
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
39. Have you acquired the status of an immigrant or permanent resident of another country?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____																
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____																
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)																		
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>EDUARD MARQUE R. GUINOCOR</td><td>KAMBONGGAN, BAYBAY CITY</td><td>9190050543</td></tr><tr><td>DENNIS L. MASCARIÑAS</td><td>TACLOBAN CITY</td><td>9988647883</td></tr><tr><td>ALEXIS D. TAN</td><td>CEBU CITY</td><td>9331333130</td></tr></tbody></table>			NAME	ADDRESS	TEL. NO.	EDUARD MARQUE R. GUINOCOR	KAMBONGGAN, BAYBAY CITY	9190050543	DENNIS L. MASCARIÑAS	TACLOBAN CITY	9988647883	ALEXIS D. TAN	CEBU CITY	9331333130				
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		<div> Gregorio B. Sousa Jr. PHOTO</div> <div> Right Thumbmark</div>																
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SUBSCRIBED AND SWORN to before me this <u>08 JUN 2022</u> , affiant exhibiting his/her validly issued government ID as indicated above.																		
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