

LEYTE STATE UNIVERSITY  
Visca, Baybay, Leyte

DATE RECEIVED 8/14  
O.C.I. BY [signature] 8/15

CLEARANCE FOR FACULTY/STAFF

Name: ANALYN M. MAZO  
Dept./Office: Department of Biological Sciences

Position: Instructor III  
Last day of Service in LSU: June 26, 2006

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After the completion of this clearance return all copies to the Human Resource Management & Development Office (HRMDO).

The above-named faculty-employee is cleared of money, property and other responsibilities from LSU, Visca, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study leave ☐ Others \_\_\_\_\_  
Effective Date: July 1, 2006 Until further notice faculty/employee's address: Zea mays dormitory, LSU, Visca, Baybay, Leyte

Reason if resignation: \_\_\_\_\_

OFFICE	SIGNATURE/DATE	OFFICE	SIGNATURE/DATE
1. Home Dept./Office Head	B. S. BELONIAS	16. Director, Philocrops	A. M. MARISCAL
2. Dean, Coll. of Agric.	O. B. POSAS	17. Director, R&E Program	O. B. CAYUNO
3. Dean, Coll. of Arts & Sci.	A. D. ACABAL	18.	
4. Dean, Coll. of Educ.	D. L. ALCOBER	19. University Librarian	R. B. MADRERE
5. Dean, Coll. of Eng'g. & Agri-Industries	R. C. GUARTE	20. University Physician	E. J. YU
6. Dean, Coll. of Forestry	E. O. MANGAOANG	21. University Registrar	L. N. MARISCAL
7. Dean, Coll. of Vet. Med.	T. J. FERNANDEZ, JR.	22. Head, Acct. Office	R. C. LEMOS
8. Dean, Grad. School	M. T. DIPUTADO, JR.	23. Head, Cash Office	C. U. NUEVO
9. Dean of Students	M. B. LORETO	24. Head, HRMDO	T. L. QUINANOLA
10. Director, Institute of Human Kinetics	A. A. VILLOCINO	25. Head, PPO	N. M. ISRAEL
11. Director, Accre. & Eval.	E. E. TULIN	26. Head, Property Office	M. R. RAMIREZ
12. Director, CIMDO	E. E. TULIN	27. Director, Administration	L. B. CANO
13. Director, FARM I	E. A. BALBARINO	28. Director, Finance	N. V. CALA
14. Director, NARC	L. R. GONZAL	29. VP, Academic Affairs	J. L. BACUSMO
15. Director, NCRC	E. E. SUDARIA	30. VP, Adm. & Finance	J. M. ALKUINO, JR.
		31. VP, Dev. & Ext. Affairs	M. K. PALOMAR

Approved:

PACIENCIA P. MILAN  
President