

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ENRIQUEZ		
FIRST NAME	MYRELLE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	RESMA		
3. DATE OF BIRTH (mm/dd/yyyy)	3/27/1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by b <input checked="" type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	HINUNDAYAN, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street PUROK 1 STA CRUZ Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	151	ZIP CODE	6521
8. WEIGHT (kg)	64	18. PERMANENT ADDRESS	House/Block/Lot No. Street PUROK 1 STA CRUZ Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
9. BLOOD TYPE	B	ZIP CODE	6521
10. GSIS ID NO.	2005839768	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121276904209	20. MOBILE NO.	09622924169
12. PHILHEALTH NO.	130251146633	21. E-MAIL ADDRESS (if any)	myrelleenriquez1@gmail.com
13. SSS NO.	N/A		
14. TIN NO.	401957903000		
15. AGENCY EMPLOYEE NO.	2020-032790		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	AMELIA ROSE ENRIQUEZ DONALDO	6/16/2014
MIDDLE NAME	N/A		*****NOTHING FOLLOWS*****	
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ENRIQUEZ			
FIRST NAME	MANUEL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	GASCON			
25. MOTHER'S MAIDEN NAME	ANTIPALA			
SURNAME	ENRIQUEZ			
FIRST NAME	MARIA FE			
MIDDLE NAME	RESMA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHER ST LEVEL/ UNITS EARNED	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	STA. CRUZ, ELEMENTARY SCHOOL	PRIMARY EDUCATION	1996	2002		2002	SALUTATORIAN
SECONDARY	VISAYAS STATE UNIVERSITY LABORATORY HIGHSCHOOL	HIGHSCHOOL	2002	2006		2006	WITH HONOR
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRICULTURE	2006	2010		2010	PMCP,WSSP
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF SCIENCE IN ENTOMOLOGY	2015	2020		2020	N/A

SIGNATURE		DATE	7/23/2024
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	LICENSURE EXAMINATION FOR AGRICULTURIST	81.5	07/06/10	TACLOBAN CITY, LEYTE	0011547	03/27/25
	CAREER SERVICE PROFESSIONAL	80.3	10/13/2013	TACLOBAN CITY, LEYTE	13-125029	N/A
	NON-PROFESSIONAL DRIVER'S LICENSE	NA	NA	BAYBAY CITY, LEYTE	H1216000192	3/27/2023
	***NOTHING FOLLOWS***					

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Continue on separate sheet if necessary)

07/23/2024



# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
N/A					

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

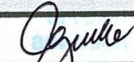
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	56th Pest Management Council of the Philippines Anniversary and Annual Scientific Conference	06/24/2024	06/28/2024	40	TECHNICAL	Pest Management Council of the Philippines
	Basic Techniques in Molecular Data Processing and Analysis	08/30/2023	08/30/2023	8	TECHNICAL	Department of Pests Management, VSU-Main
	Training of Trainers (TOT) on Farm Business School-Coco Good Agricultural Practices-Landscape	07/24/2023	07/28/2023	40	TECHNICAL	COCO-ALLIANCE, GIZ
	Certification of Organic Bio-Control Agent (OBCA) Researchers	05/22/2023	05/26/2026	40	TECHNICAL	Bureau of Agriculture and Fisheries Standards
	Gearing up For High Impact Extension Programs and Projects: A Capability-Building Training for	05/10/2023	05/12/2023	24	TECHNICAL	NwSSU-San Jorge Campus
	Training-Workshop on Scientific Writing of Qualitative Studies for Publication	10/26/2022	10/28/2022	24	TECHNICAL	Northwest Samar State University
	Rice Research To Production	09/05/2022	09/09/2022	40	TECHNICAL	Internationa Rice Research Institute
	Rice: Reseach to Progdution Online Training Program	04/18/2022	06/13/2022	320	TECHNICAL	International Rice Research Institute
	Training/Workshop on the Basics of Quantitative Data Analyses and Machine Learning Classification Algorithms	12/09/2021	12/14/2021	32	TECHNICAL	Northwest Samar State University
	Training Course on Natural Free-Range Chicken Production and Vegetables Production	9/28/2021	9/30/2021	24	TECHNICAL	Agricultural Training Institute Regional Training Center III
	1st Asian Conference on Resource Management and Governance	9/14/2021	9/16/2021	24	TECHNICAL	Northwest Samar State University
	Rice-cum-Duck Farming Model for Rice-based Community	7/30/2021	7/30/2021	8	TECHNICAL	Bureau of Agricultural Research
	Feeding the World: Engaging the Community to sustainable Agriculture in 2050	6/19/2021	6/19/2021	8	TECHNICAL	Nueva Ecija University of Science and Technology
	iLEAP IP: Introduction to Patents, Utility Models, and Industrial Designs	6/22/2021	6/22/2021	8	TECHNICAL	Intellectual pproperty Office of the Philippines
	iLEAP IP: Introduction to Trademark	6/15/2021	6/15/2021	8	TECHNICAL	Intellectual pproperty Office of the Philippines
	International Trade in Crops with New Breeding Technologies: The Australian Perspective	6/11/2021	6/11/2021	8	TECHNICAL	International Service for the Acquisition of Agri-biotech Applications
	iLEAP IP: Introduction to Copyright	6/8/2021	6/8/2021	8	TECHNICAL	Intellectual pproperty Office of the Philippines
	PAEDA 1st International Conference and 51st National Convention	6/3/2021	6/4/2021	16	TECHNICAL	Philippine Agriculture and Economic Development Association
	#BuzzAboutBees: Bees and Their Ecosystem Services	5/22/2021	5/22/2021	8	TECHNICAL	Beekeepers Network Philippines Foundation INC
	2nd International Webinar on Stingless Bee	4/28/2021	4/28/2021	8	TECHNICAL	Central Bicol State University
	Handle withCare: Webinar on Postharvest Handling of Vegetables (Village Type Technology)	4/21/2021	4/21/2021	8	TECHNICAL	Agricultural Training Institute Regional Training Center III

(Continue on separate sheet if necessary)

# VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION
	OPEN WATER SCUBA DIVING	N/A		Philippine Associations of Agriculture , Inc. (PAA)
				Philippine Fruit Associations, Inc.
				Philippine Association of Entomologists, Inc.
				Philippine Agriculture and Economic Development Association Inc.

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/23/2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:  
finished contract as JO from previous work

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
MARIA JULIET C. CENIZA	NATIONAL COCONUT RESEARCH, VSU, BAYBAY CITY, LEYTE	9173095016
MARIA PERLITA G. LACANDAZO	DA-RFO 8, TACLOBAN CITY	9237204613
GETULIO A.BARCENAS JR.	NwSSU, SAN JORGE, SAMAR	9465178398

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

MYRELLE B. ENRIQUEZ  
PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PASSPORT

ID/License/Passport No.: P3191930C

Date/Place of Issuance: 07/02/2023 TACLOBAN CITY

Signature (Sign inside the box)

7/23/2024

Date Accomplished

SUBSCRIBED AND SWORN to before me this JUL 24 2024, affiant exhibiting his/her validly issued government ID as indicated above.

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Book No. 1524  
Series of 1524

ATTY. CHESKA MARIE D. GELI  
PUBLIC ATTORNEY III  
PURSUANT TO R.A. 9406  
Person Administering Oath

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## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: October 8, 2020 – present
- Position: Instructor I
- Name of Office/Unit: Academic Division; Research and Development Services Office
- Immediate Supervisor: Dr. Getulio A. Barcenas Jr. and Mr. Eduardo G. Espejon Jr.
  - Name of Agency/Organization and Location: Northwest Samar State University- San Jorge Campus, Brgy. Erenas, San Jorge, Samar
- List of Accomplishments and Contributions (if any)
  - Served as Program chairperson for Bachelor of Science in Agriculture Program
  - Lead in the attainment of the COPC for BSA Program
  - Serve as Research Head for Research and Development Services of the campus.
  - Facilitated linkages and signing of MOAs for academic and research division.
- Summary of Actual Duties
  - Teach Crop Protection subjects to Bachelor of Science in Agriculture (BSA) and Bachelor of Agricultural Technology (BAT) students.
  - Lead activities related to the designated functions as the Program Chair of the BSA Program.
  - Oversee and lead activities for the Research and Development Services Office.

  
MYRELLE R. ENRIQUEZ  
(Signature over Printed Name  
of Employee/Applicant)

Date: 12/16/2024