



Notice of Salary Adjustment

11-January-2018

Mr. Felipe M. Matiom

Administrative Aide V

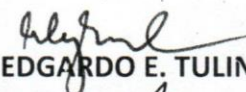
VSU, Baybay, Leyte

Pursuant to National Budget Circular No. 572 dated January 3, 2018 implementing Executive Order No 201, s. 2016, your salary as Administrative Aide V is hereby adjusted effective January 1, 2018, as follows:

1. Adjusted monthly basic salary effective January 1, 2018, under the new Salary Schedule:
SG 5 Step 1 **P 13,481.00**
(161,772.00) p.a.
2. Actual monthly basic salary as of December 31, 2017
SG 5 Step 1 **P 12,975.00**
(155,700.00)p.a.
3. Monthly salary adjustment effective January 1, 2018 (1-2) **P 506.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: **Administrative Aide V**

Salary Grade: **5**

Item No. FY 2017 Plantilla of Personnel: **ADA5- 66-2004**

cc: Records, GSIS, PRPEO, Payroll

Vision: A globally competitive university for science, technology and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.