| CS Form No. 212 Revised 2017 | PERSO | y 6861 MANDONASE RUBAND Dilum ur 1870 MA TILUSUR I FRANCISAS | | | | |
|---------------------------------|---|--|--------------------------------|--|--|--|
| WAPNING Any microprocents | ation made in the Personal Data Sheet and th | e Work Fynerience Sheet sh | nall cause the | filing of administrative/criminal ca | se/s against the person | |
| concerned. | E TO FILLING OUT THE PERSONAL DATA SH | | | | out against the person | |
| | s () the separate sheet if necessary. Indicate | | | MARINE MA | (Do not fill up. For CSC use only | |
| I. PERSONAL INFORMATI | ON | | | | | |
| 2. SURNAME | NAYRE | | | | | |
| FIRST NAME | SHIRLEY | | | NAME EXTENSION (JR., SR) | | |
| MIDDLE NAME | TANO | | | | | |
| DATE OF BIRTH (mm/dd/yyyy) | 9/19/62 | 16. CITIZENSHIP | | | Citizenship y birth by naturalization indicate country: | |
| 4. PLACE OF BIRTH | Hipusngo, Baybay, Leyte | If holder of dual citizen | | | | |
| 5. SEX | ☐ Male ☑ Female | please indicate the | details. | | | |
| 6 CIVIL STATUS | ✓ Single | 17. RESIDENTIAL ADDRESS | | 0188 | | |
| | Widowed Separated | The second second second second | Н | ouse/Block/Lot No. ZONE 5 | Street GUADALUPE | |
| | Other/s: | OF CHECKNIFES AND | | Subdivision/Village | Barangay | |
| 7. HEIGHT (m) | 1.56" | o and a Charle in analy, | BAYBAY CITY City/Municipality | | LEYTE Province | |
| 8. WEIGHT (kg) | nag 62 kilos yazanayızı | ZIP CODE | III abi A para and man 6521 | | DUZON PRESSNT | |
| 9. BLOOD TYPE | LANA DESERVION YTERADAMU | 18. PERMANENT ADDRESS | Subdivision/Village | | 101/2016 (1.075/2016) | |
| 10. GSIS ID NO. | 620919002635 | ATRIBAYARN BARYO ATRIBAYARN BANYO | | | Street GUADALUPE | |
| 11. PAG-IBIG ID NO. | 0801 088287 09 | TATE OF ARM SHAVE | | | Barangay LEYTE Province | |
| TI. TAG-IDIG 10 NO. | 0001 000207 09 | TATE DAYARW DERFY | | | | |
| 12. PHILHEALTH NO. | 13-000015747-4 | ZIP CODE | 6521 own selaint A | | 207/2008 0.8 | |
| 13. SSS NO. | EDS BECS NA ALSONO | 19. TELEPHONE NO. | 1 | III chi A evus usimimba | 2006/02/10 9006/21/07 | |
| 14. TIN NO. | 0-2-3 00 116-625-890 YHZ95/M | 20. MOBILE NO. | 0965 924 2148 / 0968 259 8736 | | 259 8736 | |
| 15. AGENCY EMPLOYEE NO. | V000635 | 21. E-MAIL ADDRESS (if any) | shirley.nayre@vsu.edu.ph / shi | | rleynayre@gmail.com | |
| II. FAMILY BACKGROUNE | 0 | | | Adorustatione Aide III | Thospacri Chachas | |
| 22. SPOUSE'S SURNAME | N/A | N. AS DIATE VOLLEGE OF | 23. NAME of | CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) | |
| FIRST NAME | AGRICULTURE AN 75:02 - SGS | NAME EXTENSION (JR., SR) | 1/ | Jil ebiA w N/A izinimbA | 101/2000 AVA | |
| MIDDLE NAME | A CANULTURE 6,228,08 SQ.5 | SAYAS STATE COLLEGE DI | Administrative Aide III | | ecentessy egennous | |
| OCCUPATION | 2.02 An age a Shift I NA | SAYAS STATE COLLEGE OF | | Clerk 1 | 72/31/1997 | |
| EMPLOYER/BUSINESS NAME | VISAYAS STATE UNIV | | | 1 A,010 | | |
| BUSINESS ADDRESS | VSU, ViSCA, Baybay City, Leyte | | | 1 800.1 | avaritater aggrega | |
| TELEPHONE NO. | 1085 (VOIP) | | | | | |
| 24. FATHER'S SURNAME | NAYRE | SAYAS STATE COLLEGE OF | | T 41810 | ABELLOST C PERTIN | |
| FIRST NAME | JOSE (Deceased) | NAME EXTENSION (JR., SR) | Clark 1 1860 | | 107/1989 (1231/1993 | |
| MIDDLE NAME | sa ysblesse as as guitguitin | SAYAS STATE COLLEGE O | 3 / | Cleriual Alde | totrese detacriese | |
| 25. MOTHER'S MAIDEN NAME | on I vener of Emittacon | O 3031 QO TIATO BAYA | | -ob.A stafO | Mariesz resurses | |
| SURNAME | an Jaca anni Jaca | | 21/ | 2115 July 1 | TANK TANK | |

MIDDLE NAME TANO (Continue on separate sheet if necessary) SCHOLARSHIP/ ACADEMIC 26. HIGHEST LEVEL UNITS EARNED NAME OF SCHOOL PERIOD OF ATTENDANCE BASIC EDUCATION/DEGREE/COURSE LEVEL (Write in full) (Write in full) HONORS RECEIVED GRADUATED (if not graduated) From To **ESQUINA ELEMENTARY SCHOOL** ELEMENTARY **ELEMENTARY CERTIFICATE** 1969 1975 CERTIFICATE 1975 NONE SECONDARY **BAYBAY HIGH SCHOOL** HIGH SCHOOL DIPLOMA 1977 1981 CERTIFICATE 1981 NONE FRANCISCAN COLLEGE OF THE VOCATIONAL / **2 YRS SECRETARIAL COURSE** 1981 1983 DIPLOMA 1983 TRADE COURSE NONE **IMMACULATE CONCEPTION** FRANCISCAN COLLEGE OF THE COLLEGE BS COMMERCE 1986 1991 DIPLOMA 1991 NONE **IMMACULATE CONCEPTION GRADUATE STUDIES** N/A N/A N/A N/A N/A N/A N/A SIGNATURE

FRANCISCA

FIRST NAME

DATE

| 7. CARE | ER SERVICE/ RA 108 | 80 (BOARD/ BAR) UNDER | | DATE OF | | | | LICENSE (if ap | plicable) |
|------------|---|----------------------------------|-------------------------|--|---|----------------------|---|--------------------------|--|
| | SPECIAL LAWS/ CES/ CSEE RATING SPECIAL LAWS/ CES/ CSEE (If Applicable) RATING EXAMINATION / CONFERMENT CONFERMENT | | | MENT • | NUMBER NUMBER | Date of Validity | | | |
| DATA ENCO | DER CONVERTI | ED TO CS ELIGIBILITY | 80.6 | 04/20/98 | 98 ORMOC & TACLOBAN CITY | | 980 803 040 258 | N/A | |
| | DRIVER'S LIC | CENCE | N/A | N/A | N/A | | H03-96-023193 | N/A | |
| | | | | EA CHED MAST | | | | All the second sections | A 24 4 |
| | | | | | | | W 1 1344 | | Automotive Control of the Control of |
| | 99 | | 102 | 1852 124 | | 28.77 | - 1 | | |
| | | | (Co | ontinue on separate sheet | if necessary) | | A COLOR | | |
| | XPERIENCE | Start from your mount | vork) Description | n of duties should be | indicated in the attached | Work Evner | | | |
| 8. INCLU | JSIVE DATES m/dd/yyyy) | POSITION TIT | TLE | of duties should be indicated in the attached W DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate) | | MONTHLY SALARY | SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT | STATUS OF APPOINTMENT | GOV'T SERVICE (Y/N) |
| 1/01/2017 | PRESENT | Administrative | Aide III | OVPREI, VISAYA | S STATE UNIVERSITY | 14,125.10 | SG-3 | CASUAL | Y |
| 1/01/2016 | 12/31/2016 | Administrative | Aide III | OVPREI, VISAYA | S STATE UNIVERSITY | 10,882.96 | SG-3 | CASUAL | Y |
| 1/01/2014 | 12/31/1915 | Administrative | | OVPREI, VISAYAS STATE UNIVERSITY | | 10,401.00 | SG-3 | CASUAL | Υ |
| 1/07/1913 | 12/31/1913 06/30/1913 | Administrative Administrative | | | S STATE UNIVERSITY | 9,628.08 8,853.90 | SG-3 | CASUAL | Y |
| 1/01/2010 | 12/31/2010 | Administrative | | - | OVPREI, VISAYAS STATE UNIVERSITY OVPREI, VISAYAS STATE UNIVERSITY | | SG-3 | CASUAL | Y |
| 1/07/2008 | na | Administrative | Aide III | OVPREI, VISAYAS STATE UNIVERSITY | | 8,079.94 7,307.08 | SG-3 | CASUAL | Y |
| 1/07/2007 | na | Administrative | Aide III | OVPREI, VISAYAS STATE UNIVERSITY | | na | SG-3 | CASUAL | Υ |
| 1/03/2004 | 06/30/2007 | Administrative | | OVPREI, VISAYAS STATE UNIVERSITY | | 6,039.00 | SG-3 | CASUAL | ΥΥ |
| 1/01/2004 | 12/31/2003 | Administrative Administrative | | ODREX, LEYTE STATE UNIVERSITY ODREX, LEYTE STATE UNIVERSITY | | 6,039.00 | SG-3 | CASUAL | Y |
| 1/01/2002 | 12/31/2002 | Administrative | | ODREX, LEYTE STATE UNIVERSITY | | 6,039.00 | SG-3 | CASUAL | Y |
| 1/07/2001 | 12/31/2001 | Administrative | | VISAYAS STATE COLLEGE OF AGRICULTURE | | 6,039.00 | SG-3 | CASUAL | Υ |
| 1/01/2000 | 06/30/2001 | Administrative | | VISAYAS STATE COLLEGE OF AGRICULTURE | | 5,751.02 | SG-3 | CASUAL | Y |
| 1/01/1999 | 12/31/1999 | Administrative | Aide III | VISAYAS STATE COLLEGE OF AGRICULTURE | | 5,228.08 | SG-3 | CASUAL | Υ |
| 1/01/1997 | 12/31/1998 | Clerk 1 | | | VISAYAS STATE COLLEGE OF AGRICULTURE | | SG-3 | CASUAL | Y |
| 1/01/1996 | 12/31/1996 | Clerk 1 | | VISAYAS STATE CO | VISAYAS STATE COLLEGE OF AGRICULTURE | | SG-3 | CASUAL | Υ |
| 01/01/1995 | 12/31/1995 | Clerk 1 | | | VISAYAS STATE COLLEGE OF AGRICULTURE | | SG-3 | CASUAL | Y |
| 1/01/1994 | 12/31/1994 | Clerk 1 | | VISAYAS STATE CO | VISAYAS STATE COLLEGE OF AGRICULTURE | | SG-3 | CASUAL | Υ |
| 1/07/1989 | 12/31/1993 | Clerk 1 | 0.72 | VISAYAS STATE COLLEGE OF AGRICULTURE | | 2,156.00 | na | CASUAL | Υ |
| 01/01/1989 | 06/30/1989 | Clerical Ai | de | VISAYAS STATE COLLEGE OF AGRICULTURE | | 32.85/day | na | CASUAL | Υ |
| 2/14/1987 | 12/31/1998 | Clerk Aid | е | VISAYAS STATE COLLEGE OF AGRICULTURE | | 32.85/day | na | CASUAL | Υ |
| 1/03/1987 | 12/31/1987 | Clerk Aid | е | VISAYAS STATE COLLEGE OF AGRICULTURE | | 22.90/day | na | CASUAL | Υ |
| 1/07/1986 | 02/28/1987 | Clerk Aid | е | VISAYAS STATE COLLEGE OF AGRICULTURE | | 19.90/day | na | CASUAL | Υ |
| 3/12/1986 | 06/30/1986 | Clerk Aid | е | VISAYAS STATE COLLEGE OF AGRICULTURE | | 18.10/day | na | CASUAL | Υ |
| 1/01/1985 | 09/30/1985 | Laborer | ALL CHICK STATES STATES | VISAYAS STATE COLLEGE OF AGRICULTURE | | 20.55/day | Proj. Based | Contractual | Υ |
| 01/05/1984 | 12/31/1984 | Laborer | | VISAYAS STATE COLLEGE OF AGRICULTURE | | 18.70/day | Proj. Based | Contractual | Υ |
| 01/01/1984 | 04/30/1984 | Laborer | anar ara | VISAYAS STATE COLLEGE OF AGRICULTURE | | 17.00/day | Proj. Based | Contractual | Υ |
| 04/05/1983 | 12/31/1983 | Laborer | | VISAYAS STATE COLLEGE OF AGRICULTURE | | 17.00/day | Proj. Based | Contractual | Υ |
| SIGNA | ATURE | M. | ar (C | ontinue on separate sheet | if necessary) DATE | Ju | MAG 21 2 | 023 | |

| HOLY SPIRIT PARISH, VSU (COW) | | VE DATES (d/yyyy) To 4TH | NUMBER OF HOURS | int/ men mev | POSITION / NATURE OF WORK |
|--|--|----------------------------|-------------------|---|--|
| HOLY SPIRIT PARISH, VSU (Pre-Jordan) HOLY SPIRIT PARISH, VSU (COW) HOLY SPIRIT PARISH, VSU (Lector) | | 4TH | | | |
| GH CONTRACTOR OF THE CONTRACTO | Monday | | 1 hr | | Lecturer |
| HOLY SPIRIT PARISH, VSU (Lector) | | Sunday | 1 hr | Personal results | Vice-Chair |
| | Monday | Sunday | 1 hr | Be Hell Hill Pa | Coordinator |
| | | | | | |
| THE GENERAL PROPERTY OF THE PR | | | 1 | MOLAYSS UN | u. Have you been criminally charged but |
| har stell | | | | | |
| ,aeas y rought | | | | | |
| | (Continue on separate | | | | |
| VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAININ (Start from the most recent L&D/training program and include only the relevant L&D/training take | | | /Executive/Маладе | rial positions) | |
| | | E DATES OF | | Type of LD | |
| TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | | NDANCE dd/yyyy) | NUMBER OF HOURS | (Managerial/ Supervisory/ | CONDUCTED/ SPONSORED BY (Write in full) |
| | From | То | | Technical/etc) | Chatses elser a to addistred at |
| Personality Development and Developing Customer Satisfaction | June 13, 2023 | June 17, 2023 | 32 hrs | Supervisory | Personnel Officer Association of the Philippines (POAP), Puerto Princesa, Palawan |
| Webinar Presentation on "Document Tracking System" | Nov. 13, 2020 | Nov. 13, 2020 | 3 hrs | Supervisory | Human Resource Information System |
| Reorientation Among Dept./Office Secretaries | Nov. 15, 2016 | Nov. 15, 2016 | 4 hrs | Technical | Human Resource Management Development Office |
| Procurement Planning Workshop | Sept. 13, 2016 | Sept. 13, 2016 | 4 hrs | Technical | SPPMO & ODHRD |
| Orientation on RA 9184 Procurement Law | Sept. 8, 2016 | Sept. 8, 2016 | 4 hrs | Supervisory | Office of the Director for Administration and Human Resource Developemnt (ODHRD) |
| Presentation on Anti Red Tape Account (ARTA) Watch and Customer Service | Sept. 1, 2016 | Sept. 1, 2016 | 4 hrs | Supervisory | Office of the Director for Administration and Human Resource Developemnt (ODHRD) |
| ISO 9001-2008 & Writeshop Among Clerk and Secretaries | Sept. 21, 2015 | Sept. 21, 2015 | 4 hrs | Technical | Office of the Director for Administration and Human Resource Developemnt (ODHRD) |
| Planning-Workshop: On the Preparation and Processing of Documents Relative to Procurement | May 27, 2015 | May 27, 2015 | 6 hrs | Technical | Supply Procurement & Property Mgt. Office |
| Forum on Anti-Red Tape Law & CSC Policy on Cash Advances | Sept. 24, 2012 | Sept. 24, 2012 | 4 hrs | Supervisory | Office of the Director for Administration and Human Resource Developemnt (ODHRD) |
| □ VES □ MO | | | | | A a you a person with disability? |
| CITO History seesalty Cult II | | | | | Stnesag clas s pay enA |
| T YES Colors II YES, please speakly ID No | | | | | Table of the state |
| | | | | | A STATE OF THE STA |
| | | 198 | and ley tup words | Ca talende de val | PIPER NO YOU DEISHING BOSSES - N.S. TIEST IN THE TR |
| CVL JET | DRESS | IA . | | | NAKIE |
| 9202839683 | VSU, VISCA | OVERE | | | Dr. Antonio P. Abamu |
| 9393706015 | SU, VISCA | CME. V | | | Dr. Moises Neil V. Serin |
| 8612280843 | vstl visca | 38970 | | sbi | Prof. Rosa Ophelia D. Vala |
| bis toemoo and a | a rollw Ised2 a | Personal Dat | aid pedaig | nooca vlano | aleg evant I fast than about a special state of the second |
| VIII. OTHER INFORMATION | (Continue on separate | sheet if necessary | nt monthse | to projetym | s off or treasure fromouts augment |
| THE CHIEF THE CHIEF TO THE CONTROL OF THE CONTROL O | NON AGADEMIC DICTI | NOTIONS I PEOOS | THE RESERVE | | |
| 31. SPECIAL SKILLS and HOBBIES 32. | 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | | | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) | |
| Computer Literate (Basic) | Loyalty Service Award | | | 30 years of Continuous and Dedicated Service to Visayas State University | |
| Driving (Motorcycle) | Loyalty Award | | | 29 years of Patronizing Visayas State University Credit Cooperative (VSUCC) | |
| | Loyalty Award | | | 12 years of Serving the Guadalupe Catholic Choir Ensemble (Guadalupe) | |
| 0.00 sill | (Service to God) | | | 22 years of Serving the Holy Spirit Parish in the Commission on Worship (COW) | |
| en e | Çata Accemins | | | ydiO nedok | Date/Place of Issuance March 2, 2018 / Tex |
| | | 703 | ULAS | to the transfer sound account | |
| | The state of the s | | - was ready | | A SAND TO NO UNA A SEMUDITURA |
| | (Continue on separate | sheet if necessary |) | | |
| SIGNATURE | M | | D | ATE | CS FORM 212 (Revised 2017), Page 3 of 4 |

2 - ×

| | Are you related by consanguinity or affinity to the appointing of this of husery or office or to the person who has immediate | | * | | | |
|---------|---|---|--|--|--|--|
| | chief of bureau or office or to the person who has immediate. Bureau or Department where you will be approinted, | supervision over you in the Office, | | | | |
| | a. within the third degree? | ☐ YES ☑ | NO | | | |
| | b. within the fourth degree (for Local Government Unit - Care | ☐ YES ☑ | | | | |
| | | If YES, give details: | | | | |
| | | 0 | | | | |
| 35. | a. Have you ever been found guilty of any administrative offer | ☐ YES ☑ NO If YES, give details: | | | | |
| | | | | | | |
| | b. Have you been criminally charged before any court? | ☐ YES ☑ NO If YES, give details: | | | | |
| | | | | | | |
| | | Date Filed: | | | | |
| | House you over been convicted of any arims or violation of any | Status of Case/s: | | | | |
| 36. | Have you ever been convicted of any crime or violation of any any court or tribunal? | ☐ YES ☑ NO If YES, give details: | | | | |
| | | | | | | |
| 37. | Have you ever been separated from the service in any of the | | ☐ YES 🔽 | NO | | |
| | dropped from the rolls, dismissal, termination, end of term, fir in the public or private sector? | If YES, give details: | | | | |
| 38. | a. Have you ever been a candidate in a national or local elect | tion held within the last year (except | ☐ YES ☑ NO | | | |
| | Barangay election)? | | If YES, give details: | | | |
| | b. Have you resigned from the government service during the | | ☐ YES ☑ NO SERVICE SE | | | |
| | election to promote/actively campaign for a national or local or | If YES, give details: | | | | |
| 39. | Have you acquired the status of an immigrant or permanent r | esident of another country? | ☐ YES ☑ NO | | | |
| | | | If YES, give details (country): | | | |
| 40. | Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magr | | e::053625 | e to marking other control of the little find | | |
| а | and (c) Solo Parents Welfare Act of 2000 (RA 8972), please | answer the following items: | total efficiency of the cases for | Sila per uma mganapik umingdi umpih arabbag ammalik. Leana ili berisil | | |
| u. | Are you a member of any indigenous group? | | ☐ YES If YES, please specify: | ☑ NO | | |
| b. | Are you a person with disability? | ☐ YES ☑ NO If YES, please specify ID No: ☐ YES ☑ NO If YES, please specify ID No: | | | | |
| C. | Are you a solo parent? | | | | | |
| | | | | | | |
| 41. | REFERENCES (Person not related by consanguinity or affinity to applicant | /appointee) | | | | |
| | NAME | ADDRESS | TEL. NO. | ID picture taken within | | |
| | Dr. Antonio P. Abamo | OVPREI, VSU, VISCA | 9209835693 | the last 6 months 4.5 cm. X 3.5 cm (passport size) | | |
| | Dr. Moises Neil V. Serino | CME, VSU, VISCA | 9363706515 | Computer generated | | |
| | Prof. Rosa Ophelia D. Velarde | OVPREI, VSU, VISCA | 9613280848 | or photocopied picture is not acceptable | | |
| 42. | I declare under oath that I have personally accomplished | | | and the second second | | |
| | complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized represer | | | The second secon | | |
| | agree that any misrepresentation made in this docur | | | РНОТО | | |
| | administrative/criminal case/s against me. | | | | | |
| G | overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) | imeluá a dice2 idiava l | | And the Committee of th | | |
| E 20072 | EASE INDICATE ID Number and Date of Issuance | Prochability of the American | | | | |
| Go | overnment Issued ID: PHILIPPINE PASSPORT | | | | | |
| ID | License/Passport No.: P 6245355A | hox) | | | | |
| Da | te/Place of Issuance: March 2, 2018 / Tacloban City | Signature (Sign inside the I | | Right Thumbmark | | |
| | SUBSCRIBED AND SWORN to before me this | JUL 2023 , affiant exhib | piting his/her validly issued gov | vernment ID as indicated above. | | |
| | | Al | | | | |
| | | (Mg) | and the second s | | | |
| | , 163 | ATTY MEAN C GUIMOCOR | | | | |
| | | Person Administering Oa | ıth | | | |
| | | reison Administering Oa | lu i | | | |