

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	JUANILLO		
FIRST NAME	KAY	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	TEPAIT		
3. DATE OF BIRTH (mm/dd/yyyy)	1/3/1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BOGO CITY, CEBU	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Philippines
7. HEIGHT (m)	1.47	ARMENIA BOARDING HOUSE	N/A
8. WEIGHT (kg)	53	House/Block/Lot No.	Street
9. BLOOD TYPE	O	N/A	GUADALUPE
10. GSIS ID NO.	N/A	Subdivision/Village	Barangay
11. PAG-IBIG ID NO.	121237438191	BAYBAY	LEYTE
12. PHILHEALTH NO.	12-250730327-5	City/Municipality	Province
13. SSS NO.	N/A	ZIP CODE	6521 LEYTE
14. TIN NO.	729-543-397	18. PERMANENT ADDRESS	N/A
15. AGENCY EMPLOYEE NO.	N/A	House/Block/Lot No.	Street
		N/A	GAIRAN
		Subdivision/Village	Barangay
		BOGO	CEBU
		City/Municipality	Province
		ZIP CODE	6010
		19. TELEPHONE NO.	NA
		20. MOBILE NO.	09353630108
		21. E-MAIL ADDRESS (if any)	kay.juanillo@vsu.edu.ph

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	JUANILLO			
FIRST NAME	JONATHAN	NAME EXTENSION (JR., SR)		
MIDDLE NAME	TUDIO			
25. MOTHER'S MAIDEN NAME				
SURNAME	TEPAIT			
FIRST NAME	IDA			
MIDDLE NAME	BATERNA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BOGO CENTRAL SCHOLL II	PRIMARY EDUCATION	SY 2004-2005	SY 2009-2010	NA	2010	N/A
SECONDARY	ST. LOUISE DEMARILLAC COLLEGE OF BOGO	HIGH SCHOOL	SY 2010-2011	SY 2013-2014	NA	2014	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	NA	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY (MAIN CAMPUS)	AB ENGLISH LANGUAGE	SY 2014-2015	SY 2017-2018	NA	2018	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY (MAIN CAMPUS)	MASTER OF SCIENCE IN LANGUAGE TEACHING	SY 2018-2019	present	37UNITS	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	NA	NA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 12, 2021
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.


[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____


September 12, 2021

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	LTNG Masterands, Visayas State Univerity	8/1/2020	12/1/2020		Community Outreach	
	LTNG Masterands, Visayas State Univerity	8/1/2019	12/1/2019		Community Outreach	
	LT 217 Masterands, Visayas State Univerity	1/1/2019	6/1/2019		Community Outreach	
	LT 212 Masterands, Visayas State Univerity	8/1/2018	12/1/2018		Community Outreach	
	Tau Omega Mu	12/13/2018	12/13/2018	12	Medical Mission	
	Farmers and Fisherfolks	5/28/2018	5/28/2018	6	Service	
	College of Arts and Science-Supreme Student Council	12/7/2017	12/7/2017	12	Community Outreach	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Applied Research and Action Research	7/10/2021	7/10/2021	3.0	Curriculum	Institute of Global Professionals
	Building Bridges to the New Normal.	7/7/2021	7/7/2021	3.0	Curriculum	Institute of Global Professionals
	Empowerment of Women in the Digital Tech	7/7/2021	7/7/2021	3.0	Curriculum	Institute of Global Professionals
	Teaching Model with Multi-Approach	6/10/2021	6/10/2021	2.0	Curriculum	Institute of Global Professionals
	Multidisciplinary Reasarch and Teaching	4/25/2021	4/26/2021	4.0	Curriculum	Institute of Global Professionals
	Face to Fce Storytelling: Freedom to Share Physical and Sensory Space	3/11/2021	3/11/2021	1.0	Curriculum	Teaching English British Council
	Modern Perspectives in Language, Literature, and Education	4/25/2021	4/25/2021	2.0	Curriculum	Institute of Global Professionals
	Research and Statistics the Easy Way	4/13/2021	4/13/2021	2.0	Curriculum	Institute of Global Professionals
	Language and Litraure in Global Unification	3/20/2021	3/20/2021	2.0	Curriculum	Institute of Global Professionals
	Educational Authentic Assesement	3/12/2021	3/12/2021	2.0	Curriculum	Institute of Global Professionals
	Research on English Language Teaching and Learning	6/26/2021	6/26/2021	3.0	Curriculum	Institute of Global Professionals
	2nd International Conference on Philippine and Asian Studies	3/5/2018	5/5/2018	24.0	Curriculum	De La Salle University and Visayas State University
	Gender Sensitivity Training and Anti-Sexual Harassment Orientation	9/4/2018	9/4/2018	8.0	Curriculum	Visayas State University
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	COMPUTER LITERATE		RESEARCH PUBICATION IN JETAL: A JOURNAL OF ENGLISH TEACHING AND APPLIED LINGUISTICS		VISAYAS STATE UNIVERSITY ALUMNI ASSOCIATION	
	PHOTOGRAPHY		RESEARCH PUBICATION IN E-STRUCTURAL: ENGLISH STUDIES ON TRANSLATION, CULTURE, LITERATURE, AND LINGUISTICS			
	WRITING		SECRETARIAT, WORKSHOP FOR THE TEACHING OF THE INTRODUCTION TO THE PHILOSOPHY OF THE HUMAN PERSON.			
	COOKING		RESEARCH PUBICATION IN NOBEL: JOURNAL FOR LANGUAGE TEACHING AND LITERATURE			
	PAINTING		SPEAKER, CAS-SSC LEADERSHIP TRAINING			
			FINALIST, VSU LEADERSHIP AWARD			
			FACILITATOR, PASUC 2020			
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	September 12, 2021	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
JETT QUEBEC	TACLOBAN, LEYTE	9082713404
SEREGENA RUTH L. MARTINEZ	VISCA, BAYBAY CITY	N/A
RUBEN BALOTOL JR.	VISCA, BAYBAY CITY	9153646119
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		


Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	TIN
ID/License/Passport No.:	729-543-397
Date/Place of Issuance:	9/07/2018, ORMOC CITY

	
Signature (Sign inside the box)	
09/12/2021	
Date Accomplished	



SUBSCRIBED AND SWORN to before me this September 20, 2021, affiant exhibiting his/her validly issued government ID as indicated above.

22 MAR 2023

	
ATTY. RYSAN C. GUINOCOR	
Person Administering Oath	