



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521- A

## CLEARANCE FOR FACULTY/STAFF

Name Dinah M. Espina Position Assistant Professor I  
Dept. of Office Animal Science, CA, LSU First day of Service in LSU (ViSCA) August 1, 1997

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management & Development Office (HRDMO).

The above-named faculty-employee is cleared of money, property and other responsibilities from LSU, Visca, Baybay, Leyte as indicated below:

Purpose: [ ] Resignation [ ] Retirement [ ] Transfer [X] Study Leave [ ] Others \_\_\_\_\_

Effective Date: June, 2004 Until further notice faculty/employee's address: \_\_\_\_\_

Reason if resignation:

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept/Office	<u>SERENA L. SANCHEZ</u>	17. Director, R & E Program	<u>ANGELA S. ALMENDRAS-FERRAREN</u>
2. Dean, Coll. of Agric	<u>OSCAR B. POSAS</u>	18. Director, RETD	<u>WOLFREDA T. ALESNA</u>
3. Dean, Coll. of Arts & Sci.	<u>ERLINDA O. LANDERITO</u>	19. University Librarian	<u>REBECCA B. NAPIERE</u>
4. Dean, Coll. of Educ'n.	<u>DOLORES L. ALCOBER</u>	20. University Physician	<u>ISABEL P. BERTULFO</u>
5. Dean, Coll. of Eng'g. and Agri-Industries	<u>GREGORIO J. GAMINATO, JR.</u>	21. University Registrar	<u>LINDA N. MARISCALA</u>
6. OIC-Dean of Students	<u>AURORA S. ALKUINO</u>	22. OIC-Head, Acctg. Office	<u>ERLINDA S. ESQUERRA</u>
7. Dean, Coll. of Forestry	<u>EDUARDO O. MANGAOANG</u>	23. Head, Cash Office	<u>CORAZON U. NUEVO</u>
8. Dean, Coll. of Vet. Med.	<u>TOMAS J. FERNANDEZ, JR.</u>	24. Head, HRMDO	<u>TERESITA L. QUINANOLA</u>
9. Dean, Graduate School	<u>MISAEAL T. DIPUTADO, JR.</u>	25. Head, PPO	<u>NESTOR M. ISRAEL</u>
10. Director, Inst. of Human Kinetics	<u>REMEDIOS R. RUSSEL</u>	26. Head, Property Office	<u>JEANNETTE B. ISRAEL</u>
11. Director, Accre. & Eval.	<u>MISAEAL T. DIPUTADO, JR.</u>	27. Director, Administration	<u>LOURDES B. CANO</u>
12. Director, CIMD	<u>EDGARDO E. TULIN</u>	28. Director, Finance	<u>NORMA V. CALA</u>
13. Director, FARM I	<u>EDWIN A. BALBARINO</u>	29. VP, Acad. Affairs	<u>MANUEL K. PALOMAR</u>
14. Director, NARC	<u>LELITA R. GONZAL</u>	30. VP, Adm. & Finance	<u>JOSE M. ALKUINO, JR.</u>
15. Director, NCRC	<u>ROBERTO C. GUARTE</u>	31. VP, Research & Ext.	<u>JOSE L. BACUSMO</u>
16. Director, PhilRootcrops	<u>ALGERICO M. MARISCAL</u>		

APPROVED:

PACIENCIA P. MILAN  
President

OVPAA  
RECEIVED BY  
DATE JUL 13 2004