

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. HAZEL ALENA D. TAN  
has assumed the duties and responsibilities as Instructor I of  
PhilRootcrops effective October 2, 2023.

This certification is issued in connection with the issuance of the  
appointment of Ms./Mr. HAZEL ALENA D. TAN as Instructor I.

Done this 2<sup>nd</sup> day of October in 2023.

  
**MARLON M. TAMBIS**  
Head of Office/Department/Unit

Date: 02 October 2023

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*