



VISAYAS
STATE UNIVERSITY

Office of the President

2/F Administration Building
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: +63 53 563 7067
Email: op@vsu.edu.ph
Website: www.vsu.edu.ph

Notice of Salary Adjustment

06-February-2020

Pursuant to National Budget Circular No. 579 dated January 24, 2020, implementing Republic Act No. 11466 dated January 8, 2020, the salary of the following faculty/staff are hereby adjusted effective January 1, 2020, as follows:

Name of Faculty/Staff	Item No. FY 2019 Plantilla of Personnel	Position	Salary Grade	Step Increment
A. BORLEO, Michelle A.	ADA4-131-2004	Administrative Aide IV	4	4
B. LAO, Marvin M.	ADA4-115-2004	Administrative Aide IV	4	4
C. RABANOS, Charlito V.	ADA4-121-2004	Administrative Aide IV	4	4

- Adjusted monthly basic salary effective January 1, 2020, under the new Salary Schedule:
SG 4 Step 4 **P 14,128.00**
(169,536.00) p.a.
- Actual monthly basic salary as of December 31, 2019:
SG 4 Step 4 **P 13,521.00**
(162,252.00) p.a.
- Monthly salary adjustment effective January 1, 2020 (1-2) **P 607.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

EDGARDO E. TULIN
President

cc: Records, GSIS, PRPEO, Payroll