

(Revised 1998)

**Republic of the Philippines**  
**Leyte State University**  
**Visca, Baybay, Leyte**

**PLANTILLA OF CASUAL APPOINTMENT**

Department/Division: OFFICE OF STUDENT AFFAIRS

Source of Funds: 8-84-110-1.2

Date Prepared by HRMO: 01-01-2002

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period of Employment		If Renewal (incl. Date of Previous employment)
					From	To	
1. ABENOJA, JESUS M.	Carpenter - 2	1	5	320.14	Jan. 1, 2002	30-Jun-02	July 1 to December 31, 2001
② LUNA, MERIAM M.	Clerk 1	1	3	274.50	Jan. 1, 2002	30-Jun-02	July 1 to December 31, 2001

**\* with 1 day service break/mo.**

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their/his name(s) for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed for funds are no longer available or the project has already been completed/finished or their performance are below par.

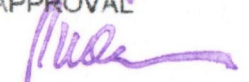
**CERTIFICATION**

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 40, s. have been complied with, reviewed and found in order.

**TERESITA L. QUIÑANOLA**  
OIC-Director, HRMDO

JAN. 01, 2002  
Date

**APPROVAL**

  
**PACIENCIA P. MILAN**  
Appointing Authority

JAN. 01, 2002  
Date Issued

Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil Blg. 93-58-42 na may petsa Enero 1, 1994