## Republic of the Philippines VISAYAS STATE UNIVERSITY ViSCA, Baybay City, Leyte

## CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./MrVINCENT PAUL C.
ASILOM has assumed the duties and responsibilities as
ADMINISTRATIVE AIDE I ofMOTOR POOL
SERVICES/PPO effective July 1, 2023
This certification is issued in connection with the issuance of the
appointment of Ms./MrASILOM as
ADMINISTRATIVE AIDE I
Done this day of in  MARLON G. BURLAS Head of Office/Department/Unit
Date:
Attested by:
HONEY SOFIA V. COLIS Director, HRMO

201 file Admin COA CSC

For submission to CSC FO within 30 days from the date of assumption of the appointee