

# PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	LIMBO		
FIRST NAME	CHARIS	NAME EXTENSION (JR., SR)	
MIDDLE NAME	BUHI		
3. DATE OF BIRTH (mm/dd/yyyy)	1/5/1989	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BRGY. GUINSANGA-AN, INOPACAN, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street GUINSANGA-AN Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province
7. HEIGHT (m)	1.55	ZIP CODE	
8. WEIGHT (kg)	54.5		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	House/Block/Lot No. Street GUINSANGA-AN Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province
10. GSIS ID NO.	02004001206	ZIP CODE	6522
11. PAG-IBIG ID NO.	121092071981		
12. PHILHEALTH NO.	1320-0916-8528		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	409-979-135	20. MOBILE NO.	0948-5105-847
15. AGENCY EMPLOYEE NO.	V00292	21. E-MAIL ADDRESS (if any)	charis.limbo@vsu.edu.ph

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	LIMBO			
FIRST NAME	RODERICK	NAME EXTENSION (JR., SR)		
MIDDLE NAME	LARA			
25. MOTHER'S MAIDEN NAME				
SURNAME	BUHI			
FIRST NAME	JULIA			
MIDDLE NAME	LOPEZ			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	MARAO ELEMENTARY SCHOOL	PRIMARY EDUCATION	1995	2001		2001	FIRST HONORABLE MENTION
SECONDARY	MARAO NATIONAL HIGH SCHOOL	HIGH SCHOOL	2001	2005		2005	SALUTATORIAN
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SECONDARY EDUCATION	2005	2009		2009	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER IN EDUCATION	2010	2012		2012	N/A
	LEYTE NORMAL UNIVERSITY	DOCTOR OF EDUCATION	2013	2013	18 UNITS		
	SOUTHWESTERN UNIVERSITY	DOCTOR OF EDUCATION	2014	2017		2017	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	November 18, 2019
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	<b>PD-907 HONOR GRADUATE ELIGIBILITY</b>		<b>4/3/2009</b>		<b>1008241</b>	<b>4/15/2009</b>
	<b>RA-1080 LICENSURE EXAMINATION FOR TEACHERS</b>	<b>80.2</b>	<b>10/4/2009</b>	<b>TACLOBAN CITY</b>	<b>1048315</b>	<b>1/12/2010</b>

#### V. WORK EXPERIENCE

[illegible]

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# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	KABALIKAT CIVICOM, VISCA, BAYBAY CITY, LEYTE	2018	PRESENT		MEMBER/HOLDER OF RADIO FOR COMMUNICATION

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	REGIONAL TRAINING WORKSHOP ON COACHING AND OFFICIATING	6/19/2019	6/21/2019	24		Catarman, Northern Samar
	THE ASIAN CONFERENCE ON EDUCATION AND INTERNATIONAL DEVELOPMENT	3/35/2019	3/27/2019	24		Toshi Center, Tokyo, Japan
	Training-workshop on Presenting Research Results	10/22/2018	10/23/2018	16		MMDC, VSU, Visca, Baybay City, Leyte
	Seminar Workshop on Preparing Logframe for Effective Research proposal	10/13/2018		8		VSU, Visca, Baybay City, Leyte
	Writeshop on Outcome-based Education Course Syllabi	7/26/2018		8		VSU, Visca, Baybay City, Leyte
	Basic Eskrima Course	7/2/2018	7/13/2018	48		Cebu City
	6th International Conference on Teaching, Education and Learning	5/2/2018	5/3/2018	16		Kuala Lumpur, Malaysia
	Training Course on Occupational Safety and Health in the Workplace	10/26/2017	10/30/2018	40		VSU, Visca, Baybay City, Leyte
	International Conference on Physical Education, Recreation, Fitness and Sports Science	10/25/2017	10/28/2017	24		Davao City
	Training Workshop on Writing Scientific Paper for Peer-reviewed Publication	10/16/2017	10/18/2017	24		VSU, Visca, Baybay City, Leyte
	2017 SUCTEA International Seminar and Research Conference	9/14/2017	9/16/2017	24		Baguio City
	1st regional Seminar Workshop on Dancesport and HipHop Dance	11/25/2015	11/26/2015	16		Catarman, Northern Samar
	Seminar Workshop on Officiating Athletes	10/16/2015		8		VSU, Visca, Baybay City, Leyte
	Quality Assurance through Graduate Research and Publication in the Light f ASEAN 2015	5/16/2015		8		Cebu City
	Summer Convocation 2015	4/25/2015		8		Baybay City, Leyte
	Regional Division Based Training in Coaching and Officiating Selected Sports	9/26/2014	9/28/2014	30		Sogod, Southern Leyte
	Division Based Regional "k to 12" Mass training for Grade 9 Teachers in MAPEH	5/19/2014	5/23/2015	40		Baybay City, Leyte
	Student Teaching and Field Study Courses Orientation	11/4/2013		8		VSU, Visca, Baybay City, Leyte
	Division Training in Sports Coaching and Officiating	8/29/2013	8/31/2013	30		Baybay City, Leyte
	11th Echo Folk Dance Workshop	7/7/2013		8		Cebu City
	Seminar Workshop on Problem Analysis and Decision Making	5/18/2013		8		Tacloban City
	National-Region Based Training in Sports Coaching and Officiating	10/14/2012	10/19/2012	30		Tacloban City
	Consultative Meeting on Practice Teaching and Field Study of Education Students	9/28/2012		8		VSU, Visca, Baybay City, Leyte
	Classroom Management	4/15/2011		8		Tacloban City

(Continue on separate sheet if necessary)

# VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
					International Academic Forum (IAFOR)
	SINGING		N/A		VSU Faculty Association
	WATCHING MOVIES				VSU Alumni Association
	Computer Literate				Dance Educators Association of the Philippines
					State university and Colleges Teacher Educators Association, Inc. (SUCTEA)
					International Academic Forum (IAFOR)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	November 18, 2019
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>ROSARIO P. ABELA, Ph.D.</td> <td>VSU, VISCA, BAYBAY CITY LEYTE</td> <td>9183641159</td> </tr> <tr> <td>ALELI A. VILLOCINO</td> <td>VSU, VISCA, BAYBAY CITY LEYTE</td> <td></td> </tr> <tr> <td>SHALOM GRACE C. SUGANO</td> <td>VSU, VISCA, BAYBAY CITY LEYTE</td> <td>9122654495</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	ROSARIO P. ABELA, Ph.D.	VSU, VISCA, BAYBAY CITY LEYTE	9183641159	ALELI A. VILLOCINO	VSU, VISCA, BAYBAY CITY LEYTE		SHALOM GRACE C. SUGANO	VSU, VISCA, BAYBAY CITY LEYTE	9122654495
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>SCHOOL ID</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>V00292</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>JUNE 1, 2010/ VSU, BAYBAY CITY</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	SCHOOL ID	ID/License/Passport No.:	V00292	Date/Place of Issuance:	JUNE 1, 2010/ VSU, BAYBAY CITY	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; height: 100px;"> </td> </tr> <tr> <td style="text-align: center;">                 Signature (Sign inside the box)  <b>11-19-19</b>                  Date Accomplished             </td> </tr> </table>		Signature (Sign inside the box) <b>11-19-19</b> Date Accomplished
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Signature (Sign inside the box) <b>11-19-19</b> Date Accomplished													
<div style="display: flex; align-items: center;"> <div> <p style="text-align: center;">CHARIS D. LIMBO</p> <p style="text-align: center;">Right Thumbmark</p> </div> </div>													

SUBSCRIBED AND SWORN to before me this **20 NOV 2019**, affiant exhibiting his/her validly issued government ID as indicated above.

**ATTY. RYSAN C. GUINOCOR**  
 VSU LEGAL COUNSEL



**WORK EXPERIENCE SHEET**

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: December 31, 2018 – Present
  - Position: Instructor III
  - Name of Office/Unit: Institute of Human Kinetics
  - Immediate Supervisor: Aleli A. Villocino
  - Name of Agency/Organization and Location: Visayas State University, Visca, Baybay, Leyte
  
  - List of Accomplishments and Contributions (if any)
  
  - Summary of Actual Duties
    - Responsible for planning and supervising the instructional programs and activities pertaining to physical education in all the University Curricula and oversees the implementation of BPED and BCAED degree programs.
    - Develop instructional material. Provide intervention when needed. Conduct research and present the findings in national and international platforms. Publish research findings. Teaches assigned subjects and performs other teaching related functions. To conduct instruction, research and extension
- 
- Duration: June 1, 2010 – December 30, 2018
  - Position: Instructor I
  - Name of Office/Unit: VSU Integrated High School
  - Immediate Supervisor: Rosario P. Abela
  - Name of Agency/Organization and Location: Visayas State University, Visca, Baybay, Leyte
  
  - List of Accomplishments and Contributions (if any)
  
  - Summary of Actual Duties
    - Develop instructional material. Provide intervention when needed. Conduct research and present the findings in national and international platforms. Publish research findings. Teaches assigned subjects and performs other teaching related functions. To conduct instruction, research and extension.



**CHARIS B. LIMBO**

(Signature over Printed Name  
of Employee/Applicant)

Date: November 18, 2019