PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CSID No Print legibly. Tick appropriate boxes (and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. (Do not fill up. For CSC use only) 2 SURNAME CANO NAME EXTENSION (JR., SR) FIRST NAME RONILLO MIDDLE NAME VITUALLA 3. DATE OF BIRTH February 3, 1964 16. CITIZENSHIP (mm/dd/yyyy) ✓ Filipino ☐ Dual Citizenship by birth by naturalization 4. PLACE OF BIRTH Baybay City, Leyte If holder of dual citizenship, Pls. indicate country: please indicate the details 5 SEX ✓ Male Female T Single ✓ Married 17. RESIDENTIAL ADDRESS 704 6 CIVIL STATUS ☐ Widowed ☐ Separated House/Block/Lot No Naga Zone I Other/s: ubdivision/Villag Barangay **Baybay City** 7. HEIGHT (m) 158.5 cm Leyte City/Municipality Province 8. WEIGHT (kg) 60.5 7IP CODE 6521 9. BLOOD TYPE "0" 18 PERMANENT ADDRESS 704 House/Block/Lot Ne Street Naga 10 GSIS ID NO CRN 006-0017-6836-1 Zone I Subdivision/Village Barangay 11. PAG-IBIG ID NO **Baybay City** 1700-0024-4900 Leyte City/Municipality Provinc 12. PHILHEALTH NO 13-000015619-2 ZIP CODE 6521 13. SSS NO. N/A 19. TELEPHONE NO. None 14. TIN NO. 104-767-335 20. MOBILE NO. None 15. AGENCY EMPLOYEE NO V00138 21. E-MAIL ADDRESS (if any) rvcano@yahoo.com FAMILY BACKGROUN 22. SPOUSE'S SURNAME CANO 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME NOEME Ma. Nicole Clara S. Cano 11/8/2003 MIDDLE NAME Angeline S. Cano SARSONAS 9/15/2005 OCCUPATION HOUSEWIFE EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A TELEPHONE NO. None 24. FATHER'S SURNAME MEDINA (DECEASED) NAME EXTENSION (JR., SR) FIRST NAME FERNANDO MIDDLE NAME MOTHER'S MAIDEN NAME SURNAME CANO (DECEASED) TEODORA FIRST NAME MIDDLE NAME VITUALLA (Continue on separate sheet if necessary) SCHOLARSHIP HIGHEST LEVEL NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE ACADEMIC HONORS LEVEL YEAR UNITS EARNED (Write in full) (Write in full) GRADUATED (if not graduated) RECEIVED From To FLEMENTARY BAYBAY I CENTRAL SCHOOL **Primary Education** 1973 1979 Graduated 1979 w/ Honor FRANCISCAN COLLEGE OF THE SECONDARY **High School** 1979 1983 Graduated 1983 **IMMACULATE CONCEPTION** w/ Honor VOCATIONAL / TRADE COURSE COLLEGE UNIVERSITY OF SAN JOSE RECOLETOS **BS Commerce** 1984 1987 Graduated 1987 GRADUATE STUDIES SIGNATURE Weas DATE July 4, 2019

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE RATING			DATE OF EXAMINATION / PLACE OF EXAMINATION /		ON / CONFERMENT		LICENSE (if a	1
BARANGAY ELIGIBILITY / DRIVER'S LICENSE (If Applicable)			CONFERMENT			CHOIV CONFERMENT		Date of Validity
Data Encoder 72.70			July 8 & 13, 1996	July 8 & 13, 1996 TESDA Provin		City		
		ATAC				Name of the Late		
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. WORK I	EXPERIENCE		Continue on separate sheet i	f necessary)				
		nt. Start from your recent work) Description	on of duties should be	indicated in the attached	l Work Experi	STREET, STREET		
	MINCLUSIVE DATES (mm/dd/yyyy) POSITION TITL (Write in full/Do not abl		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (# epplicable)& STEP	STATUS OF APPOINTMENT	GOVT SERVIC
From	То	(Time in idings the desirability)	(write in tuliboo not abbreviale)			(Format *00-0*)/ INCREMENT	70 TOTTINETT	(Y/N)
2/1/1988	12/31/1988	Statistical Assistant II	Visayas S	State University	41.36 D		Casual	Yes
/1/1989	6/30/1989	Statistical Aide II	Visayas S	State University	41.36 D		Casual	Yes
/1/1989	12/31/1989	Data Entry Machine Operator I	Visayas S	State University	112.40 D		Casual	Yes
/1/1990	12/31/1990	Data Entry Machine Operator I	Visayas S	State University	112.40 D		Casual	Yes
/1/1991	12/31/1991	Data Entry Machine Operator I	Visayas S	State University	112.40 D	h = Local	Casual	Yes
/1/1992	12/31/1992	Data Entry Machine Operator I	Visayas S	State University	112.40 D	prosession and	Casual	Yes
/1/1993	12/31/1993	Data Entry Machine Operator I	Visayas S	Visayas State University			Casual	Yes
/1/1994	12/31/1994	Data Entry Machine Operator I	Visayas State University		148.76 D		Casual	Yes
/1/1995	12/31/1995	Data Entry Machine Operator I	Visayas State University		194.23 D		Casual	Yes
/1/1996	6/30/1996	Data Entry Machine Operator I	Visayas S	Visayas State University			Casual	Yes
//1/1996	12/31/1996	Data Entry Machine Operator I	Visayas S	Visayas State University			Casual	Yes
/1/1997	11/30/1997	Data Entry Machine Operator I	Visayas S	Visayas State University			Casual	Yes
2/1/1997	12/31/1999	Data Entry Machine Operator I	Visayas 8	Visayas State University		130 C.J.	Permanent	Yes
/1/2000	11/30/2000	Data Entry Machine Operator I	Visayas State University		86.928.00 A	NBC 468	Permanent	Yes
2/1/2000	6/30/2001	Data Entry Machine Operator I	Visayas S	Visayas State University		Jnt CSCDBM1	Permanent	Yes
//1/2001	7/31/2002	Data Entry Machine Operator I	Visayas S	Visayas State University		NBC 474	Permanent	Yes
3/1/2002	11/30/2004	Data Entry Machine Operator II	Visayas	State University	104,508.00 A		Permanent	Yes
2/1/2004	7/31/2005	Administrative Assistant II	Visayas	Visayas State University		Retitling	Permanent	Yes
3/1/2005	6/30/2007	Administrative Assistant II	Visayas	Visayas State University		Jnt CSC DBM1	Permanent	Yes
/1/2007	6/30/2008	Administrative Assistant II	Visayas	Visayas State University		NBC 511	Permanent	Yes
//1/2008	7/31/2008	Administrative Assistant II	Visayas	Visayas State University		NBC 516	Permanent	Yes
V1/2008	6/30/2009	Administrative Assistant II	Visayas	Visayas State University		Jnt CSC DBM1	Permanent	Yes
/1/2009	6/23/2010	Administrative Assistant II	Visayas State University		145,320.00 A	NBC 521	Permanent	Yes
/24/2010	5/31/2011	Administrative Assistant II	Visayas State University		157,812.00 A	NBC 524	Permanent	Yes
6/1/2011	7/31/2011	Administrative Assistant II	Visayas State University		170,304.00 A	NBC 530	Permanent	Yes
3/1/2011	5/31/2012	Administrative Assistant II	Visayas State University		172,500.00 A	Jnt CSC DBM1	Permanent	Yes
6/1/2012	7/31/2014	Administrative Assistant II	Visayas State University		184,608.00 A	NBC 540	Permanent	Yes
3/1/2014	Present	Administrative Assistant II	Visayas State University		186,456.00 A	Jnt CSC DBM1	Permanent	Yes
Commence of the same			Continue on separate sheet	if necessary)				

IV. CIVIL SERVICE ELIGIBILITY

VI. VOLUNTARY WORK OR INVOLVEMEN	TIN CIVIC / NO YOVERNMENT		PEOPLE / VOLUNTARY ORG				
29. NAME & ADDRESS O (Write in		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	S1/1/10 11	POSITION / NATURE OF WORK	
		From	То			Temperal Date Story & C	
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VII. LEARNING AND DEVELOPMENT (L&L		ontinue on separate		y)			
Start from the most recent L&D/training program and in				hief/Executive/Manag	gerial positions)		
20			DATES OF		Type of LD		
	 TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) 		ATTENDANCE (mm/dd/yyyy)		(Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)	
2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2		From	То		Technical/etc)	STATE OF STA	
2-Day Workshop on Online TESDA Training I (T2MIS) for Public/Private Technical Vocation	Management Information System	0/04/0047	2/22/22/2	40.0	-	Technical Education and Skills Developmen	
Competency Assessment Centers	iai mstitutions and Accredited	2/21/2017	2/22/2017	16.0		Authority (TESDA, Leyte Provincial Office)	
Planning Workshop On the Prep. & Proc. Of	Doc Rel to Procurement	5/27/2015		0.0		Supply Property & Procurement Managemen	
Training Workshop On the Frep. & Froc. Of	DOC. Ref. to Procurement	3/2//2013		8.0		Office	
SEARCA Regional Professorial Chair Lecture	on BCSMMU	3/27/2015	Coin	8.0	ithor so	Office of the Vice President for Research and Extension	
Seminar on Personality Development for Adn	ninistrative Personnel	9/20/2011		8.0		Office of the Director for Administration &	
or desiranty soldispinonic for Authorities	minor drive i ersonner	3/20/2011	7 7 7 7 7	0.0	134 IL LLTP	Human Resource Development	
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	THE PERSON NAMED IN THE PERSON OF THE PERSON		e or had write (10.55 kg)			CONTRACTOR OF THE CONTRACTOR O	
	(Co	ontinue on separate :	sheet if necessary	y)			
VIIL OTHER INFORMATION							
31. SPECIAL SKILLS and HOBBIES	32. NO	N-ACADEMIC DISTIN		GNITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
	The control of the party of the control of the cont		e in full)	New York		33. (Write in full)	
Watching TV	N/A					Administrative Personnel Association (AdPA	
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SIGNATURE	1wco	IN THE OWNER, THE OWNER, WHEN PERSONS NAMED IN COLUMN 2 IS NOT THE OWNER, THE		DA	TF	July 4, 2019	
	1000			UA	I C	July 4, 2019	

34. Are you related by consanguinity or affinity to the pointing chief of bureau or office or to the person who has immediate			· · · · · · · · · · · · · · · · · · ·			
Bureau or Department where you will be apppointed, a. within the third degree?			7			
b. within the fourth degree (for Local Government Unit - Care	eer Employees\?		Z NO			
b. Within the found dogree (for Local Government Only - Oak	edi Employees):	YES [NO			
5. a. Have you ever been found guilty of any administrative offe	ense?	☐ YES [☑ NO			
		If YES, give details:				
b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed:					
U	mantana ika manani muun ta milana ista maka manan m Manan manan ma	Status of Case/s:				
Any court or tribunal?	Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?					
77. Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, en (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details:					
a. Have you ever been a candidate in a national or local election. Barangay election.	Have you ever been a candidate in a national or local election held within the last year (except darangay election)?					
election to promote/actively campaign for a national or local	b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?					
99. Have you acquired the status of an immigrant or permanent	☐ YES ☑ NO If YES, give details (country):					
Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), Are you a member of any indigenous group?		YES If YES, please specify:	✓ NO			
Are you a person with disability?	bility?		☐ YES ☑ NO If YES, please specify ID No:			
Are you a solo parent?						
1. REFERENCES (Person not related by consanguinity or affinity to applicant la	appointee)					
NAME	ADDRESS	TEL NO.				
lyn A. Guinipaan	Baybay City, Leyte	None				
ergie A. Castro	Baybay City, Leyte	None	7.57			
linda A. Mendez	Baybay City, Leyte	None	The same of the sa			
12. I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized represer agree that any misrepresentation made in this docur administrative/criminal case/s against me.	ent laws, rules and regulations of the l ntative to verify/validate the contents state	Republic of the d herein.	RVCOW RONILLOV CANO PHOTO			
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	/weas					
Government Issued ID: Employee ID	I WOOL					
ID/License/Passport No.:	Signature (Sign inside the bo July 4, 2019					
Date/Place of Issuance: Visca, Baybay City	produce of the St.	Right Thumbmark				
	TTY. RYSOVA PARIOCOP	g his/her validly issued go	vernment ID as indicated above.			
	VSULEGAL Person Administering Oat	h				