

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

|                               |   |   |   |
|-------------------------------|---|---|---|
| 2. SURNAME                    | QUEBEC  |   |   |
| FIRST NAME                    | JETT  | NAME EXTENSION (JR., SR) NONE                               |   |
| MIDDLE NAME                   | COLMINAR  |   |   |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 10/2/1978   | 16. CITIZENSHIP   | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship<br><input type="checkbox"/> by birth <input type="checkbox"/> by naturalization<br>Pls. indicate country:      |
| 4. PLACE OF BIRTH             | TACLOBAN  | If holder of dual citizenship, please indicate the details. | Philippines   |
| 5. SEX                        | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female  | 17. RESIDENTIAL ADDRESS                                     | PHASE 5 BLOCK 3 LOT 1 CORNER IPILIPIL AND MOLAVE STREET<br>House/Block/Lot No. Street<br>V AND G SUBDIVISION 109<br>Subdivision/Village Barangay<br>TACLOBAN CITY LEYTE<br>City/Municipality Province |
| 6. CIVIL STATUS               | <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married<br><input type="checkbox"/> Widowed <input type="checkbox"/> Separated<br><input type="checkbox"/> Other/s: | ZIP CODE  | 6500  |
| 7. HEIGHT (m)                 | 1.78 M  | 18. PERMANENT ADDRESS                                       | PHASE 5 BLOCK 3 LOT 1 CORNER IPILIPIL AND MOLAVE STREET<br>House/Block/Lot No. Street<br>V AND G SUBDIVISION 109<br>Subdivision/Village Barangay<br>TACLOBAN CITY LEYTE<br>City/Municipality Province |
| 8. WEIGHT (kg)                | 100 KG  | ZIP CODE  | 6500  |
| 9. BLOOD TYPE                 | O   | 19. TELEPHONE NO.   | N/A   |
| 10. GSIS ID NO.               | 2004559004  | 20. MOBILE NO.  | 09185459928   |
| 11. PAG-IBIG ID NO.           | 1700-0065-9436  | 21. E-MAIL ADDRESS (if any)                                 | jettquebec1425@gmail.com  |
| 12. PHILHEALTH NO.            | 13-050046357-1  |   |   |
| 13. SSS NO.                   | NA  |   |   |
| 14. TIN NO.                   | 921-549-810   |   |   |
| 15. AGENCY EMPLOYEE NO.       | V00850  |   |   |


## II. FAMILY BACKGROUND

|                          |                    |                          |   |                            |
|--------------------------|--------------------|--------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME     | RENOMERON          |                          | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME               | GLADYS             | NAME EXTENSION (JR., SR) | N/A   |                            |
| MIDDLE NAME              | ATERRADO           |                          |   |                            |
| OCCUPATION               | FINANCE OFFICER    |                          |   |                            |
| EMPLOYER/BUSINESS NAME   | PLAN INTERNATIONAL |                          |   |                            |
| BUSINESS ADDRESS         | TACLOBAN CITY      |                          |   |                            |
| TELEPHONE NO.            | N/A                |                          |   |                            |
| 24. FATHER'S SURNAME     | QUEBEC             |                          |   |                            |
| FIRST NAME               | JESUS              | SR.                      |   |                            |
| MIDDLE NAME              | DELIMA             |                          |   |                            |
| 25. MOTHER'S MAIDEN NAME | COLMINAR           |                          |   |                            |
| SURNAME                  | QUEBEC             |                          |   |                            |
| FIRST NAME               | ELNORA             |                          |   |                            |
| MIDDLE NAME              | DUQUILLA           |                          |   |                            |

## III. EDUCATIONAL BACKGROUND

| 26. LEVEL        | NAME OF SCHOOL (Write in full)       | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE |          | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|------------------|--------------------------------------|---|----------------------|----------|--|----------------|---------------------------------------|
|                  |                                      |   | From                 | To       |  |                |                                       |
| ELEMENTARY       | LEYTE STATE COLLEGE (NOW LNU)        | ELEMENTARY                                    | 6/1/1986             | 3/1/1991 | graduated                                      | 1991           | NONE                                  |
| SECONDARY        | LEYTE NATIONAL HIGH SCHOOL           | SECONDARY                                     | 6/1/1991             | 3/1/1995 | graduated                                      | 1995           | NONE                                  |
| COLLEGE          | UP TACLOBAN COLLEGE                  | BACHELOR OF ARTS IN COMMUNICATION ARTS        | 6/1/1995             | 4/1/1999 | graduated                                      | 1999           | NONE                                  |
|                  | LEYTE COLLEGES                       | BACHELOR OF LAWS                              | 6/1/1999             | 3/1/2010 | graduated                                      | 2010           | NONE                                  |
| GRADUATE STUDIES | ASIAN DEVELOPMENT FOUNDATION COLLEGE | BACHELOR OF ARTS IN COMMUNICATION ARTS        | 6/1/2013             | 4/1/2016 | graduated                                      | 2016           | NONE                                  |
|                  | UNIVERSITY OF SAN JOSE-RECOLETOS     | DOCTOR OF PHILOSOPHY- ENGLISH LANGUAGE        | 6/1/2016             | 4/1/2019 | graduated                                      | 2019           | NONE                                  |

(Continue on separate sheet if necessary)


|           |   |      |              |   |
|-----------|---|------|--------------|---|
| SIGNATURE |  | DATE | Aug. 7, 2019 | CS FORM 212 (Revised 2017), Page 1 of 4 |
|-----------|---|------|--------------|---|



[illegible]

## V. WORK EXPERIENCE

[illegible]

|           |   |      |              |   |
|-----------|---|------|--------------|---|
| SIGNATURE |  | DATE | Aug. 7, 2019 | CS FORM 212 (Revised 2017), Page 2 of 4 |
|-----------|---|------|--------------|---|



[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive Managerial positions)







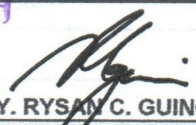
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#### VIII. OTHER INFORMATION

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|           |   |      |             |   |
|-----------|---|------|-------------|---|
| SIGNATURE |  | DATE | Aug 7, 2019 | CS FORM 212 (Revised 2017), Page 3 of 4 |
|-----------|---|------|-------------|---|



| <p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>   | <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>   |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
|---|--|--|--|----------|-----------------------|-------------------------|--------------------------|----------------------|-------------------------|----------------------|---|--|--|
| <p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>   | <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>                        |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>   | <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>   |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>  | <p><input checked="" type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: center;">RESIGNED FROM LAST EMPLOYMENT</p>  |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>   | <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>  |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>   | <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>   |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>  | <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 35%;">NAME</th><th style="width: 35%;">ADDRESS</th><th style="width: 30%;">TEL. NO.</th></tr></thead><tbody><tr><td>ELWIN JAY YU</td><td>VSU MAIN</td><td></td></tr><tr><td>GUINALDO FERNANDEZ</td><td>VSU MAIN</td><td></td></tr><tr><td>AL FRANJON VILLAROYA</td><td>VSU MAIN</td><td></td></tr></tbody></table> |  | NAME   | ADDRESS  | TEL. NO. | ELWIN JAY YU          | VSU MAIN                |                          | GUINALDO FERNANDEZ   | VSU MAIN                |                      | AL FRANJON VILLAROYA  | VSU MAIN   |  |
| NAME  | ADDRESS  | TEL. NO.   |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| ELWIN JAY YU  | VSU MAIN   |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| GUINALDO FERNANDEZ  | VSU MAIN   |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| AL FRANJON VILLAROYA  | VSU MAIN   |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>     |  |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td colspan="2">Government Issued ID (i.e Passport, GSIS, SSS, PRC, Driver's License, etc.)</td></tr><tr><td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td><b>DRIVER'S LICENSE</b></td></tr><tr><td>ID/License/Passport No.:</td><td><b>H02-06-003555</b></td></tr><tr><td>Date/Place of Issuance:</td><td><b>TACLOBAN CITY</b></td></tr></table>                               | Government Issued ID (i.e Passport, GSIS, SSS, PRC, Driver's License, etc.)  |  | PLEASE INDICATE ID Number and Date of Issuance |          | Government Issued ID: | <b>DRIVER'S LICENSE</b> | ID/License/Passport No.: | <b>H02-06-003555</b> | Date/Place of Issuance: | <b>TACLOBAN CITY</b> | <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="text-align: center;"><br/>Signature (Sign inside the box)<br/><b>Aug 7, 2019</b><br/>Date Accomplished</td></tr></table> | <br>Signature (Sign inside the box)<br><b>Aug 7, 2019</b><br>Date Accomplished |  |
| Government Issued ID (i.e Passport, GSIS, SSS, PRC, Driver's License, etc.)   |  |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| PLEASE INDICATE ID Number and Date of Issuance  |  |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| Government Issued ID:   | <b>DRIVER'S LICENSE</b>  |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| ID/License/Passport No.:  | <b>H02-06-003555</b>   |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| Date/Place of Issuance:   | <b>TACLOBAN CITY</b>   |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <br>Signature (Sign inside the box)<br><b>Aug 7, 2019</b><br>Date Accomplished  |  |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="text-align: center;"><br/>Right Thumbmark</td></tr></table>   |  | <br>Right Thumbmark |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <br>Right Thumbmark  |  |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |
| <p>SUBSCRIBED AND SWORN to before me this <u>09 AUG 2019</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center; border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"><br/><b>ATTY. RYSA C. GUINOCOR</b><br/>Person Administering Oath</div>   |  |  |  |          |                       |                         |                          |                      |                         |                      |   |  |  |



## WORK EXPERIENCE SHEET


**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: June 2013 to Present
- Position: Faculty
- Name of Office/Unit: College of Arts and Sciences
- Immediate Supervisor: Dr. Guiraldo C. Fernandez Jr.
- Name of Agency/Organization and Location: VSU Main Campus

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties  
Instruction  
Administrative works  
Extension

  
Jeth C. Quebec  
(Signature over Printed Name  
of Employee/Applicant)

Date: Aug. 7, 2019