

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. Nelson Tejara has assumed
the duties and responsibilities as Instructor of
VSV LHS effective Jan. 3, 2018.

This certification is issued in connection with the issuance of the
appointment of Ms/Mr. Nelson Tejara as Instructor I.

Done this 3rd day of January in 2018.

Rosario P. Abela
ROSARIO P. ABELA
Head of Office/Department/Unit

Date: January 3, 2018

Attested by:

Louordes B. Cano
LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

**For submission to CSCFO
within 30 days from the
date of assumption of the
appointee**