

## PERSONAL DATA SHEET

V-00778

Print legibly. Mark appropriate boxes with \* ☐ use separate sheet if necessary.

1. CS ID No.

(to be filled up by CSC)

## I. PERSONAL INFORMATION

2. SURNAME	MAZO		
FIRST NAME	LORBERT		
MIDDLE NAME	GONZALES		3. NAME EXTENSION (e.g. Jr., Sr.)
4. DATE OF BIRTH (mm/dd/yyyy)	AUG. 13, 1979		16. RESIDENTIAL ADDRESS
5. PLACE OF BIRTH	BRGY. MARCOS BAYBAY LEYTE		BRGY. MARCOS BAYBAY CITY
6. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		ZIP CODE
7. CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____		6521
8. CITIZENSHIP	Filipino		17. TELEPHONE NO.
9. HEIGHT (m)	1.6		09368231649
10. WEIGHT (kg)	85		18. PERMANENT ADDRESS
11. BLOOD TYPE	O		BRGY. MARCOS BAYBAY CITY
12. GSIS ID NO.	021-1365-0137-5		ZIP CODE
13. PAG-IBIG ID NO.	121071206495		6521
14. PHILHEALTH NO.	12-050016750-9		19. TELEPHONE NO.
15. SSS NO.			09368231649
			20. E-MAIL ADDRESS (if any)
			lorbert_mazo@yahoo.com
			21. CELLPHONE NO. (if any)
			09368231649
			22. AGENCY EMPLOYEE NO.
			V00778
			23. TIN
			945-567-682

## II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME	MAZO	25. NAME OF CHILD (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	RUTH	GIOVANN PAUL MAZO	08/21/2005
MIDDLE NAME	DIOSO	KISSIE LORRAINE MAZO	03/23/2009
OCCUPATION	PUBLIC TEACHER	YOHANCE BENEDICT MAZO	06/07/2010
EMPLOYER/BUS. NAME	DEPARTMENT OF EDUCATION		/ /
BUSINESS ADDRESS	BRGY. GABAS BAYBAY CITY		/ /
TELEPHONE NO.			/ /
(Continue on separate sheet if necessary)			/ /
26. FATHER'S SURNAME	MAZO		/ /
FIRST NAME	HERMINIGILDO		/ /
MIDDLE NAME	ABABAT		/ /
27. MOTHER'S MAIDEN NAME			/ /
SURNAME	MAZO		/ /
FIRST NAME	LORNA		/ /
MIDDLE NAME	GONZALES		/ /
		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

28. LEVEL	NAME OF SCHOOL (Write in full)	DEGREE COURSE (Write in full)	YEAR GRADUATED (if graduated)	HIGHEST GRADE/ LEVEL/ UNITS EARNED (if not graduated)	INCLUSIVE DATES OF ATTENDANCE		SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
					From	To	
ELEMENTARY	SAN AGUSTIN ELEMENTARY SCHOOL		1992	GRADUATED		1992	
SECONDARY	BUNGA NATIONAL HIGH SCHOOL		1997	GRADUATED		1997	
VOCATIONAL / TRADE COURSE							
COLLEGE	DON BOSCO TECHNOLOGY CENTER	BSTE	2005	GRADUATED	2001	2005	
GRADUATE STUDIES							

(Continue on separate sheet if necessary)



# IV. CIVIL SERVICE ELIGIBILITY

29.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE	RATING	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	DATE OF RELEASE

(Continue on separate sheet if necessary)

# V. WORK EXPERIENCE (Include private employment. Start from your current work)

30.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full)	MONTHLY SALARY	SALARY GRADE & STEP INCREMENT (Format *00-0*)	STATUS OF APPOINTMENT	GOVT SERVICE (Yes / No)
	From	To						
	03/01/2013	PRESENT / /	Admin. Aide IV	Dept. of Ag. Eng.	11,181.06		Casual	Yes
	03/01/2010	02/28/2013	Lab. Tech.	Dept. of Ag. Eng.	6050		Job. Order	Yes
	12/16/2008	01/27/2010	Site Supervisor	VSL Middle East	45,000		Regular	No
	06/26/2007	11/20/2008	Production Operator	Sc Global Coco Product	6,000		Regular	No
	01/02/2007	04/18/2007	Production Supervisor	SPMI	8,000		Contractual	No
	01/06/2006	12/13/2006	Production Supervisor	Shooters Arm Manufacturing Inc.	7,000		Regular	No
	06/07/2004	12/13/2004	Maintenance, Machinist	Don Bosco Technology Center	2,000		OJT	No
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						
	/ /	/ /						

(Continue on separate sheet if necessary)



VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

31.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
		/ /	/ /		
		/ /	/ /		
		/ /	/ /		
		/ /	/ /		
		/ /	/ /		

(Continue on separate sheet if necessary)

VII. TRAINING PROGRAMS (Start from the most recent training.)

32.	TITLE OF SEMINAR/CONFERENCE/WORKSHOP/SHORT COURSES (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	CONDUCTED/ SPONSORED BY (Write in full)
		From	To		
	RDE in House Review of College of Engineering	06 / 3 /14	06 / 4 /14	16	College of Engineering, VSU
	RDE in House Review of College of Engineering	06/13/2013	06/14/2013	16	Visayas State University
	SMAW	/ /	/ /		Visayas State University
	Seminar on Fire Prevention and Safety Awareness	04/25/2013	/ /	8	Visayas State University
	Planning Workshop for Program Accreditation	02/04/2013	02/08/2013	20	Visayas State University
	Energy Efficiency and Conservation Seminar	03/13/2013	/ /	8	Visayas State University
	Workshop On AACUP Documentations Preparations For BSAE level II Accreditation	07/18/2013	/ /	8	College of Engineering, VSU
	Intensive AutoCAD 2000	/ /	/ /		Don Bosco Technology Center
	Quality Control Testing and Investment Casting Inspection	/ /	/ /		Shooters Arm Manufacturing Inc.
		/ /	/ /		
		/ /	/ /		
		/ /	/ /		
		/ /	/ /		
		/ /	/ /		

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

33.	SPECIAL SKILLS / HOBBIES:	34.	NON-ACADEMIC DISTINCTIONS / RECOGNITION: (Write in full)	35.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Computer Literate				
	Machine Operator				
	Driving				

(Continue on separate sheet if necessary)



36. Are you related by consanguinity or affinity to any of the following :

a. Within the third degree (for National Government Employees):  
appointing authority, recommending authority, chief of office/bureau/department or person who  
has immediate supervision over you in the Office, Bureau or Department where you will be  
appointed?

☐ YES ☒ NO

If YES, give details:

b. Within the fourth degree (for Local Government Employees):  
appointing authority or recommending authority where you will be appointed?

☐ YES ☒ NO

If YES, give details:

37 a. Have you ever been formally charged?

☐ YES ☒ NO

If YES, give details:

b. Have you ever been guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details:

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or  
regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details:

39. Have you ever been separated from the service in any of the following modes: resignation,  
retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or  
phased out, in the public or private sector?

☐ YES ☒ NO

If YES, give details:

40. Have you ever been a candidate in a national or local election (except Barangay election)?

☐ YES ☒ NO

If YES, give details:

41. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA  
7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: \_\_\_\_\_

b. Are you differently abled?

☐ YES ☒ NO

If YES, please specify: \_\_\_\_\_

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify: \_\_\_\_\_

42. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)

NAME	ADDRESS	TEL. NO.
Dr. Roberto C. Guarte	VSU, Visca Baybay City	
Prof. Manuel E. Casangcapan	VSU, Visca Baybay City	
Prof. Arthur IT. Tambong	Bunga, Baybay City	



PHOTO

43. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and  
complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the  
Philippines.

I also authorize the agency head / authorized representative to verify / validate the contents stated herein. I trust  
that this information shall remain confidential.

CCI 2013 27075422
COMMUNITY TAX CERTIFICATE NO.
BAYBAY CITY
ISSUED AT
Jan. 14 2015
ISSUED ON (mm/dd/yyyy)

SIGNATURE (Sign inside the box)
Aug. 13, 2015
DATE ACCOMPLISHED

RIGHT THUMBMARK