

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. MARIA ARIES O. POLIQUIT has assumed the duties and responsibilities as INSTRUCTOR I of DEPARTMENT OF BUSINESS AND MANAGEMENT effective _____.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. POLIQUIT as INSTRUCTOR I.

Done this ____ day of _____ in _____.


BERT C. PEÑALOSA
Head of Office/Department/Unit

Date: _____

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*