

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CORTES			
FIRST NAME	MARJORIE	NAME EXTENSION (JR., SR) NA		
MIDDLE NAME	AMOTO			
3. DATE OF BIRTH (mm/dd/yyyy)	04/09/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	Mabinay, Negros Oriental	If holder of dual citizenship, please indicate the details.	Chile	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female			
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street N/A Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province	
7. HEIGHT (m)	1.49	ZIP CODE		
8. WEIGHT (kg)	42			
9. BLOOD TYPE	O			
10. GSIS ID NO.	2005311411			
11. PAG-IBIG ID NO.	918135294927	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province	
12. PHILHEALTH NO.	112031093883		ZIP CODE	6521
13. SSS NO.	N/A		19. TELEPHONE NO.	N/A
14. TIN NO.	341- 263- 101	20. MOBILE NO.	09276023134	
15. AGENCY EMPLOYEE NO.	V01045	21. E-MAIL ADDRESS (if any)	marjorie.amoto@vsu.edu.ph	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	CORTES		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ANDY PHIL	NAME EXTENSION (JR., SR)	WIM ZACHARIAH A. CORTES	09/16/2023
MIDDLE NAME	DUATIN			
OCCUPATION	Government employee			
EMPLOYER/BUSINESS NAME	Visayas State University			
BUSINESS ADDRESS	Visca, Baybay City, Leyte			
TELEPHONE NO.				
24. FATHER'S SURNAME	AMOTO			
FIRST NAME	NORMIE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	KADUSALE			
25. MOTHER'S MAIDEN NAME				
SURNAME	GOSON			
FIRST NAME	MARCELITA			
MIDDLE NAME	ABABAT		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Tagukon Elementary School	Elementary diploma	01/06/2006	31/03/2006	N/A	2006	Salutatorian
SECONDARY	Tagukon National High School	High school diploma	01/06/2006	25/03/2011	N/A	2011	Valedictorian
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Visayas State University	Doctor of Veterinary Medicine	01/06/2011	14/06/2017	N/A	2017	None
GRADUATE STUDIES	Ghent University	International Master of Science in Agro- and Environmental Nematology	Sept. 2019	Sept. 2021	N/A	2021	Magna cum laude

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 5, 2025
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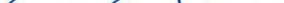


IV. CIVIL SERVICE ELIGIBILITY					
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)
					NUMBER
	<b>Veterinary Medicine Licensure Exam</b>	<b>83.2</b>	<b>Aug. 15,16,17, 2017</b>	<b>Manila</b>	<b>0009286 04/09/2020</b>

## V. WORK EXPERIENCE

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

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<b>SIGNATURE</b>		<b>DATE</b>	May 5, 2025
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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
Christ Baptist Church, Brgy. Guadalupe, Baybay City, Leyte	02/30/2023	02/30/2024	N/A	Assistant Secretary
Christ Baptist Church, Brgy. Guadalupe, Baybay City, Leyte	11/30/2021	04/22/2022	N/A	Assistant Missions Treasurer
Christ Baptist Church, Brgy. Guadalupe, Baybay City, Leyte	24/02/2018	27/07/2018	N/A	Missions Treasurer
AWANA Ministry, Christ Baptist Church, Brgy. Guadalupe, Baybay City, Leyte	06/06/2015	27/07/2018	2 hours/ week	AWANA Leader and Teacher

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Assessment in Learning: Training Workshop on Standardizing Test Questions	3/20/2025	3/21/2025	16	Technical	Faculty of Teacher Education, VSU & VSUFAN AI
2025 Classroom & Clinical Teaching in Veterinary Medical Education Workshop	03/11/2025	03/14/2025	32	Technical	University of Tennessee Knoxville, USA and Philippine One Health University Network
ONE HEALTH APPROACH IN PUBLIC HEALTH: Teaching, Training, Research, and Collaboration In the Post-COVID-19 Era	02/26/2025	02/27/2025	16	Technical	College of Public Health, University of the Philippines Manila & SEAMEO TROPED Regional Centre for Public Health, Hospital Administration, Environmental and Occupational Health
SEAOHUN OHRT Project: "Biosafety Syllabus for Veterinary Medicine" Training Workshop	09/09/2024	09/10/2024	16	Technical	United States Agency for International Development (USAID) through the Southeast Asia One Health University Network (ASEAN) in partnership with the Philippine Association of Veterinary Medical Educators and Schools, Inc. (PAVMES).
VET's POV: Expanding the veterinarian's perspective on environmental health through the One Health approach	05/08/2024	05/08/2024	8	Technical	PhilOhun
91st Philippine Veterinary Medical Association (PVMA) Scientific Conference and Annual Convention	02/21/2024	02/23/2024	24	Technical	Philippine Veterinary Medical Association
Innovate, Integrate, Motive – One Health Approach towards AMR Mitigation in Asia	10/31/2022	10/31/2022	2	Technical	Philippine Veterinary Medical Association
1st Eastern Visayas Companion Animal Conference	10/24/2022	10/24/2022	8	Technical	Philippine Veterinary Medical Association
Preventing the Transfer of Sensitive Biological Research from Pharmaceutical and Related Research Facilities in the Eastern Asian Region to Proliferator States 2022 Online Course	03/11/2022	05/30/2022	36	Technical	University of Tennessee
Stray Dogs and Shelter Management in Asia	3/23/2022	3/23/2022	2	Technical	Federation of Asian Veterinary Association
3rd Indonesia Animal Hospital and Clinic Expo (INAHEX) 2021	11/06/2021	11/9/2021	24	Technical	IPB University, Bogor, Indonesia
"PVMA Celebrates World Antimicrobial Awareness Week" Our Actions.... Our Future....	11/23/2021	11/23/2021	2	Technical	Philippine Veterinary Medical Association
Emergency Workshop and Webinar Series	11/22/2021	11/25/2021	8	Technical	Philippine Veterinary Medical Association
Stewards of the Future: Mitigating Antimicrobial Resistance in Animal Sector in the Philippines Part II	11/18/2021	11/18/2021	2	Technical	Philippine Veterinary Medical Association
49th VPAP Annual Scientific Conference	11/08/2021	11/09/2021	16	Technical	Philippine Veterinary Medical Association
How to Handle Sexual Harassment Cases in Campus	12/14/18	12/15/18	16	Technical	Gender and Development Office of Visayas State University
Gender and Sensitivity Training and Anti- sexual Harassment Seminar	12/10/2018	12/10/2018	8	technical	Gender and Development Office of Visayas State University
55th Philippine Society of Animal Scientists "Animal Health Management: A Critical Control Point for Food Safety"	10/16/18	10/19/18	24	Technical	Philippine Society of Animal Science
Gender Sensitivity Trainer's Training for the Academe	09/07/2018	10/07/2018	4	Technical	Gender and Development Office of Visayas State University
46th VPAP Annual Scientific Conference "The Filipino Veterinarian in Disease Prevention and Control"	06/14/18	06/15/18	16	Technical	Veterinary Practitioners Association of the Philippines
Training on Animal Health Care	04/04/2018	04/04/2018	4	technical	Agricultural Training Institute- Regional Training Center
Gender and Sensitivity Training ++ for the VSU Gender and Development Focal point System- Technical Working Group	11/13/2017	11/15/2017	24	Technical	Gender and Development Office of Visayas State University
Training- Workshop on Impact Assessment	07/11/2017	07/11/2017	8	Technical	Visayas State University

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Playing musical instruments (guitar, ukelele, keyboard)	None	Philippine Veterinary Medicine Association (PVMA)
Playing takraw, badminton, table tennis and chess	None	Philippine Veterinary Medicine Association- Visayas Chapter
singing	None	BioRisk Association of the Philippines, Inc. (BRAP)
reading fiction novels	None	

(Continue on separate sheet if necessary)

SIGNATURE	DATE	May 5, 2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
  
b. Are you a person with disability?  
  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:  
\_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No:  
\_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No:  
\_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Christie M. Tauy	Baybay, City	9176005103
Joshua Jireh S. Salomon	Baybay, Leyte	9514645079
Jedess Miladel N. Salomon	Baybay, Leyte	9121568513

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

MARJORIE A. CORTES

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC ID

ID/License/Passport No.: 0009286

Date/Place of Issuance: 08/30/2017

#VALUE!

Signature (Sign inside the box)

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 13 MAY 2025, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. KAREN ALEGAIL MONTERON  
VSU Director, Legal Affairs and Services

Person Administering Oath

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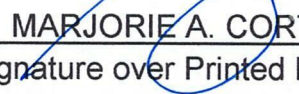


## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: September 4, 2017- present
- Position: Assistant Professor II
- Name of Office/Unit: Faculty of Veterinary Medicine
- Immediate Supervisor: Harvie P. Portugaliza
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  
- List of Accomplishments and Contributions (if any)
  - Prepared learning materials, OBE syllabus, TOS and lectures to facilitate student learning and foster intellectual curiosity to students.
  - Participated in the preparation of research proposals as part of a research project in the Faculty.
  - Conducted relevant trainings and actively attended activities of the extension projects in the Faculty.
  - Participated in administrative roles as committee head and member of the Faculty.
  
- Summary of Actual Duties
  - Teaches students on particular subjects assigned to me by the Faculty of Veterinary Medicine while also actively participating in the research and extension projects and other activities of the College.

  
MARJORIE A. CORTES  
 (Signature over Printed Name  
 of Employee/Applicant)

Date: May 13, 2025