

1099
Rego
Cell 8090
9/26

VISAYAS STATE UNIVERSITY
Visca, Baybay, Leyte

B63 25 SEP 2014

CLEARANCE FOR FACULTY/STAFF

Name : DEEJAY S. MARANGUT
Dept. /Office : Department of Agronomy & Soil Science

Position : Instructor
Last day of Service in VSU : _____

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management & Development Office (HRMDO).

The above-named faculty-employee is cleared of money, property and other responsibilities from LSU, Visca, Baybay, Leyte as indicated below:

Purpose: [] Resignation [] Retirement [] Transfer [x] Study Leave [] Others

Effective Date: August 28, 2014 Until further notice faculty/employee's address: _____
Reason if resignation: _____

OFFICE	SIGNATURE/DATE	OFFICE	SIGNATURE/DATE
1. HomeDept/Office	<u>V. B. ASIO</u>	17. University Librarian	<u>A. D. PARALES</u> 8/15/14
2. Dean, Coll. of Agric.	<u>V. B. ASIO</u>	18. University Physician	<u>E. J. YU</u> 8/15/14
3. Dean, Coll. of Arts & Soc. Sci.	<u>R. A. PATINDOL</u>	19. University Registrar	<u>E. J. VELASCO</u>
4. Dean, Coll. of Educ.	<u>D. J. CUADRA</u>	20. Head, Acctg. Office	<u>E. S. ESGUERRA</u>
5. Dean, Coll. of Mgt. & Economics	<u>A. P. ABAMO</u>	21. Head, Cash Office	<u>C. U. NUEVO</u>
6. Dean, Coll. Of Eng'g.	<u>R. C. GUARTE</u>	22. Head, Records Div.	<u>A. A. SEVILLA</u>
7. Dean, Coll. of Forestry & Nat. Resources	<u>R. S. COME</u>	23. Head, PRPEO	<u>T. L. QUIÑANOLA</u>
8. Dean, Coll. of Vet. Med.	<u>E. B. LAÑADA</u>	24. Head, PPO	<u>N. M. ISRAEL</u>
9. Dean, Grad. School	<u>B. S. BELONIAS</u> 8/5/14	25. Head, Property Office	<u>V. P. BONTUZAN</u> 8/26/2014
10. Dean of Students	<u>M. B. LORETO, JR.</u>	26. Director, OAHRD	<u>L. B. CANO</u>
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14. Director, NCRC	<u>U. C. CENIZA</u>	30. VP, Adm & Finance	<u>R. C. GUARTE</u>
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16. VFA/AdPA	<u>L. O. MORENO</u>		

APPROVED:

JOSE L. BACUSMO
President