## Republic of the Philippines VISAYAS STATE UNIVERSITY Baybay City, Leyte

## CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. <u>Manuel C. Bartolini</u> has assumed the duties and responsibilities as <u>Administrative III</u> of <u>Registrar's Office</u> effective <u>July 1</u>, <u>2018 – December 1, 2018</u>.

This certification is issued in connection with the issuance of the appointment of Ms/Mr Manuel C. Bartolini as Causal.

Done this <u>29th</u> day of <u>June 2018</u> in <u>Visayas State University, Visca, Baybay City, Leyte</u>.

ELIEZER L/VELASCO
Head of Office/Department/Unit

Date: June 29, 2018

Attested by:

LOURDES B. CANO Highest Ranking HRMO

201 file Admin COA CSC

For submission to CSCFO within 30 days from the date of assumption of the appointee