


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Gilda D. Duran has assumed the duties and responsibilities as Administrative Aide VI of Legal Office effective February 1, 2019.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Gilda D. Duran as Administrative Aide VI.

Done this 1st day of February in 2019.


ATTY. RYSAN C. GUINOCOR
Head of Office/Department/Unit

Date: 24/19

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the*