



VISAYAS
STATE UNIVERSITY



**DEPARTMENT OF PURE &
APPLIED CHEMISTRY**

Visca, Baybay City, Leyte, PHILIPPINES
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UNIVERSITY CLEARANCE
(for Faculty and Staff)

Name: Ysakhar A. Salas

Position: Instructor III

Signature:

Address and Mobile Number: 36 Kilbourne Drive, VSU, Baybay City, Leyte

Dept./Office: Dept. of Pure and Applied Chemistry

Last Day of Service in VSU: September 06, 2024

Purpose: ☐ Resignation ☐ Retirement ☒ Transfer ☐ Study Leave ☐ Others _____

Reason, if resignation: _____

Effective Date: September 07, 2024

Cleared of work-related accountabilities:

MARK RYAN R. TRIPOLE

Name and signature of Department /Unit Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administrative and Finance (includes units under VPPRGAS)	ELWIN JAY V. YU		8/29/24
VP Research, Extension & Innovation	SANTIAGO T. PEÑA, JR.		8/16/24
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	ROTACIO S. GRAVOSO		Aug. 28, 2024

Approved:

PROSE IVY G. YEPES
University President
Date: 9/2/2024

**Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.*