

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. Juan M. Enage has assumed
the duties and responsibilities as Inspector I of
VSU Laboratory High School effective January 3, 2018.

This certification is issued in connection with the issuance of the
appointment of Ms/Mr Enage as Inspector I.

Done this 3rd day of January 2018 in VSU Baybay City, Leyte.

Rosario P. Abela
ROSARIO P. ABELA
Head of Office/Department/Unit

Date: 1/3/18

Attested by:

Lourdes B. Cano
LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

**For submission to CSCFO
within 30 days from the
date of assumption of the
appointee**